APPROVED

Lake George Charter School

Minutes

Board Meeting March 2023

Date and Time
Tuesday March 21, 2023 at 5:00 PM

Topic: LGCS Board Meeting
Time: March 21, 2023 @ 5:00 pm

Join by (link)
https://us02web.zoom.us/j/7023293608?pwd=aVM0a2dSUFVQRGowR25CM2UyTDFLdz09

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Meeting ID: 702 329 3608
Passcode: 877912509

Directors Present
A. Redd, F. Zuercher, J. Beall, J. Geffre, J. Gilley

Directors Absent
None

Ex Officio Members Present
L. Wade

Guests Present
Brian Goodwin, David Bretag (remote), Julie M. Gilley, K. Snare (remote), L. Meyer (remote), Shelley Wing, T. Townsend, Tonia Montgomery

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I. Board Work Session 4:30 PM

A. Work Session

Governance training with BOT

II. Opening Items

A. Call the Meeting to Order

J. Geffre called a meeting of the board of directors of Lake George Charter School to order on Tuesday Mar 21, 2023 at 5:04 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

D. Approve Agenda

F. Zuercher made a motion to approve the agenda for March 2023.
J. Gilley seconded the motion.
with the addition of advertising for a preschool para under new business.
The board **VOTED** unanimously to approve the motion.

E. Approve previous meeting minutes - February 21, 2023 & March 13, 2023

F. Zuercher made a motion to approve the minutes from Board Meeting on 02-21-23.
J. Beall seconded the motion.
with the following change: under New Hire, Heather's last name is Robison, not Robinson.
The board **VOTED** unanimously to approve the motion.

F. Personnel Changes

Under open positions, add English, Math and Science for M/HS

III. Administration Reports

A. Administrator Report

See attached

B. Teacher Evaluations

Dr. Wade has almost completed all teacher evaluations.

C. Preschool Director's Update

See attached

D. Expansion - Master Plan

John Sattler and Andy Flamengo from Diversified Consulting Solutions, and Kurt Connelly from Anser Advisory, each gave presentations about how they would approach our Master Plan.

IV. Committee Reports

A. Lions Pride

The playground bank account is now going to be charged a dormant fee. David will talk with Tonya Townsend about options.
There will be a free skate party at Cripple Creek Parks & Rec on Friday, March 24 and a fundraiser at the Southgate Red Robin on April 13th.
Also planning a family dance for some time in May.

B. Finance

There were no financials ready to be approved.

C. Policy Committee

Mary Doty will be added to the Policy Committee.

Policies discussed are listed under Old and New business.

D. Security & Facility

Facility: Over the summer, lights in the parking lot will be replaced. Water Storage: would like to capture the water that is dumped for use in other places. Floors: Will advertise for a 3 year contract instead of a one year contract.

E. Development Committee

Created a Grant Process flow chart.
Gates Foundation
Daniels Fund
Walmart Grant

F. BAC

Met on the 14th. Discussed the parent survey and the strategic plan. Dr. Wade would like the BAC to think about an outdoor adventure area.

G. Expansion

Jim Beall and Jen Geffre met with Dr. Wade and Brian Goodwin. It was decided that we need a Master Plan.

V. Board Communications

A. Comments

N/A

VI. Public Comments

A. Comments

N/A

VII. Old Business

A. Policy - Second Reading

J. Gilley made a motion to approve the following policies for second reading.
A. Redd seconded the motion.
EFEA Rev., Natural Food Choices
EGAD, Copyright Compliance
EGAEA Rev.2, Electronic Communications.
EHC Rev. 2, Safeguarding Personal Identifying Information.
EI Rev., Insurance Program /Risk Management.

EID, Compliance with the Health Insurance Portability and Accountability Act.
The board **VOTED** unanimously to approve the motion.

VIII. New Business

A. Policy - First read

J. Geffre made a motion to approve the following policies for First read.
J. Beall seconded the motion.
EBBB Rev. 2-Accident Reports
EJ-Animals on Charter School Property.
FB-Facilities Planning
FBC-Prioritization of Facility Improvements
FCB Rev. 2-Closing Schools
FCB-R Rev. 2-Closing Schools
FCC Rev. 2-Temporary School Facilities
FDA Rev.2-Bond Campaigns
EGAEA-R Rev. 2-Monitoring Public Electronic Mail Records
The board **VOTED** unanimously to approve the motion.

B. Approve New Copiers

J. Gilley made a motion to approve the lease of new Konica copiers, without white boards.
A. Redd seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approve new tablets for Kindergarten

J. Gilley made a motion to approve new tablets for Kindergarten.
J. Beall seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve purchase of Promethean Board

The vote was tabled until the April 2023 Board Meeting.

E. Approve Expansion Next Steps

J. Beall made a motion to approve a plan for expansion in place for August.
J. Geffre seconded the motion.
The Board decided on 2 portable buildings, 1 wet, 1 dry, from American Portable Builders, with a 12 month lease.
The board **VOTED** unanimously to approve the motion.

F. Approve Step Increase for 2023-2024 contracts

J. Beall made a motion to approve a one step increase for 2023-2024 returning staff contracts.
F. Zuercher seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Approve Employee Referral Incentive

J. Beall made a motion to approve Employee Referral Incentive with the exclusion of the Administrator/Principal.
J. Gilley seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Approve advertising for a preschool para

J. Gilley made a motion to approve advertising for a preschool para.
J. Geffre seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Record of Email Votes

A. Approve Special Meeting Date & Time

Approved a date and time to hold special board meeting: March 13 @ 5pm.

Jen Geffre made the motion to approve.
Julie A. Gilley seconded the motion.
Vote: all approved.

X. Executive Session

A. Enter into executive session

J. Gilley made a motion to enter into executive session at 7:30pm.
J. Beall seconded the motion.
For personnel reasons per C.R.S. 24-6-402 (4)(F)(I)
Dr. Wade
The Board will enter first, and then invite Dr. Wade in.
The board **VOTED** unanimously to approve the motion.

B. Exit executive session

J. Gilley made a motion to Exit executive session at 8:38 pm.
J. Beall seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Vote after executive session

J. Geffre made a motion to offer Dr. Wade a one year contract.

J. Gilley seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Closing Items

A. April Work Session Items

Finances/Decision Chart

B. Top 3 Communication Items

Dr. Wade returning
Additional class space in 2023-24. We will be a prek - 12 school with traditional curriculum. Hybrid learning for 10-12, depending on enrollment.
Approved referral for 1 elementary teacher, math tutor, HS English.

C. Tasks/Due Outs

Finance Documents
Decision Chart
Marketing (Facebook, Paper)
Expansion meeting for Master Plan

D. Adjourn Meeting

F. Zuercher made a motion to adjourn the meeting at 8:54pm.
J. Beall seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:54 PM.

Respectfully Submitted,
K. Snare