



# Lake George Charter School

## **Minutes**

## **Board Meeting**

#### **Date and Time**

Tuesday March 15, 2022 at 4:30 PM

Topic: LGCS Brd Mtg - Jan 2022

Time: Mar 19, 2022 04:30 PM Mountain Time (US and Canada)

## Join (by link)

https://us02web.zoom.us/j/7023293608?pwd=L1JMVVZNc3pkTjZtQzV1RTQ4SjVKQT09

## Join (by app)

Meeting ID: 702 329 3608 Passcode: LGCS2021!

## Join (by phone)

Dial by your location

- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)

Meeting ID: 702 329 3608 Passcode: 562622713

#### **Directors Present**

J. Geffre, J. Gilley, M. Normandin, S. Bernstetter

### **Directors Absent**

F. Zuercher

#### **Ex Officio Members Present**

L. Wade

## **Non Voting Members Present**

L. Wade

### **Guests Present**

K. Snare (remote), Noel Sawyer, T. Townsend

### I. Board Work Session 4:30 PM

## A. Pay Schedules

Updating pay schedules was discussed

#### B. Curriculum

Dr. Wade showed some samples of new curriculum to the Board

## II. Opening Items

### A. Call the Meeting to Order

J. Geffre called a meeting of the board of directors of Lake George Charter School to order on Tuesday Mar 15, 2022 at 5:00 PM.

#### B. Record Attendance and Guests

## C. Approve Agenda

- J. Gilley made a motion to approve the agenda for the March 2022 Board Meeting.
- S. Bernstetter seconded the motion.

The board **VOTED** unanimously to approve the motion.

## D. Approve previous meeting minutes - Feb 2022

- M. Normandin made a motion to approve the minutes from February 2022 Board Meeting on 02-15-22.
- J. Geffre seconded the motion.

The board **VOTED** unanimously to approve the motion.

E.

## **Personnel Changes**

#### **New Hires:**

Tyler Snare - custodian

Nancy Cox - Kitchen

## **Changes:**

Tonia Montgomery - FT Facility Manager

## Terminations/Resignations/Retirements:

Felicia Davila (Academy)

- M. Normandin made a motion to approve the Personnel Changes.
- J. Gilley seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Administrator Report**

## A. Administrator Report

See attached

## **B. Preschool Director's Update**

Dr. Wade is extremely pleased with Magda Roman and how far the preschool has come in such a short amount of time.

## **IV. Committee Reports**

### A. Lions Pride

N/A

#### B. Finance

RE-2 is 2 quarters behind with their payments to us. We have money in reserve to cover the shortcomings.

- J. Gilley made a motion to approve the financials for January 2022.
- S. Bernstetter seconded the motion.

The board **VOTED** unanimously to approve the motion.

## C. Policy Committee

We have some brand new policies to the school, and some outdated ones will be removed from our books.

### D. Security & Facility

No meeting this month.

The heat is fixed in the administrative wing.

Repeat radon testing will be done soon, now that air handlers are working properly.

E.

## **Development Committee**

Esser Grant and Early Literacy Grants applied for.

Funding for summer Literacy program

Radios ordered and delivered

### F. BAC

Met on 3/8/22 to work on Parent Survey. Decided it needed to be short and have some open-ended questions. They will get it out first half of April, so it can be acted on before the end of the school year.

Talked about transportation

#### V. Board Communications

## A. Comments

N/A

### **VI. Public Comments**

#### A. Comments

N/A

#### VII. Old Business

### A. Policy - Second Reading

- M. Normandin made a motion to approve the second readings of the below policies.
- J. Geffre seconded the motion.

BE Rev.5 - Charter Board Meetings

DD Rev. 2 - Funding Proposals, Grants, and Special Projects

DD-R Rev. 2 - Funding Proposals, Grants and Special Projects

DFA/DFAA Rev. 2 - Revenues from Investments/Use of Surplus Funds

JKD/JKE Rev. 2 - Suspension/Expulsion of Students

JLF Rev. 2 - Reporting Child Abuse/Child Protection

JRCB-Privacy and Protection of Confidential Student Information

The board **VOTED** unanimously to approve the motion.

#### **VIII. New Business**

## A. Policy - First read

- S. Bernstetter made a motion to approve the first read policies listed below.
- M. Normandin seconded the motion.

DG Rev. 2 - Banking Services

DH Rev. 2 - Bonded Employees & Officers

DI Rev. 2 - Fiscal Accounting & Reporting

DID Rev. 2 - Inventories

DIE Rev. 2 - Audits-Financial Monitoring

GDBB Rev. 4 - Compensatory Time for Custodial Staff

GDD Rev. 4 - Support Staff Vacations. \*Holidays

The board **VOTED** unanimously to approve the motion.

## B. Approve Virtual Learning Days & Snow Delays

- J. Gilley made a motion to approve Virtual Learning days & Snow Delays listed below.
- J. Geffre seconded the motion.

Short staff Feb 23 (1 day) - Virtual Learning

Snow delay March 7

The board **VOTED** unanimously to approve the motion.

## C. Approve Administrator and Certified pay schedules

- M. Normandin made a motion to approve Administrator and Certified pay schedules for 2022-2023.
- J. Gilley seconded the motion.

The board **VOTED** unanimously to approve the motion.

## IX. Executive Session

#### A. Enter Executive Session

- J. Gilley made a motion to enter executive session at 6:05 pm for personnel reasons per C.R.S. 24-6-402 (4)(f)(I).
- M. Normandin seconded the motion.

Administrator's evaluation

The board **VOTED** unanimously to approve the motion.

#### **B.** Exit Executive Session

- S. Bernstetter made a motion to Exit executive session at 8:00 pm.
- J. Gilley seconded the motion.

The board **VOTED** unanimously to approve the motion.

- J. Gilley made a motion to Offer Dr. Lee Wade a contract as administrator, at the time that we conduct her in-person evaluation.
- S. Bernstetter seconded the motion.

The board **VOTED** unanimously to approve the motion.

### X. Closing Items

#### A. April Work Session Items

Rick Favinger and Tonia Montgomery to discuss water and facilities

Pay Schedules for classified and Para

## B. Top 3 Communication Items

Personnel Updates
Mystery Dinner / Spring Musical / Soup'er Art Show

## C. Adjourn Meeting

- J. Gilley made a motion to adjourn the Board Meeting.
- M. Normandin seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:05 PM.

Respectfully Submitted,

K. Snare