DRAFT

Lake George Charter School

Minutes

June 17, 2025 Board Meeting

Date and Time
Tuesday June 17, 2025 at 4:30 PM

Location
LGCS Library

Topic: LGCS Board Meeting
Time: Tuesday, May 20, 2025 @ 5:00 pm

LGCS Board is inviting you to a scheduled Zoom meeting.

Topic: LGCS Board Meeting
Time: This is a recurring meeting Meet anytime

Join (by link)
https://us02web.zoom.us/j/3862925531?pwd=UytLQUNsMEtWbkFWc041TlJFWG0rZz09&omn=89106264343

Join (by app)
Meeting ID: 702 329 3608
Passcode: Lions2023!

Join (by phone)
Dial by your location
• +1 719 359 4580 US
• +1 346 248 7799 US (Houston)
• +1 669 444 9171 US

• +1 669 900 9128 US (San Jose)
• +1 253 205 0468 US
• +1 253 215 8782 US (Tacoma)
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• +1 309 205 3325 US
• +1 312 626 6799 US (Chicago)
• +1 360 209 5623 US
• +1 386 347 5053 US
• +1 507 473 4847 US
• +1 564 217 2000 US
• +1 646 558 8656 US (New York)
• +1 646 931 3860 US

Meeting ID: 702 329 3608

Directors Present
A. Redd, F. Zuercher, J. Beall (remote), J. Gilley, K. Rix (remote)

Directors Absent
None

Ex Officio Members Present
S. Bissue

Guests Present
E. Pressel, H. Olivares

I. Board Work Session 4:30 PM

A. Work Session

Cistern System Discussion Summary
Met with Larry to discuss both temporary and permanent options for the cistern system. Permanent Solution:

- The permanent system will consist of an above-ground water tank. The tank will be positioned upright and will connect to the area where three existing tanks are currently located at the back of the building.

- The existing pressure tanks will be removed and replaced with a Variable Frequency Drive (VFD) system to ensure more consistent water pressure (psi).
- The proposed system will need to be approved by the state, a process that may take up to 9 months.

Two possible tank configurations were discussed:

- One tank may be laid on its side (10–12 feet in length).
- The other tank may be installed upright.
- Each tank will have a capacity of approximately 1,200 to 1,500 gallons.
- The target installation timeframe for the permanent system is March of next year.

Temporary Solution:

- Larry and the Board will hold a meeting at a later date to discuss temporary solutions for addressing the current water concerns while the permanent system is in development.

Funding:

- We will explore grant opportunities to help cover the cost of the system.
- Larry has agreed to write a letter supporting the grant applications, outlining the critical need for an improved cistern system.

II. Opening Items

A. Call the Meeting to Order

J. Gilley called a meeting of the board of directors of Lake George Charter School to order on Tuesday Jun 17, 2025 at 5:07 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

D. Approve Agenda

J. Beall made a motion to Approve agenda as amend June 17, 2025 Agenda.
J. Gilley seconded the motion.

- Moved **Samantha Bissue's evaluation** from the Work Session to **Executive Session**.
- Moved the **vote in Kate Rix** to as permanent member until the end of her term in November.
- Added **Cistern Project Discussion with Larry** to the **Work Session** agenda.

- Added **Aspen Walker- Kindergarten teacher** and **Melissa Rossi- 3rd Grade Teacher.** to **Personnel Changes.**

The board **VOTED** unanimously to approve the motion.
J. Beall made a motion to vote in Kate Rix to as permanent member until the end of her term in November.
J. Gilley seconded the motion.
Kate's Vote Sustained due to the vote being for her.
The board **VOTED** to approve the motion.

E. Approve previous meeting minutes - May 20, 2025

J. Gilley made a motion to approve the minutes from May 20, 2025 May 20, 2025 Board Meeting on 05-20-25.
F. Zuercher seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Personnel Changes

J. Beall made a motion to approve personal changes.
J. Gilley seconded the motion.

- Resignation of Kristin Elzey.

New Hires:

- Angel Palamarez- Kitchen
- Anna Hand- Secondary Core Teacher
- Kathleen Little- Secondary Secretary
- Aspen Walker- Kindergarten Teacher
- Melissa Rossi- 3rd Grade Teacher.
- April Patton- Moving from Secondary Secretary to Elementary Secretary.

Changes in Steps:

- Anna Hand- Step 10
- Aspen Walker- Step 9
- Melissa Rossi- Step 10

The board **VOTED** unanimously to approve the motion.

III. Facilities

A. Approve cistern bids

J. Beall made a motion to Approve Permanant Cistern system Bid.
J. Gilley seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approve facilities projects

J. Gilley made a motion to Approve Carrier Heating.
A. Redd seconded the motion.
Service Plan Details:

- A **3-year service plan** has been proposed, with technicians scheduled to come out **once per year** to service all relevant systems.
- The annual cost will be **$7,100**, with an option for a **monthly payment plan** ranging between **$200 and $300 per month**.
- The service plan will be **effective starting July 15, 2025**, with all work to be completed **during the summer months** each year.
- The plan will cover maintenance and servicing of the following:
- Modular units
- Water heater
- All three boilers

The board **VOTED** unanimously to approve the motion.

IV. Committee Reports

A. Lions Pride

B. BAC

C. Policy Committee

Kristina Galvin, Carol Kohrs and Julie Gilley are working on changes and corrections over the summer.

D. Finance

J. Beall made a motion to Vote to approve opening a Bank Account for Student Activity Funds.
A. Redd seconded the motion.
Purpose of Account Opening:

- We are opening this account to manage funds related to extracurricular activities and fundraising efforts. All funds raised will be deposited into this account and used solely for these purposes.

James Beall- Abstained due to dropped call.
The board **VOTED** to approve the motion.

E. Security & Facility

F. Development/Expansion Committee

Expansion Planning:

- There was no official meeting held, but a phone call took place with Bryce to receive guidance on how to proceed with the expansion.
- The expansion work will need to be handled by the board and legal counsel, as Samantha Bissue will be out of the country during this time.
- **Modular Units Discussion:**
- A request was made to renew the current lease for the modular units, but the leasing company has not completed their part of the renewal process.
- The modular lease can be renewed for an additional two years

The leasing company has also offered the option to:

- Purchase the modulars outright for $100,000 each
- Enter into a lease-to-own agreement at the same price point
- The lease price will remain unchanged under both options.
- It is currently unclear whether past lease payments will count toward a lease-to-own agreement.
- Heather Olivares will draft a document to present to the leasing company to clarify terms and explore options.

Samantha Bissue will send an email copying Amanda Redd, James Beall, and Bryce to schedule a meeting and discuss a strategic path forward for the expansion.

V. Public Comments

A. Comments

Michelle Normandin Discussed a need for more space for secondary and the need for more bathrooms in the school due to student and staff growth.

Warren Morales mentioned a parent that may be able to assist with out water situation.

Mia Davis Piggybacked on what Michelle Normandin mentioned about the space for secondary.

VI. Old Business

A. Policy - Second Reading

J. Gilley made a motion to Vote to approve Second Reading.
A. Redd seconded the motion.
IA
IB Rev.2

IC/ICA Rev.3
IE Rev.2
JF Rev.2

James Beall- Abstained due to dropped call.
The board **VOTED** to approve the motion.

VII. New Business

A. Policy - First read of the policies listed below.

J. Gilley made a motion to Vote to Approve First Reading.
A. Redd seconded the motion.
IG Rev.2
IGD
IGF

James Beall- Abstained due to dropped call.
The board **VOTED** to approve the motion.

B. Board Management Alternatives

Board Management Software Update

- It was initially planned to proceed with **BoardPro** as the board management software; however, it was discovered that BoardPro does **not offer an integrated video conferencing option**.
- **Lizzie Pressel** will conduct further research to identify a board management platform that includes **built-in video capabilities**.
- Currently, we are paying for a **board software system and Zoom separately** in order to conduct board meetings.
- The goal is to find an all-in-one solution to improve efficiency and reduce costs.

Will do a vote on a new Board Managment Software in July before the August Meeting.

VIII. Closing Items

A. August Work Session Items

School Start up

B. Top 3 Communication Items

- Heather Robison is rebuilding website
- Wanting Group picture of board on our website
- Update Board on events we want them to attend

C.

Tasks/Due Outs

- Amanda Redd will Contact Max at the bank to Discuss new account
- Manage all bank accounts within the school

D. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:02 PM.

Respectfully Submitted,
A. Redd