APPROVED

Lake George Charter School

Minutes

August Board Meeting

Date and Time
Tuesday August 16, 2022 at 5:00 PM

Topic: LGCS Board Meeting
Time: August 16, 2022 @ 5pm

Join by (link)
https://us02web.zoom.us/j/7023293608?pwd=aVM0a2dSUFVQRGowR25CM2UyTDFLdz09

Join by (app)
Meeting ID: 702 329 3608
Passcode: LGCS2022!

Join by (phone)
+1 719 359 4580 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 669 444 9171 US
+1 669 900 9128 US (San Jose)
+1 646 558 8656 US (New York)
+1 646 931 3860 US
+1 301 715 8592 US (Washington DC)
+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 386 347 5053 US
+1 564 217 2000 US

Meeting ID: 702 329 3608
Passcode: 877912509

Directors Present
F. Zuercher (remote), J. Geffre, J. Gilley, M. Normandin (remote)

Directors Absent
S. Bernstetter

Directors who arrived after the meeting opened
J. Gilley

Ex Officio Members Present
L. Wade

Guests Present
Gloria Watson, Julie M. Gilley, K. Snare (remote), Noel Sawyer, Rick Favinger, Shelley Wing

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I. Board Work Session 4:30 PM

A. Work Session

Topics discussed:
Master Schedule
Preschool
Staffing

II. Opening Items

A. Call the Meeting to Order

J. Geffre called a meeting of the board of directors of Lake George Charter School to order on Tuesday Aug 16, 2022 at 5:01 PM.

B. Record Attendance and Guests

J. Gilley arrived at 5:04 PM.

C. Pledge of Allegiance

D. Approve Agenda

F. Zuercher made a motion to approve the agenda for August 2022.
J. Geffre seconded the motion.
With the following changes under New Business
Remove Emergency Response Plan update
Add FYI about full day Preschool options
Add discussion about what Board platform to continue with
Remove Executive Session

The board **VOTED** unanimously to approve the motion.

E. Approve previous meeting minutes - May 2022

M. Normandin made a motion to approve the minutes from Board Meeting on 06-21-22.
J. Gilley seconded the motion.
With the following changes:
Item should say June 2022
Zoom link date needs to be updated to June
On all tabled discussions, add a note stating they were tabled.
The board **VOTED** unanimously to approve the motion.

F. Personnel Changes

J. Gilley made a motion to approve the following personnel changes.
J. Geffre seconded the motion.
New Hires:
Venus Nutter - Kitchen assistant
Shelley Wing - Preschool Director
Chelsea MacDonald - Para educator
Changes:
Magda Roman - Preschool Lead Teacher
Vickie Cooper has changed to 4th grade until a new teacher can be hired.
Kelley Hunt has moved to 1st grade.
Open Positions:
The 4th grade teacher position remains open.
The board **VOTED** unanimously to approve the motion.

III. Administration Reports

A. Administrator Report

Please see attached.

B. Preschool Director's Update

Shelley Wing and Magda Roman are still preparing for the new year. Shelley has been applying for grants, getting the necessary coaching and professional development. The preschool license has been renewed.

IV. Committee Reports

A. Lions Pride

Lion's Pride supplied lunches during the staff work week. On Friday the 19th they will host a Bingo night.
David Bretag will continue as the president. Venus Nutter and Tara Jensen will share the Vice President position. Mia Davis will be treasurer and Cari Stelter will be secretary.

B. Finance

J. Gilley made a motion to approve the June financials.
M. Normandin seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Policy Committee

Policy Committee will meet next week.
Noel Sawyer has added all policies to the school website.

D. Security & Facility

The Emergency Response Plan will be discussed next month.
Visitors will now be required to put on a red visitor tag after they have signed in.

All the locks will be rekeyed soon, the roof has been repaired, the wall was built in the library, floors have been cleaned and waxed and there will be a fire drill the first week of school.

E. Development Committee

Development Committee will meet next Tuesday at 5:30. They will discuss their marketing strategies over the summer.

F. BAC

The BAC will meet in September. They would like a list of all committees, their members, name of the Chairperson, meeting dates and time.

V. Board Communications

A. Comments

N/A

B. Owner's Representative update/process

Owner's Rep update: Bids have come in, Jen Geffre will get those out to the board.

VI. Public Comments

A. Comments

N/A

VII. Old Business

A. Policy - Second Reading

M. Normandin made a motion to approve the second reading of the following policies.
J. Gilley seconded the motion.
EBBB Rev. 2 - Accident Reports
EBCA Rev. 2 - Disaster Plans
EBCA-R - Disaster Plans
EBCB - Safety Drills
EBCB-R Rev. 2 - Safety Drills
EBCC Rev. 3 - Bomb Threats
EBCE Rev. 2 - School Closings, Cancellations, and Remote Learning Days
EBCE-R Rev. 2 - School Closings, Cancellations, and Remote Learning Days

with the following change on EBCC-Rev. 3, line 4, correct the word Administrator being used twice.
The board **VOTED** unanimously to approve the motion.

VIII. New Business

A. Policy - First read

J. Gilley made a motion to approve the first reading of the following policies.
F. Zuercher seconded the motion.
EBCC-E - Bomb Threat Report
EC - Buildings/Grounds/Property Management
ECAC Rev. 2 - Vandalism
The board **VOTED** to approve the motion.

Roll Call	
J. Gilley	Aye
F. Zuercher	Aye
J. Geffre	Aye
S. Bernstetter	Absent
M. Normandin	Abstain

B. Approve school calendar change

J. Gilley made a motion to approve the following changes to the school calendar.
M. Normandin seconded the motion.

adding January 2, 2023, as a holiday, and changing February 16, 2023, to be a regular school day.
The board **VOTED** unanimously to approve the motion.

C. Approve Emergency Response update

Removed from agenda.

D. Proposed Full Day Preschool

Shelley Wing discussed the possibility of full day preschool. What would the cost be, fair vs. sustainable. If possible, would like to see this happen this school year.

E. Board Platform

J. Geffre made a motion to approve extending contract with BoardOnTrack for 2 years.
J. Gilley seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Record of Email Votes

A. Cintas

Fire Service with Cintas
Date: June 29, 2022
1st: J. Geffre
2nd: J. Gilley
Vote: S. Bernstetter (yes), J. Geffre (yes), J. Gilley (yes), M. Normandin (yes), F. Zuercher (absent)

B. Roofing

Roofing bid w/Excel (using insurance deductible)
Date: June 23, 2022
1st: J. Geffre
2nd: J. Gilley
Vote: S. Bernstetter (yes), J. Geffre (yes), J. Gilley (yes), M. Normandin (yes), F. Zuercher (absent)

Subsequently, the school did not have to pay the deductible.

C. Water Testing

Water testing bid w/Larry Waters
Date: June 29, 2022
1st: J. Geffre
2nd: M. Normandin

Vote: S. Bernstetter (absent), J. Geffre (yes), J. Gilley (yes), M. Normandin (yes), F. Zuercher (absent)

D. Booster Heater

Hot Water Booster Heater for Kitchen
Date: July 20, 2022
1st: J. Geffre
2nd: S. Bernstetter
Vote: S. Bernstetter (yes), J. Geffre (yes), J. Gilley (yes), M. Normandin (yes), F. Zuercher (absent)

X. Executive Session

A. Enter Executive Session

Removed from agenda

B. Exit Executive Session

XI. Closing Items

A. September Work Session Items

Proposed budget for facilities

B. Top 3 Communication Items

All staff information
Open House
First Day
Bingo
Calendar Change

C. Adjourn Meeting

J. Geffre made a motion to adjourn meeting.
M. Normandin seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:59 PM.

Respectfully Submitted,
K. Snare