

APPROVED



# Lake George Charter School

## Minutes

### November Board Meeting

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#### Date and Time

Tuesday November 14, 2023 at 5:00 PM

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Topic: LGCS Board Meeting

Time: Tuesday, November 14, 2023 @ 5:00 pm

LGCS Board is inviting you to a scheduled Zoom meeting.

Topic: LGCS Board Meeting

Time: This is a recurring meeting Meet anytime

Join (by link)

<https://us02web.zoom.us/j/7023293608?pwd=ZWFsSng1UG1FZXZCOGJVdFd3WFEvQT09>

Join (by app)

Meeting ID: 702 329 3608

Passcode: Lions2023!

Join (by phone)

Dial by your location

- +1 719 359 4580 US
- +1 346 248 7799 US (Houston)
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- +1 669 900 9128 US (San Jose)
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- +1 253 215 8782 US (Tacoma)

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- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US

Meeting ID: 702 329 3608

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#### **Directors Present**

A. Redd, F. Zuercher, J. Beall, J. Geffre, J. Gilley (remote)

#### **Directors Absent**

*None*

#### **Directors who arrived after the meeting opened**

J. Gilley

#### **Directors who left before the meeting adjourned**

F. Zuercher

#### **Guests Present**

A. Patton (remote), D. Bretag, J. Gilley, K. Snare (remote), S. Bissue, Shelley Wing, T. Townsend

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

J. Geffre called a meeting of the board of directors of Lake George Charter School to order on Tuesday Nov 14, 2023 at 5:04 PM.

#### **B. Record Attendance and Guests**

#### **C. Pledge of Allegiance**

#### **D.**

### **Approve Agenda**

J. Beall made a motion to approve agenda.

J. Geffre seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Approve previous meeting minutes - October 17, 2023**

A. Redd made a motion to approve the minutes from October Board Meeting on 10-17-23.

J. Beall seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Personnel Changes**

J. Beall made a motion to approve personnel changes and open positions as listed below.

J. Geffre seconded the motion.

**Changes** - Chelsea MacDonald - SpEd Para to M/HS ELA Teacher

**Addition** - Kathleen Chambers - new SPED Director

**Resignations**- Angel Dettenrieder - M/HS ELA Teacher

#### **OPEN Positions:**

Dean

Special Education Teacher

Paraeducators, part-time (2 positions)

Counselor

Kitchen Staff full-time

IT Support Specialist - part-time

The board **VOTED** unanimously to approve the motion.

## **II. Executive Session**

### **A. Enter into executive session**

F. Zuercher made a motion to go into Executive session at 5:12 pm Reasons: Personnel matter in accordance with C.R.S. 24-6-402(4)(f)(l) - George Hunt and Legal matter in accordance with C.R.S.24-6-402(4)(b) Invited in : Sam Bissue, Julie M. Gilley, David Bretag, Kelley Hunt, and Tonya Towensend.

J. Beall seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Gilley arrived at 5:30 PM.

### **B. Exit executive session**

J. Gilley made a motion to exit Executive session at 6:05pm.

J. Beall seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Vote after executive session**

A. Redd made a motion to vote after Executive session on Sunshine Fund expenditure.

J. Beall seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Redd made a motion to allow Kelley Hunt to give her sick days to her spouse, George Hunt.

J. Beall seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Administration Reports**

**A. Administrator's Report**

- student numbers looking good
- cap off 2nd, 3rd, 4th & 5th grades
- connection meeting with all classes went well
- Veteran's Day was a huge hit

**B. Preschool Director's Update**

- 15 students enrolled
- conferences in Feb.
- would like to do a "Angel" tree/food drive

**IV. Committee Reports**

**A. Lions Pride**

- Carnival was great!
- Silent auction raised enough money to cover expenses.
- More than 4k raised
- BINGO 11/30 4:30-7 in ART room
- Holiday Shoppe - 12/11 - 12/14
- Holiday Food Drive

**B. BAC**

see Attached

**C. Policy Committee**

- update State & Fed minimum wage - \$12.65

**D.**

## Finance

- Comparing salary schedules from other surrounding schools.
- Received our 1st quarter payment for the Mill Levy - \$437K
- Universal PK and tuition payment came in as well
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J. Gilley made a motion to approve financials for October 2023.

J. Geffre seconded the motion.

The board **VOTED** unanimously to approve the motion.

## E. Security & Facility

- Safe School does grants - need to look into securing better security with HS expansion.
- New meeting in another couple of weeks.
- High priority - modulars - getting cameras in them for better security.

## F. Development Committee

- Did not meet
- Best Grant Letter of Intent filed

## G. Expansion

- FPC - new foundation plan - back in the queue
- forward OAC meetings to Board.

## V. Board Communications

### A. Comments

- Dean hiring committee - 2 board members ( David Bretag & Amanda Redd )
- interviews to be conducted the week after Thanksgiving break
- David Bretag to join Security Committee
- James Beall to join Expansion Committee

## VI. Public Comments

### A. Comments

None

## VII. Old Business

### A. Policy - Second Reading

J. Gilley made a motion to approve 2nd reading of policies listed below.  
J. Beall seconded the motion.  
GBEE Rev.2 & GBEE\_E Rev.2  
The board **VOTED** unanimously to approve the motion.

### **VIII. New Business**

#### **A. Policy - First read**

J. Geffre made a motion to approve 1st reading of policies listed below.  
J. Beall seconded the motion.  
IKF Rev., JLCDC, & JLCDC-R  
The board **VOTED** unanimously to approve the motion.

#### **B. Approve Insurance Changes**

J. Gilley made a motion to approve insurance changes listed below.  
A. Redd seconded the motion.

- Health
- Vision
- Dental
- Life
- Short Term Disability
- Long Term Disability

The board **VOTED** unanimously to approve the motion.

#### **C. Dean hiring committee**

TABLED

#### **D. Panic Bars**

J. Gilley made a motion to approve purchase of Panic bars for \$2800.  
J. Beall seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### **E. Foundation Plan**

J. Gilley made a motion to approve a new Foundation Plan.  
J. Beall seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **IX. Record of Email Votes**

#### **A. Approved Modular Electrical Bid**

J. Geffre made a motion to approve electrical bid on Oct. 25, 2023.  
F. Zuercher seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**B. Approval for Expansion Design**

J. Geffre made a motion to approve expansion design on Nov. 8, 2023.  
A. Redd seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**X. Swear in new Board Members**

**A. Take oath of position**

Swear in :  
Julie M Gilley  
James Beall  
David Bretag

**B. Elect Board Officers**

David Bretag nominated Julie M. Gilley for President  
Julie M. Gilley nominated Jim Beall for president  
paper ballots were given and counted by Sam Bissue  
Julie M. Gilley got the nomination for President.  
David B. nominated Jim B. for VP and Julie M. nominated Fred Z. for VP  
paper ballots were given and counted by Sam Bissue  
Jim Beall got the nomination for VP  
Jim B. nominated Amanda R. for Secretary/Treasurer and there was no other  
nominations so Amanda now has this position.

President - Julie M Gilley  
Vice President - James Beall  
Sec./Treasurer - Amanda Redd  
Member - Fred Zuercher  
Member - David Bretag

**C. Approve change of bank signers**

J. Gilley made a motion to approve change of bank signers for Financial Institutions: Park  
State Bank & Trust and Colorado Trust Change in signers listed below.  
F. Zuercher seconded the motion.  
signers to be removed: Jennifer Geffre and Julie A Gilley  
signers to be added: Julie M Gilley and Amanda Redd

The board **VOTED** unanimously to approve the motion.  
F. Zuercher left at 7:50 PM.

## **XI. Closing Items**

### **A. January Work Session Items**

- Budget
- Committees
- Staff raises

### **B. Top 3 Communication Items**

- Committee
- Meet the Board work session prior to Jan. Meeting
- Budget/pay raises

### **C. Tasks/Due Outs**

### **D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:17 PM.

Respectfully Submitted,  
J. Gilley