APPROVED

Lake George Charter School

Minutes

Board Meeting May 2023

Date and Time
Tuesday May 16, 2023 at 5:00 PM

Topic: LGCS Board Meeting
Time: May 16, 2023 @ 5:00 pm

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Directors Present
A. Redd, F. Zuercher, J. Beall, J. Geffre, J. Gilley

Directors Absent
None

Guests Present
Dr Wade, Julie M. Gilley, K. Snare (remote), Noel Sawyer, Tim Farmer-attorney

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I. Board Work Session 4:30 PM

A. Work Session

Larry Waters and Tonia Montgomery were unavailable to attend the work session. The Board had an informal talk about water testing and water storage.

II. Opening Items

A. Call the Meeting to Order

J. Geffre called a meeting of the board of directors of Lake George Charter School to order on Tuesday May 16, 2023 at 5:10 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

D. Approve Agenda

J. Gilley made a motion to approve the agenda with the below listed change.
J. Beall seconded the motion.
Move the executive session to the beginning of the meeting.

Fred Zuercher stepped out of the room.
The board **VOTED** to approve the motion.

Roll Call

A. Redd	Aye
J. Beall	Aye
F. Zuercher	Absent

Roll Call

J. Geffre	Aye
J. Gilley	Aye

E. Approve previous meeting minutes - April 18, 2023

J. Beall made a motion to approve the minutes from Board Meeting April 2023 on 04-18-23.
J. Geffre seconded the motion.
Fred Zuercher was not in the room.
The board **VOTED** to approve the motion.

Roll Call

J. Gilley	Aye
F. Zuercher	Absent
J. Geffre	Aye
A. Redd	Aye
J. Beall	Aye

F. Personnel Changes

J. Gilley made a motion to approve personnel changes.
J. Beall seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Geffre	Aye
A. Redd	Aye
J. Gilley	Aye
J. Beall	Aye
F. Zuercher	Abstain

III. Executive Session

A. Enter into executive session

J. Beall made a motion to enter into executive session at 5:30 pm for Security per C.R.S. 24-6-402 (4)(d) & Legal advice per C.R.S. 24-6-402 (4)(b).
J. Gilley seconded the motion.
The Board invited attorney Tim Farmer into executive session.
The board **VOTED** unanimously to approve the motion.

B. Exit executive session

J. Beall made a motion to exit executive session at 6:37 pm.
J. Gilley seconded the motion.
The board **VOTED** unanimously to approve the motion.

C.

Vote after executive session

F. Zuercher made a motion to accept the resignation of Dr. Lee Wade as administrator.
J. Gilley seconded the motion.
The board **VOTED** unanimously to approve the motion.
J. Geffre made a motion to approve extending the security position back to Shawn VenRooy.
F. Zuercher seconded the motion.
The board **VOTED** unanimously to approve the motion.
J. Geffre made a motion to approve advertising for interim administrator.
J. Beall seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Administration Reports

A. Administrator Report

Please see attached.

B. Preschool Director's Update

Please see attached.

V. Committee Reports

A. Lions Pride

Considering doing a disc golf tournament as a fund-raising event.
After this year, field trips will be broken up by grade groups.

B. BAC

Year-end wrap up.
Parent survey and budget.
Strategic plan.

C. Policy Committee

Committee has been meeting via email.

D. Finance

Viewed the reconciliation summaries for Jan, Feb, Mar and April. We have Jan, Feb and March vendor expenses. Bank statements and summaries did matchup between what went out and what came in. Saw on the profit and loss statements for those months that we are over budget in items such as textbooks. Salaries might be over by the end of the year.
Working on organizing the financials in a better way.

The Board will table the vote on financials.

E. Security & Facility

Security committee met and discussed the flow chart for chain of command during an emergency.

Facility: Tonia is working on a list of prioritized tasks to work on over the summer. Working on multi-year contract for floors.

F. Development Committee

Did not meet.

G. Expansion

Interviewed Kurt Connelly for project management. Will interview other candidate next week.

VI. Board Communications

A. Comments

Jen Geffre encouraged all of the Board members to be around the school as much as possible for the next couple of weeks. There is a lot going on.

VII. Public Comments

A. Comments

N/A

VIII. Old Business

A. Policy - Second Reading

J. Beall made a motion to approve the second reading of the below policies, pending a correction to one typo on a dollar amount.
J. Geffre seconded the motion.
FEB Rev.2 - Architect-Engineer-Technical consultant
FEG Rev.2 - Construction Contracts Bidding and Awards
FEG-R - Construction Contracts Bidding and Awards
FF Rev.2 - Naming Facilities
FF-R - Naming Facilities
FFA - Dedications, Memorials, and Recognitions
EEBB Rev.2 - Use of Private Vehicles on School Business
The board **VOTED** unanimously to approve the motion.

IX. New Business

A. Policy - First read

J. Beall made a motion to approve the first read on the below policies.
J. Gilley seconded the motion.
Amanda Redd would like clarification between secure perimeter, lock out and lock down in policy EBCB-R Rev.3.
Will pull this policy out and bring it back to first read in June.

EBCB-R Rev.3 - Safety Drills
GBA Rev.3 - Open Hiring Equal Employment
GBAA Rev.2 - Sexual Harassment

Vote to approve GBA Rev.3, and GBAA Rev.2
The board **VOTED** unanimously to approve the motion.

B. Approve Classified contract renewal

J. Gilley made a motion to approve classified contract renewal.
J. Beall seconded the motion.
Diana Zaccagnini
Tonia Montgomery
Brian Goodwin
Shawn VenRooy
Carol Kohrs
Sara Griffin
Chelsea MacDonald
Megan Wingert
Kat Hallam
Venus Nutter
April Patton
Ashton Diaz
Heather Robison
Kris Snare
Vickie Cooper (half-time)

The board **VOTED** unanimously to approve the motion.

C. Approve Service contracts

J. Beall made a motion to approve service contracts.
J. Geffre seconded the motion.
Noel Sawyer-Tech/IT
Lynette Swanson-Nurse (100 hours)

Evelyn Hall-PK nurse (20 hours)
Zalyndia Rutledge-speech
The board **VOTED** unanimously to approve the motion.

D. Approve advertising for bids

J. Gilley made a motion to approve advertising for bids.
J. Beall seconded the motion.
2023-24
Snow removal
Water testing
AED service

May consider multi-year contract for water testing.

The board **VOTED** unanimously to approve the motion.

X. Record of Email Votes

A. Auditor/Trainer Pay

Approve pay for Rick Olmsted (80-120 hours)
Jen Geffre made a motion to approve.
Julie A. Gilley seconded the motion.
Vote: Jim Beall-yes, Jen Geffre-yes, Julie A. Gilley-yes, Amanda Redd-yes, Fred Zuercher-absent.

XI. Closing Items

A. June Work Session Items

Budget

B. Top 3 Communication Items

PreK Graduation
Field day, Field Trip, and Award Ceremony
New Custodian
Early Board Meeting

C. Tasks/Due Outs

Advertising open positions

D. Adjourn Meeting

J. Beall made a motion to adjourn the meeting at 7:41 pm.
J. Geffre seconded the motion.

The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:41 PM.

Respectfully Submitted,
K. Snare

Documents used during the meeting

- May 2023 Administrative Report.pdf
- Preschool Director's report May 2023.docx
- JAN - EXPENSES BY VENDOR.pdf
- FEB - EXPENSES BY VENDOR.pdf
- MAR 2023 EXPENSES BY VENDOR.pdf
- FEB Rev. 2, Architect-Engineer-Technical Consultant.pdf
- FEG Rev. 2, Construction Contracts Bidding and Awards.pdf
- FEG-R, Construction Contracts Bidding and Awards.pdf
- FF Rev. 2, Naming Facilities.pdf
- FF-R, Naming Facilities.pdf
- FFA, Dedications, Memorials, and Recognitions.pdf
- EBCB-R Rev. 3, Safety Drills 2.pdf
- GBA Rev. 3, Open Hiring Equal Employment Opportunity 2 (1).pdf
- GBAA Rev. 2, Sexual Harassment 2.pdf