

APPROVED



# Lake George Charter School

## Minutes

### Board Meeting May 2024

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#### Date and Time

Tuesday May 21, 2024 at 5:00 PM

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Topic: LGCS Board Meeting

Time: Tuesday, May 21, 2024 @ 5:00 pm

LGCS Board is inviting you to a scheduled Zoom meeting.

Topic: LGCS Board Meeting

Time: This is a recurring meeting Meet anytime

Join (by link)

[https://us02web.zoom.us/j/3862925531?](https://us02web.zoom.us/j/3862925531?pwd=UytLQUNsMEtWbkFWc041TIJFWG0rZz09&omn=89106264343)

[pwd=UytLQUNsMEtWbkFWc041TIJFWG0rZz09&omn=89106264343](https://us02web.zoom.us/j/3862925531?pwd=UytLQUNsMEtWbkFWc041TIJFWG0rZz09&omn=89106264343)

Join (by app)

Meeting ID: 702 329 3608

Passcode: Lions2023!

Join (by phone)

Dial by your location

- +1 719 359 4580 US
  - +1 346 248 7799 US (Houston)
  - +1 669 444 9171 US
  - +1 669 900 9128 US (San Jose)
  - +1 253 205 0468 US
-

- +1 253 215 8782 US (Tacoma)
- +1 689 278 1000 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US

Meeting ID: 702 329 3608

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**Directors Present**

A. Redd, D. Bretag, F. Zuercher, J. Beall, J. Gilley

**Directors Absent**

*None*

**Ex Officio Members Present**

S. Bissue

**Non Voting Members Present**

S. Bissue

**Guests Present**

Eli Flourney, Heather Olivares, K. Snare

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**I. Board Work Session 4:30 PM****A. Work Session**

The Business Manager, Heather Olivares, discussed the proposed budget. There are a lot of discrepancies between us and the district. She has discovered that we are being underpaid by a decent amount from the district on the Mill Levy payments.

Sam Bissue: The school has purchased QuickBooks again. It will all be updated over the summer.

Heather, Sam and maybe Amanda Redd will go to Fairplay this summer to work with Lisa Cinnamon on differences in financials between us.

The school district has made threats to revoke our charter contract. Heather O. thinks we hold the power in that situation because of the Mill Levy shortcomings.

## **II. Opening Items**

### **A. Call the Meeting to Order**

J. Gilley called a meeting of the board of directors of Lake George Charter School to order on Tuesday May 21, 2024 at 5:05 PM.

### **B. Record Attendance and Guests**

### **C. Pledge of Allegiance**

### **D. Approve Agenda**

A. Redd made a motion to approve the agenda for May 2024 Board meeting.

J. Beall seconded the motion.

Amend the agenda accordingly:

Under New Business, add

Item B: Approve the Budget

Item C: Approve Staff Contracts

The board **VOTED** unanimously to approve the motion.

### **E. Approve previous meeting minutes - April 16, 2024**

D. Bretag made a motion to approve the minutes from Board Meeting April 2024 on 04-16-24.

J. Beall seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Personnel Changes**

N/A

Samantha will discuss during Administrator's Report

## **III. Administration Reports**

### **A. Administrator's Report**

Please see attached. Sam Bissue discussed the results of the recent parent survey, and her plan for a new staffing model.

### **B. Preschool Director's Update**

Preschool graduation was great! A lot of family involvement.

Preschool will sing at the senior graduation.  
Preschool is full for next year.

#### **IV. Committee Reports**

##### **A. Lions Pride**

L.P. matched funds that the prom committee raised.  
Staff appreciation week went well. The Hewitt family supplied lunch the following week as well.  
Will start fund raising for the Halloween carnival in August this year.

##### **B. BAC**

Results of the parent survey. Next year it will be sent out in October, and then again in February/March.  
Recap of the year.  
BAC is looking for a new project for next year.

##### **C. IT Update**

Eli Flournoy presented a proposal for additional hours for the System Administrator position.

##### **D. Policy Committee**

Will discuss policies through email for the May meeting.

##### **E. Finance-Approve financials for April 2024**

D. Bretag made a motion to approve paying the Civil Engineer bill for the contract amount.  
J. Beall seconded the motion.  
Not the extra amount asked for.  
The board **VOTED** unanimously to approve the motion.

##### **F. Security & Facility**

##### **G. Development Committee**

Plan to set up a booth promoting the school at the local summer gymkhana, the annual Lake George Tractor pull, and hopefully the farmers market in Woodland Park.

##### **H. Expansion**

N/A. Committee didn't meet.  
Discussions from previous meetings, we need to evaluate all of our different committees.  
Do we need them all? Are some required? BAC is required and Policy will continue all the time.

## **V. Board Communications**

### **A. Comments**

N/A

## **VI. Public Comments**

### **A. Comments**

Michelle Normandin:

Why are the front doors to the school locked during a public school board meeting?

Are all the teachers certified?

Very disappointed to learn that a contract has been offered to the elementary physical education teacher who has had a lot of complaints brought up against her. Two elementary students also spoke with complaints concerning this teacher.

## **VII. Old Business**

### **A. Policy - Second Reading**

D. Bretag made a motion to approve the second reading of the below policies.

J. Beall seconded the motion.

GBGG Rev. - Staff sick leave

GBGE Rev. 3 - Staff Maternity/Paternity/Parental Leave

GBI - Criminal History Record Information

GBJ Rev. 3 - Personnel Records and Files

GBJA Rev. 2 - Disclosure of Information to Prospective Employers

GCCAA Rev. 7 - Staff Annual Leave

The board **VOTED** unanimously to approve the motion.

## **VIII. New Business**

### **A. Policy - First read of the policies listed below.**

J. Beall made a motion to approve the first reading of the policies listed below.

D. Bretag seconded the motion.

GCBA Rev. 2 - Instructional Staff Contracts/Compensation/Salary Schedules.

GBK-R Rev. 3 - Staff Concerns/Complaints/Greivances

GBGJ Rev. 2 - Staff Bereavement Leave

GBEA Rev. 2 - Staff Ethics/Conflict of Interest

IHCDA - Concurrent Enrollment

IHCDA-R - Concurrent Enrollment

The board **VOTED** unanimously to approve the motion.

### **B.**

### **Approve Budget**

F. Zuercher made a motion to approve the budget.

D. Bretag seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Approve Staff Contracts**

D. Bretag made a motion to approve staff contracts based on the Administrators list.

J. Beall seconded the motion.

Separate out one contract until after Executive Session

The board **VOTED** unanimously to approve the motion.

## **IX. Record of Email Votes**

### **A. Record of Email Votes**

N/A

## **X. Executive Session**

### **A. Enter into Executive Session**

J. Gilley made a motion to enter into executive session at 7:50 pm.

D. Bretag seconded the motion.

For personnel reasons per C.R.S. 24-6-402 (4)(f)(I).

When the board is ready, Samantha Bissue will be invited in.

The board **VOTED** unanimously to approve the motion.

### **B. Exit Executive Session**

D. Bretag made a motion to come out of executive session at 9:25 pm.

J. Beall seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Vote after Executive Session**

D. Bretag made a motion to vote on renewing the contract for the Administrator.

A. Redd seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **XI. Closing Items**

### **A. June Work Session Items**

None

### **B. Top 3 Communication Items**

Contracts were awarded to most of the staff.

End of year.

Finances being worked out.

**C. Tasks/Due Outs**

Farmer's Market-Sam will get us on waiting list.

Enrollment-Sam

Fairplay to talk finances-Sam, Heather, Amanda

Interviews-Sam, Michelle

**D. Adjourn Meeting**

F. Zuercher made a motion to adjourn the meeting at 9:30 pm.

D. Bretag seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 PM.

Respectfully Submitted,

K. Snare