APPROVED

Lake George Charter School

Minutes

October Board Meeting

Date and Time
Tuesday October 18, 2022 at 5:00 PM

Topic: LGCS Board Meeting
Time: October 18, 2022 @ 5pm

Join by (link)
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Meeting ID: 702 329 3608
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Directors Present
F. Zuercher, J. Geffre, J. Gilley, M. Normandin, S. Bernstetter

Directors Absent
None

Directors who arrived after the meeting opened
S. Bernstetter

Ex Officio Members Present
L. Wade, T. Townsend

Guests Present
Amanda Redd, Julie M. Gilley, K. Snare (remote), Noel Sawyer, Rick Favinger, Tonya Montgomery

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I. Board Work Session 4:30 PM

A. Work Session

The work session was cancelled

II. Opening Items

A. Call the Meeting to Order

J. Geffre called a meeting of the board of directors of Lake George Charter School to order on Tuesday Oct 18, 2022 at 5:00 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

D. Approve Agenda

F. Zuercher made a motion to approve the agenda for October 2022 with the following changes.
J. Gilley seconded the motion.
Under Administration Reports, add E: IT update

Under New Business, add E: IT purchase
The board **VOTED** unanimously to approve the motion.

E. Approve previous meeting minutes - September 2022/Special Brd Mtgs Oct 5 &6

J. Geffre made a motion to approve the minutes from Board Meeting on 09-20-22.
F. Zuercher seconded the motion.
Also from the special Board Meetings on Oct 5 & 6.
The board **VOTED** to approve the motion.

Roll Call	
J. Gilley	Abstain
F. Zuercher	Aye
M. Normandin	Aye
S. Bernstetter	Absent
J. Geffre	Aye

F. Personnel Changes

M. Normandin made a motion to approve personnel changes.
J. Gilley seconded the motion.
New Hires:
Katrina Hallam-long term sub
Ashton Diaz-SPED para
Terminations/Resignations/Retirements:
Biana McCune
Cari Stelter
Open Positions:
4th Grade Teacher
ELA/Math Academy Teacher
The board **VOTED** unanimously to approve the motion.
S. Bernstetter arrived at 5:38 PM.

III. Administration Reports

A. Administrator Report

Please see attached

B. Preschool Director's Update

Shelley Wing has applied for the Circle Grant for $25,000, and is working on the Temple Buell Grant.

C. School Expansion Update

Rick Favinger has been working with the 8th graders on building a model of what the building expansion may look like. It will be available at the Halloween Carnival for everyone to view.
The Board asked if it would be possible to have some of the kids present the model at November's Board Meeting.

D. SPED update

Regular MTSS meetings.
We now have 2 Virtual Village students with IEPs.

IV. Committee Reports

A. Lions Pride

Halloween Carnival coming up on October 29th. Biggest fundraiser of the year.

B. Finance

F. Zuercher made a motion to approve the financials for July and August 2022.
J. Gilley seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Policy Committee

Met on September 27th. Attached are first and second read policies to be approved.

D. Security & Facility

A representative from Natural Gas came and did a free check of the building for us.
Snow Plow bids: We still only have one from the same company we used last year. The board would like to see this advertised more aggressively. On Facebook, NextDoor, website, papers and on the sign out front.

E. Development Committee

They have a few new members. Hoping to find someone with a strong recruiting background, to help with recruiting new teachers.

F. BAC

Committee met on Oct 11th. Made some changes to the Mission/Vision/Goals and worked a little on the Stategic Plan.
Per Cindy Bear, we do not need to have our own Universal Improvement Plan.

V. Board Communications

A. Comments

N/A

B. Board Elections Results

The Board will formally cancel the upcoming election scheduled for November 9th, 2022.
2 Board members, Fred Zuercher and Amanda Redd, will be sworn in at the November Board Meeting.
There is still one 1-year board position open. The Board will be accepting Letters of Interest until January.

VI. Public Comments

A. Comments

N/A

VII. Executive Session

A. Enter executive session

F. Zuercher made a motion to enter into Executive Session at 6:14 pm.
M. Normandin seconded the motion.
For personnel reasons per CRS 24-6-402(4)(f)(I)

The board **VOTED** unanimously to approve the motion.

B. Exit executive session

F. Zuercher made a motion to Exit Executive Session at 6:33 pm.
J. Gilley seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Selection of Owner's Representative

F. Zuercher made a motion to offer a contract to Rick Favinger as the Owner's Representative.
J. Gilley seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Old Business

A. Policy - Second Reading

M. Normandin made a motion to approve the second reading of the following policies.
S. Bernstetter seconded the motion.
ECAA Rev. - Security Firearms
ECA-ECAB Rev. 3 - Security Access to Buildings
ECAD Rev. - Armed School Personnel

EDB Rev. 2 - Maintenance and Control of Materials and Equipment
EDC Rev. 2 - Authorized use of School Owned Materials or Equipment
The board **VOTED** unanimously to approve the motion.

IX. New Business

A. Policy - First read

M. Normandin made a motion to approve the First reading of the following policies.
J. Geffre seconded the motion.
EEA Rev. 2 - Student Transportation 2
EEAA Rev. 2 - Bus Routes 2
EEAC Rev. 2 - Bus Scheduling & Routing 2
EEAE Rev. 2 - Bus Safety Program
EEAEA Rev. 2 - Bus Driver Requirements, Training, and Responsibilities 2
GCL Rev. 2 - Professional Staff Schedules & Calendar 2
The board **VOTED** unanimously to approve the motion.

B. Approve Emergency Response update

Tabled

C. Approve Mission Vision Goals

M. Normandin made a motion to approve the Mission/Vision/Goals.
J. Geffre seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve 2 new BAC members

J. Geffre made a motion to approve new committee members for BAC and Development Committee.
S. Bernstetter seconded the motion.
BAC: Jeannie Diaz and Tom Hopkins
Dev: Meagan Kunz, Amanda Hurley, Jessie Ussery and Jen Vong
The board **VOTED** unanimously to approve the motion.

E. IT Purchase

Noel Sawyer would like to purchase 20 new laptops for $2000.

Tabled until after the finance committee meets next.

X. Record of Email Votes

A. Workman's Compensation Policy

On September 29th the Board voted by email to approve the new Workman's Compensation Policy.
Jen Geffre made the motion to approve.
Susan Bernstetter seconded that motion.
The vote was approved, unanimous.

XI. Closing Items

A. November Work Session Items

Finance Tutorial

B. Top 3 Communication Items

The Board offered a contract to Rick Favinger for Owner's Representative

Board members Fred Zuercher and Amanda Redd will be sworn in at November Board Meeting. The election has been cancelled and there is still one position open for 1 year. The Board is accepting Letters of Interest.

Carnival and Building model on Saturday the 29th.

Fire Safety at the Fire Station October 25th.

C. Adjourn Meeting

F. Zuercher made a motion to adjourn the meeting.
J. Gilley seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:52 PM.

Respectfully Submitted,
K. Snare