APPROVED

Lake George Charter School

Minutes

Board Meeting May 2024

Date and Time
Tuesday May 21, 2024 at 5:00 PM

Topic: LGCS Board Meeting
Time: Tuesday, May 21, 2024 @ 5:00 pm

LGCS Board is inviting you to a scheduled Zoom meeting.

Topic: LGCS Board Meeting
Time: This is a recurring meeting Meet anytime

Join (by link)
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Join (by app)
Meeting ID: 702 329 3608
Passcode: Lions2023!

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Meeting ID: 702 329 3608

Directors Present
A. Redd, D. Bretag, F. Zuercher, J. Beall, J. Gilley

Directors Absent
None

Ex Officio Members Present
S. Bissue

Guests Present
Eli Flournoy, Heather Olivares, K. Snare

I. Board Work Session 4:30 PM

A. Work Session

The Business Manager, Heather Olivares, discussed the proposed budget. There are a lot of discrepancies between us and the district. She has discovered that we are being underpaid by a decent amount from the district on the Mill Levy payments.
Sam Bissue: The school has purchased QuickBooks again. It will all be updated over the summer.
Heather, Sam and maybe Amanda Redd will go to Fairplay this summer to work with Lisa Cinnamon on differences in financials between us.
The school district has made threats to revoke our charter contract. Heather O. thinks we hold the power in that situation because of the Mill Levy shortcomings.

II. Opening Items

A. Call the Meeting to Order

J. Gilley called a meeting of the board of directors of Lake George Charter School to order on Tuesday May 21, 2024 at 5:05 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

D. Approve Agenda

A. Redd made a motion to approve the agenda for May 2024 Board meeting.
J. Beall seconded the motion.
Amend the agenda accordingly:
Under New Business, add
Item B: Approve the Budget
Item C: Approve Staff Contracts
The board **VOTED** unanimously to approve the motion.

E. Approve previous meeting minutes - April 16, 2024

D. Bretag made a motion to approve the minutes from Board Meeting April 2024 on 04-16-24.
J. Beall seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Personnel Changes

N/A
Samantha will discuss during Administrator's Report

III. Administration Reports

A. Administrator's Report

Please see attached. Sam Bissue discussed the results of the recent parent survey, and her plan for a new staffing model.

B. Preschool Director's Update

Preschool graduation was great! A lot of family involvement.
Preschool will sing at the senior graduation.
Preschool is full for next year.

IV. Committee Reports

A. Lions Pride

L.P. matched funds that the prom committee raised.
Staff appreciation week went well. The Hewitt family supplied lunch the following week as well.
Will start fund raising for the Halloween carnival in August this year.

B. BAC

Results of the parent survey. Next year it will be sent out in October, and then again in February/March.
Recap of the year.
BAC is looking for a new project for next year.

C. IT Update

Eli Flournoy presented a proposal for additional hours for the System Administrator position.

D. Policy Committee

Will discuss policies through email for the May meeting.

E. Finance-Approve financials for April 2024

D. Bretag made a motion to approve paying the Civil Engineer bill for the contract amount.
J. Beall seconded the motion.
Not the extra amount asked for.
The board **VOTED** unanimously to approve the motion.

F. Security & Facility

G. Development Committee

Plan to set up a booth promoting the school at the local summer gymkhana, the annual Lake George Tractor pull, and hopefully the farmers market in Woodland Park.

H. Expansion

N/A. Committee didn't meet.
Discussions from previous meetings, we need to evaluate all of our different committees. Do we need them all? Are some required? BAC is required and Policy will continue all the time.

V. Board Communications

A.

Comments

N/A

VI. Public Comments

A. Comments

Michelle Normandin:
Why are the front doors to the school locked during a public school board meeting?
Are all the teachers certified?
Very disappointed to learn that a contract has been offered to the elementary physical education teacher who has had a lot of complaints brought up against her. Two elementary students also spoke with complaints concerning this teacher.

VII. Old Business

A. Policy - Second Reading

D. Bretag made a motion to approve the second reading of the below policies.
J. Beall seconded the motion.
GBGG Rev. - Staff sick leave
GBGE Rev. 3 - Staff Maternity/Paternity/Parental Leave
GBI - Criminal History Record Information
GBJ Rev. 3 - Personnel Records and Files
GBJA Rev. 2 - Disclosure of Information to Prospective Employers
GCCAA Rev. 7 - Staff Annual Leave
The board **VOTED** unanimously to approve the motion.

VIII. New Business

A. Policy - First read of the policies listed below.

J. Beall made a motion to approve the first reading of the policies listed below.
D. Bretag seconded the motion.
GCBA Rev. 2 - Instructional Staff Contracts/Compensation/Salary Schedules.
GBK-R Rev. 3 - Staff Concerns/Complaints/Greivances
GBGJ Rev. 2 - Staff Bereavement Leave
GBEA Rev. 2 - Staff Ethics/Conflict of Interest
IHCDA - Concurrent Enrollment
IHCDA-R - Concurrrent Enrollment
The board **VOTED** unanimously to approve the motion.

B. Approve Budget

F. Zuercher made a motion to approve the budget.
D. Bretag seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Approve Staff Contracts

D. Bretag made a motion to approve staff contracts based on the Administrators list.
J. Beall seconded the motion.
Separate out one contract until after Executive Session
The board **VOTED** unanimously to approve the motion.

IX. Record of Email Votes

A. Record of Email Votes

N/A

X. Executive Session

A. Enter into Executive Session

J. Gilley made a motion to enter into executive session at 7:50 pm.
D. Bretag seconded the motion.
For personnel reasons per C.R.S. 24-6-402 (4)(f)(I).
When the board is ready, Samantha Bissue will be invited in.
The board **VOTED** unanimously to approve the motion.

B. Exit Executive Session

D. Bretag made a motion to come out of executive session at 9:25 pm.
J. Beall seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Vote after Executive Session

D. Bretag made a motion to vote on renewing the contract for the Administrator.
A. Redd seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Closing Items

A. June Work Session Items

None

B. Top 3 Communication Items

Contracts were awarded to most of the staff.
End of year.
Finances being worked out.

C.

Tasks/Due Outs

Farmer's Market-Sam will get us on waiting list.
Enrollment-Sam
Fairplay to talk finances-Sam, Heather, Amanda
Interviews-Sam, Michelle

D. Adjourn Meeting

F. Zuercher made a motion to adjourn the meeting at 9:30 pm.
D. Bretag seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 PM.

Respectfully Submitted,
K. Snare