

APPROVED



# Lake George Charter School

## Minutes

### Board Meeting March 2023

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#### Date and Time

Tuesday March 21, 2023 at 5:00 PM

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Topic: LGCS Board Meeting

Time: March 21, 2023 @ 5:00 pm

#### Join by (link)

<https://us02web.zoom.us/j/7023293608?pwd=aVM0a2dSUFVQRGowR25CM2UyTDZFLdz09>

#### Join by (app)

Meeting ID: 702 329 3608

Passcode: LGCS2022!

#### Join by (phone)

- +1 719 359 4580 US
  - +1 253 215 8782 US (Tacoma)
  - +1 346 248 7799 US (Houston)
  - +1 669 444 9171 US
  - +1 669 900 9128 US (San Jose)
  - +1 646 558 8656 US (New York)
  - +1 646 931 3860 US
  - +1 301 715 8592 US (Washington DC)
  - +1 309 205 3325 US
  - +1 312 626 6799 US (Chicago)
  - +1 386 347 5053 US
  - +1 564 217 2000 US
-

Meeting ID: 702 329 3608

Passcode: 877912509

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**Directors Present**

A. Redd, F. Zuercher, J. Beall, J. Geffre, J. Gilley

**Directors Absent**

*None*

**Ex Officio Members Present**

L. Wade

**Non Voting Members Present**

L. Wade

**Guests Present**

Brian Goodwin, David Bretag (remote), Julie M. Gilley, K. Snare (remote), L. Meyer (remote), Shelley Wing, T. Townsend, Tonia Montgomery

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**I. Board Work Session 4:30 PM****A. Work Session**

Governance training with BOT

**II. Opening Items****A. Call the Meeting to Order**

J. Geffre called a meeting of the board of directors of Lake George Charter School to order on Tuesday Mar 21, 2023 at 5:04 PM.

**B. Record Attendance and Guests****C. Pledge of Allegiance****D. Approve Agenda**

F. Zuercher made a motion to approve the agenda for March 2023.

J. Gilley seconded the motion.

with the addition of advertising for a preschool para under new business.

The board **VOTED** unanimously to approve the motion.

**E. Approve previous meeting minutes - February 21, 2023 & March 13, 2023**

F. Zuercher made a motion to approve the minutes from Board Meeting on 02-21-23.

J. Beall seconded the motion.

with the following change: under New Hire, Heather's last name is Robison, not Robinson.

The board **VOTED** unanimously to approve the motion.

**F. Personnel Changes**

Under open positions, add English, Math and Science for M/HS

**III. Administration Reports**

**A. Administrator Report**

See attached

**B. Teacher Evaluations**

Dr. Wade has almost completed all teacher evaluations.

**C. Preschool Director's Update**

See attached

**D. Expansion - Master Plan**

John Sattler and Andy Flamengo from Diversified Consulting Solutions, and Kurt Connelly from Anser Advisory, each gave presentations about how they would approach our Master Plan.

**IV. Committee Reports**

**A. Lions Pride**

The playground bank account is now going to be charged a dormant fee. David will talk with Tonya Townsend about options.

There will be a free skate party at Cripple Creek Parks & Rec on Friday, March 24 and a fundraiser at the Southgate Red Robin on April 13th.

Also planning a family dance for some time in May.

**B. Finance**

There were no financials ready to be approved.

**C.**

### **Policy Committee**

Mary Doty will be added to the Policy Committee.

Policies discussed are listed under Old and New business.

### **D. Security & Facility**

Facility: Over the summer, lights in the parking lot will be replaced. Water Storage: would like to capture the water that is dumped for use in other places. Floors: Will advertise for a 3 year contract instead of a one year contract.

### **E. Development Committee**

Created a Grant Process flow chart.

Gates Foundation

Daniels Fund

Walmart Grant

### **F. BAC**

Met on the 14th. Discussed the parent survey and the strategic plan. Dr. Wade would like the BAC to think about an outdoor adventure area.

### **G. Expansion**

Jim Beall and Jen Geffre met with Dr. Wade and Brian Goodwin. It was decided that we need a Master Plan.

## **V. Board Communications**

### **A. Comments**

N/A

## **VI. Public Comments**

### **A. Comments**

N/A

## **VII. Old Business**

### **A. Policy - Second Reading**

J. Gilley made a motion to approve the following policies for second reading.

A. Redd seconded the motion.

EFEA Rev., Natural Food Choices

EGAD, Copyright Compliance

EGAEA Rev.2, Electronic Communications.

EHC Rev. 2, Safeguarding Personal Identifying Information.

EI Rev., Insurance Program /Risk Management.

EID, Compliance with the Health Insurance Portability and Accountability Act.

The board **VOTED** unanimously to approve the motion.

## **VIII. New Business**

### **A. Policy - First read**

J. Geffre made a motion to approve the following policies for First read.

J. Beall seconded the motion.

EBBB Rev. 2-Accident Reports

EJ-Animals on Charter School Property.

FB-Facilities Planning

FBC-Prioritization of Facility Improvements

FCB Rev. 2-Closing Schools

FCB-R Rev. 2-Closing Schools

FCC Rev. 2-Temporary School Facilities

FDA Rev.2-Bond Campaigns

EGAEA-R Rev. 2-Monitoring Public Electronic Mail Records

The board **VOTED** unanimously to approve the motion.

### **B. Approve New Copiers**

J. Gilley made a motion to approve the lease of new Konica copiers, without white boards.

A. Redd seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Approve new tablets for Kindergarten**

J. Gilley made a motion to approve new tablets for Kindergarten.

J. Beall seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve purchase of Promethean Board**

The vote was tabled until the April 2023 Board Meeting.

### **E. Approve Expansion Next Steps**

J. Beall made a motion to approve a plan for expansion in place for August.

J. Geffre seconded the motion.

The Board decided on 2 portable buildings, 1 wet, 1 dry, from American Portable Builders, with a 12 month lease.

The board **VOTED** unanimously to approve the motion.

**F. Approve Step Increase for 2023-2024 contracts**

J. Beall made a motion to approve a one step increase for 2023-2024 returning staff contracts.

F. Zuercher seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Approve Employee Referral Incentive**

J. Beall made a motion to approve Employee Referral Incentive with the exclusion of the Administrator/Principal.

J. Gilley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**H. Approve advertising for a preschool para**

J. Gilley made a motion to approve advertising for a preschool para.

J. Geffre seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IX. Record of Email Votes**

**A. Approve Special Meeting Date & Time**

Approved a date and time to hold special board meeting: March 13 @ 5pm.

Jen Geffre made the motion to approve.

Julie A. Gilley seconded the motion.

Vote: all approved.

**X. Executive Session**

**A. Enter into executive session**

J. Gilley made a motion to enter into executive session at 7:30pm.

J. Beall seconded the motion.

For personnel reasons per C.R.S. 24-6-402 (4)(F)(I)

Dr. Wade

The Board will enter first, and then invite Dr. Wade in.

The board **VOTED** unanimously to approve the motion.

**B. Exit executive session**

J. Gilley made a motion to Exit executive session at 8:38 pm.

J. Beall seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C.**

### **Vote after executive session**

J. Geffre made a motion to offer Dr. Wade a one year contract.

J. Gilley seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **XI. Closing Items**

### **A. April Work Session Items**

Finances/Decision Chart

### **B. Top 3 Communication Items**

Dr. Wade returning

Additional class space in 2023-24. We will be a prek - 12 school with traditional curriculum. Hybrid learning for 10-12, depending on enrollment.

Approved referral for 1 elementary teacher, math tutor, HS English.

### **C. Tasks/Due Outs**

Finance Documents

Decision Chart

Marketing (Facebook, Paper)

Expansion meeting for Master Plan

### **D. Adjourn Meeting**

F. Zuercher made a motion to adjourn the meeting at 8:54pm.

J. Beall seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:54 PM.

Respectfully Submitted,

K. Snare