APPROVED

Lake George Charter School

Minutes

Board Meeting Jan 2023

Date and Time
Tuesday January 17, 2023 at 4:30 PM

Topic: LGCS Board Meeting
Time: January 17, 2023 @ 5pm

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Directors Present
A. Redd, F. Zuercher (remote), J. Beall, J. Geffre, J. Gilley

Directors Absent
None

Ex Officio Members Present
L. Wade

Guests Present
David Bretag, Julie M. Gilley, K. Snare, Noel Sawyer, Shelley Wing, T. Townsend

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I. Board Work Session 4:30 PM

A. Work Session

2022-2023 Budget

II. Opening Items

A. Call the Meeting to Order

J. Geffre called a meeting of the board of directors of Lake George Charter School to order on Tuesday Jan 17, 2023 at 5:02 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

D. Approve Agenda

J. Gilley made a motion to approve the agenda for January 2023.
J. Geffre seconded the motion.
Add to new business item E: Advertise for kitchen help.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Geffre	Aye
J. Beall	Absent

Roll Call

A. Redd	Aye
F. Zuercher	Aye
J. Gilley	Aye

E. Approve previous meeting minutes - November 15, 2022

A. Redd made a motion to approve the minutes from November 15, 2022 Board Meeting Nov 2022 on 11-15-22.
J. Gilley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Geffre	Aye
A. Redd	Aye
F. Zuercher	Aye
J. Beall	Absent
J. Gilley	Aye

F. Personnel Changes

J. Geffre made a motion to approve the Personnel Changes listed on the agenda.
J. Gilley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Geffre	Aye
A. Redd	Aye
J. Beall	Absent
F. Zuercher	Aye
J. Gilley	Aye

III. Executive Session

A. Enter Executive Session

J. Gilley made a motion to enter Executive Session at 5:11 pm.
A. Redd seconded the motion.
for Personnel reasons per C.R.S 24-6-402 (4)(f)(I) involving Brian Goodwin
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Geffre	Aye
J. Beall	Absent
J. Gilley	Aye
F. Zuercher	Aye
A. Redd	Aye

B.

Exit Executive Session

J. Gilley made a motion to exit executive session at 5:26 pm.
J. Geffre seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Gilley	Aye
A. Redd	Aye
J. Geffre	Aye
F. Zuercher	Aye
J. Beall	Absent

C. Vote upon exiting Executive Session

J. Geffre made a motion to accept Brian Goodwin as the new Owner's Rep for the expansion project.
J. Gilley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Beall	Absent
F. Zuercher	Aye
J. Geffre	Aye
A. Redd	Aye
J. Gilley	Aye

IV. New Board Member

A. Selection & Swearing in of Board Member

J. Geffre made a motion to appoint James Beall as the fifth Board Member, to serve one year.
A. Redd seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Geffre	Aye
J. Gilley	Aye
A. Redd	Aye
F. Zuercher	Aye
J. Beall	Absent

B. Officer Elections

Board President: Jen Geffre (unopposed)
Board Vice President: Fred Zuercher (unopposed)
Board Secretary/Treasurer: Julie A. Gilley (unopposed)
Board Communication Officer: Amanda Redd (appointed)

C. Board Pay

J. Geffre made a motion to approve that the Board does not get paid for their volunteer capacity as Board members.
J. Beall seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Administration Reports

A. Administrator Report

Please see attached.

B. Preschool Director's Update

Universal Preschool accepted.
Buell Grant due in February
Colorado Shines in February
Shelley is looking into buying a used vehicle for the preschool.

C. School Expansion Update

Stick built vs. modular.
Stick built estimate between 3.5 and 5 million. Best grant would cover 32%.
We have 3 bids for a modular. One is in Colorado, and it is 20 years old.
A 6-classroom modular would cost $640,000.
Non-profit loans? Lease? If we lease, the Best grant would not be an option.
Maybe modular for now, then a stick built later.
The expansion committee will present options to the Board at the February Board meeting.

VI. Committee Reports

A. Lions Pride

Lion's Pride currently has $22, 223 in their general fund, $417 in their raffle fund, and $10,173 in their playground fund.
The Holiday Shoppe made $1456.
They gave a check for $500 to the library for new books.
"Penny Wars" is in full swing. This money will be 100% for end of year field trips.
David Bretag is checking into the possibility that Ski Cooper may donate buses during their off season.

B. Finance

J. Gilley made a motion to approve the September and October financials.
A. Redd seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Gilley	Aye
J. Geffre	Aye
F. Zuercher	Aye
J. Beall	Abstain
A. Redd	Aye

C. Policy Committee

Will meet on January 24th.

D. Security & Facility

Security has a meeting on January 30th.
Facilities is working on Radon testing

E. Development Committee

N/A

F. BAC

The BAC has approved a version of the calendar for next year. Now it will be presented to the staff for their input.

VII. Board Communications

A. Comments

A reminder that all of our committees are open to the public.
Committee members, please remember to post agendas at least 48 hours prior to the meeting.
If at any time, sensitive or private conversations need to be had during a meeting, members of the public will be asked to leave the room.

VIII. Public Comments

A. Comments

Caroline Pyle extended a thank you to all of Lion's Pride.

IX. Old Business

A. Policy - Second Reading

J. Gilley made a motion to approve the second reading of the below listed policies, with one change being made to EEAEF-E.
J. Geffre seconded the motion.
EEAEAA - Drug and Alcohol Testing for Bus Drivers
EEAEAA-R - Drug and Alcohol Testing for Bus Drivers.
EEAEF - Video Cameras on Transportation Vehicles
EEAEF-R - Video Cameras on Transportation Vehicles
EEAEF-E - Notice to Parents about Video Cameras on Transportation Vehicles (changing the word 'tapes' to 'recordings')
EEAEG Rev. 2 - Use of Wireless Communication Devices by Bus Drivers.
EEAFB Rev. 2 - Use of School Vehicles by Community Groups
The board **VOTED** unanimously to approve the motion.

X. New Business

A. Policy - First read

F. Zuercher made a motion to approve the first read policies listed below, with discussed changes.
J. Beall seconded the motion.
EF Rev. 3 - School Nutrition Program
EFC Rev. 3 - Free & Reduced-Price Food Services
EFC-R Rev. 3 - Free & Reduced-Price Nutrition Services
EF-E-1 Rev. - School Meal Payments
EF-E-2 - Civil Rights Complaint Procedure for School Nutrition Program
The board **VOTED** unanimously to approve the motion.

B. 22/23 Budget

F. Zuercher made a motion to approve the 2022-2023 Budget.
J. Gilley seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. 2023 Board Meeting Dates

J. Geffre made a motion to approve the 2023 Board meeting dates, with the changes listed below.
J. Beall seconded the motion.
Move June 20, 2023 to June 13th, 2023
Move November 21, 2023 to November 14, 2023
The board **VOTED** unanimously to approve the motion.

D. Approval of Coach Up bill

J. Gilley made a motion to approve final payment of $5000 for Coach Up.
J. Geffre seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

F. Zuercher	Aye
A. Redd	Aye
J. Gilley	Aye
J. Beall	Abstain
J. Geffre	Aye

E. Advertising for Kitchen Help

J. Geffre made a motion to approve the advertising for Kitchen help.
A. Redd seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Record of Email Votes

A. Snow Plow Contract

Dec 15, 2022
Jen Geffre made a motion to withdraw contract from Peak Landscaping and accept contract with Jeff Wing.
Julie A. Gilley seconded the motion.
Vote: J. Geffre (yes), J. Gilley (yes), A. Redd (yes), F. Zuercher (yes)

B. Universal Preschool & Rates

Dec 15, 2022
Jen Geffre made a motion to accept Universal Preschool and set program rates (application needed before Jan 11, 2023)
Fred Zuercher seconded the motion.
Vote: J. Geffre (yes), J. Gilley (yes), A. Redd (yes), F. Zuercher (yes)

XII. Closing Items

A. February Work Session Items

Expansion

The Board meeting will begin at 5:15 pm, to allow plenty of time for discussion.

B. Top 3 Communication Items

Brian Goodwin
James Beall
Open invite to committees

C. Adjourn Meeting

J. Gilley made a motion to adjourn the meeting at 6:38 pm.

J. Beall seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:38 PM.

Respectfully Submitted,
K. Snare

Documents used during the meeting

- BUDGET_DRAFT_2022-23_051222_forapproval.xlsx
- Administrative Report January 2023.docx
- 2023_01_05_expansion_jan_update_minutes.pdf
- 2023_01_11_january_finance_meeting_minutes.pdf
- EEAEF, Video Cameras on Transportation Vehicles.docx
- EEAEG Rev. 2, Use of Wireless Devices by Bus Drivers.docx
- EEAFB Rev. 2, Use of School Buses by Community Groups.docx
- EEAEF-E, Notice to Parents about Video Recording Devices.docx
- EEAEAA-R, Drug and Alcohol Testing for Bus Drivers.docx
- EEAEAA, Drug and Alcohol Testing for Bus Drivers.docx
- EEAEF-R, Video Cameras on Transportation Vehicles.docx
- EF Rev. 3, School Nutrition Program 2.docx
- EFC Rev. 3, Free & Reduced-Price Food Services 2.docx
- EF-E-1 Rev., School Meal Payments.docx
- EF-E-2, Civil Rights Complaint Procedure for School Nutrition Program.docx
- EFC-R Rev. 3, Free and Reduced-Price Food Services 2.docx
- Brd Mtg Dates 2023.docx
- BILL Coach Up!.pdf