APPROVED

Lake George Charter School

Minutes

Board Meeting April 2023

Date and Time
Tuesday April 18, 2023 at 5:00 PM

Topic: LGCS Board Meeting
Time: April 18, 2023 @ 5:00 pm

Join by (link)
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Directors Present
A. Redd, F. Zuercher, J. Beall, J. Geffre, J. Gilley

Directors Absent
None

Ex Officio Members Present
L. Wade

Guests Present
K. Snare (remote), Noel Sawyer, T. Townsend

I. Board Work Session 4:30 PM

A. Work Session

Finances were discussed.

II. Opening Items

A. Call the Meeting to Order

J. Geffre called a meeting of the board of directors of Lake George Charter School to order on Tuesday Apr 18, 2023 at 5:01 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

D. Approve Agenda

F. Zuercher made a motion to approve the agenda for April 2023.
J. Beall seconded the motion.
With the addition of an IT update under Administrator Report, and under Committee Reports, Finance committee is information only this month.
The board **VOTED** unanimously to approve the motion.

E. Approve previous meeting minutes - March 21, 2023

J. Beall made a motion to approve the minutes from Board Meeting March 2023 on 03-21-23.
J. Geffre seconded the motion.
With a change under Expansion Committee. Jen Geffre and Jim Beall met with everyone on the committee.
The board **VOTED** unanimously to approve the motion.

F. Personnel Changes

F. Zuercher made a motion to Approve personnel changes.
J. Gilley seconded the motion.
With the addition of Evelyn Hall continuing on as the Preschool nurse.
The board **VOTED** unanimously to approve the motion.
J. Geffre made a motion to post the open positions.
J. Beall seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Administration Reports

A. Administrator Report

Please see attached, with the addition of the Boy Scout Camp's Risk Management department does not want us using their vans anymore. Dr Wade is working on this.
Dr. Wade also found a grant for $150,000 for kitchen equipment.

Noel Sawyer gave an IT update.

B. Preschool Director's Update

Please see attached.

IV. Committee Reports

A. Lions Pride

The Red Robin fund raiser had a great turnout. No report on how much L.P. made yet.
Now working on staff appreciation week.

B. BAC

N/A

C. Policy Committee

Policies for first read and second read are listed under old business and new business.

D. Finance

Julie A Gilley was able to access bank statements so they could estimate expenses for the budget.

E. Security & Facility

Security will meet next Tuesday, the 25th.

Service contract for floors will be reviewed by the Board.

F. Development Committee

Working on grant tracking.
Wondering if the district may be applying for some grants for us.
Walmart grant possible.
Starting a community resource list for the expansion.
Possibility for a grant from the state for rural schools, for electric buses.

G. Expansion

Brian Goodwin feels that $100,000 should cover the infrastructure part of the expansion. Brian would like a formal Okay to start working on this the beginning of May. The Board let Brian know that he is good to get started.

V. Board Communications

A. Comments

Caroline Pyle will be retiring after almost 23 years with the school. A retirement party will be planned.

VI. Public Comments

A. Comments

N/A

VII. Old Business

A. Policy - Second Reading

F. Zuercher made a motion to approve second read policies listed below.
J. Beall seconded the motion.
EJ-Animals on Charter School Property
FB-Facilities Planning
FBC-Prioritization of Facility Improvements
FCB Rev. 2-Closing Schools
FCB-R Rev. 2-Closing Schools
FCC Rev.2-Temporary School Facilities

FDA Rev.2-Bon Campaigns
EGAEA-R Rev.2-Monitoring Public Electronic Mail Records
The board **VOTED** unanimously to approve the motion.

B. Approve purchase of Promethean Board

J. Geffre made a motion to approve the purchase of the Promethean Board up to $4000.
J. Gilley seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. New Business

A. Policy - First read

J. Gilley made a motion to approve the first reading of policies listed below.
F. Zuercher seconded the motion.
FEB Rev.2-Architect-Engineer-Technical consultant
FEG Rev.2-Construction Contracts Bidding and Awards
FEG-R-Construction Contracts Bidding and Awards
FF Rev.2-Naming Facilities
FF-R-Naming Facilities
FFA-Dedications, Memorials, and Recognitions
EEBB Rev.2-Use of Private Vehicles on School Business
The board **VOTED** unanimously to approve the motion.

B. Approve revised calendars for 2023-24

J. Geffre made a motion to approve the revised school calendars for 2023-24.
A. Redd seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approve Certified contract renewal

Motion to approve Certified contract renewals for employees listed below.
Shelley Wing
Kristine Elzy
Kelley Hunt
Mary Doty
George Hunt
Lizzie Meyer
Jen French
Ann Wallace
Caren White
Markyda VenRooy
Kathy Dixon
The board **VOTED** unanimously to approve the motion.

IX. Executive Session

A. Enter into executive session

F. Zuercher made a motion to enter into executive session at 6:54 pm.
J. Beall seconded the motion.
For Personnel reasons per C.R.S. 24-6-402 (4)(f)(I) to discuss future staff.
Dr. Wade is invited to join.
The board **VOTED** unanimously to approve the motion.

B. Exit executive session

J. Gilley made a motion to exit executive session at 7:19 pm.
J. Beall seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Vote after executive session

J. Gilley made a motion to approve hiring Rick Olmstead on a temporary basis to review finances.
J. Beall seconded the motion.
The board **VOTED** unanimously to approve the motion.
J. Geffre made a motion to approve contract offer to Warren Morales.
J. Gilley seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Closing Items

A. May Work Session Items

Admin/Board

B. Top 3 Communication Items

Parent Survey
Clubs
Moving forward with the expansion: breaking ground, hiring.

C. Tasks/Due Outs

Check school technology use/pay to use. (Jen)
Check Lumen contract; able to cancel? (Dr Wade)
Review & feedback to services contract (all, Jen compile)
Caroline Pyle retirement (Dr Wade)
Service animal sign (Dr Wade)

D. Adjourn Meeting

F. Zuercher made a motion to adjourn the meeting at 7:24 pm.
J. Beall seconded the motion.
Julie A Gilley was absent for the vote
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:24 PM.

Respectfully Submitted,
K. Snare

Documents used during the meeting

- Preschool Director Update April 2023.pdf
- EJ, Animals on School and District Property (1).pdf
- FB, Facilities Planning (1).pdf
- FBC, Prioritization of Facility Improvements (2).pdf
- FCB Rev. 2, Closing Schools.pdf
- FCB-R Rev. 2, Closing Schools.pdf
- FCC Rev. 2, Temporary School Facilities.pdf
- FDA Rev. 2, Bond Campaigns.pdf
- EGAEA-R Rev. 2, Monitoring Public Electronic Mail Records.pdf
- FEB Rev. 2, Architect-Engineer-Technical Consultant 2.pdf
- FEG Rev. 2, Construction Contracts Bidding and Awards 2.pdf
- FEG-R, Construction Contracts Bidding and Awards 2.pdf
- FF Rev. 2, Naming Facilities 2.pdf
- FF-R, Naming Facilities 2.pdf
- FFA, Dedications, Memorials, and Recognitions 2.pdf
- EEBB Rev. 2, Use of Private Vehicles on School Business 2 (1).pdf
- 2023-24 Elementary Staff Calendar (trimesters).doc
- 2023-24 Secondary Staff Calendar (quarters).doc