

APPROVED



# Lake George Charter School

## Minutes

### Board Meeting

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#### Date and Time

Wednesday March 17, 2021 at 5:00 PM

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**Join Zoom Meeting:** <https://us02web.zoom.us/j/88479198866?pwd=RDRabEV0a3V2MHNQdEE5N241bFhQdz09>

#### Zoom App

Meeting ID: 884 7919 8866

Passcode: LGCS80827

#### Dial In (by your location)

- +1 646 558 8656 US (New York)
- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 301 715 8592 US (Washington D.C)
- +1 312 626 6799 US (Chicago)
- +1 346 248 7799 US (Houston)

Meeting ID: 884 7919 8866

Passcode: 954027571

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#### Directors Present

F. Zuercher, J. Geffre, J. Gilley, J. Kirkland, M. Normandin

#### Directors Absent

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None

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## I. Opening Items

### A. Call the Meeting to Order

J. Geffre called a meeting of the board of directors of Lake George Charter School to order on Wednesday Mar 17, 2021 at 5:05 PM.

### B. Record Attendance and Guests

### C. Approve Agenda

F. Zuercher made a motion to approve agenda.

J. Gilley seconded the motion.

The board **VOTED** unanimously to approve the motion.

### D. Approve Previous Board Meeting Minutes

Tabled the approval of the Feb board meeting minutes

## II. Administrator Report

### A. Administrator Report

\*Z. Powell our virtual Speech Pathologist was in the building for a week.

\*Great Kindness Week - our school raised \$500 for a school in Mexico. 3rd grade won the contest.

\*4 Future City teams participated in the competition this year.

\*Academics - 1st grade getting eggs after Spring Break to watch hatch.

\*CMAS is coming in April

\*COVID - LGFD & District gave those who wanted a vaccination. We still need to be mindful of protocols.

\*Still no applications for a counselor.

Student Services:

GT Program - 2 students on ALP's.

Speech - receiving services virtually - 8 students w/ 2 getting evaluated.

Intervention - 47 total: 28 students for Reading & 19 students for Math.

SPED - 12 students (includes 8 Speech) & 4 Academic IEP's - 20.8 hours per week.

## III. Committee Reports

### A. Lions Pride

L.P. is providing a Buddy Bench at the request of Zoe Ann. They are also wanting to get a new ball container that will help keep them from weathering. There is no update on finances.

#### **B. Finance**

Adjustment per pupil rate is coming. We have received \$105k in COVID relief money - offset for teachers and cleaning the school (PermaSafe). We are expecting \$92k in second round. 3rd round is coming, but no projected amount yet. Next year we will get \$9888 per pupil rate.

J. Geffre made a motion to approve the minutes from January Financials.

F. Zuercher seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C. BAC**

\*Parent survey is going out by the end of March to be back by April 8th.

\*Continuing to update Strategic Plan.

#### **D. Policy Committee**

\*updating 3 -5 policies per meeting

\*list of policies to be removed from books

### **IV. Board Communications**

#### **A. Comments**

\*We need to make sure that Zoom meetings links are being sent out to community, family, and staff members

\*We will have the preliminary budget next month. With low/decreasing student numbers and uncertainty about COVID money, we need to focus on the sustainability of the budget. There is \$700,000 in reserve fund.

### **V. Public Comments**

#### **A. Comments**

Lizzy Meyer - We need qualified subs - we are pulling staff in every direction - the kids are suffering the most - sometimes they don't get specials or intervention. Review for sub pay is likely need to ensure we are compliant with minimum wage.

April Acord (parent) is upset about staff shortage.

Zoe Ann - There is a staff shortage across the nation.

Julie M Gilley reminded us that a significant increase in students gives cause for us to appeal for increased funding from the state.

## **VI. Old Business**

### **A. Policy 2nd Reading**

J. Gilley made a motion to Approve 2nd readings for policies: BDG, BEDD-Rev., BEDH - Rev.2, BID-BIE.

F. Zuercher seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. New Business**

### **A. Policy 1st Reading**

F. Zuercher made a motion to Approve first readings on policies: JFBA - Rev-2, JFBA-R, JF-E2, BG-Rev-2, Attachment D.

J. Gilley seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Approve By-laws**

F. Zuercher made a motion to Approve By-Laws.

J. Geffre seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Approval of school calendar 21/22**

J. Gilley made a motion to approve school calendar 21/22.

F. Zuercher seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approval of Academy Program Changes**

M. Normandin made a motion to approve Academy Program changes.

J. Geffre seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. 2021-2025 District Contract Approval**

J. Gilley made a motion to Approve changes to and submission of the contract with RE-2.

F. Zuercher seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Approval of Development Committee**

F. Zuercher made a motion to approve Development Committee.

J. Geffre seconded the motion.

Committee will be headed by Julie A Gilley and Michelle Normandin

The board **VOTED** unanimously to approve the motion.

### **G. Staff Budget Discussion**

Lizzie asked about requirements for spending funds from the reserve.

Meagan asked about agreements - The will be given to staff on the first day back from Spring Break.

Board agreed to add an agenda item to approve 1-step increase for all staff in 21/22 school year; estimated \$15,000 to given all staff increase. Even if amount has to be taken from the reserve.

### **H. Update Calendar - Snow day - March 15**

J. Gilley made a motion to approve the removal of Mar 15 (snow day) from the calendar.

M. Normandin seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **I. Add calendar day - at home learning - April 23**

J. Gilley made a motion to approve the addition of Apr 23 (at-home-learning day) to the calendar.

J. Geffre seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **J. Preschool update**

Preschool at Summit (Divide) will be closing; Woodland Park will only have one school-based preschool. The expansion inspection will be taking place.

### **K. Approval one-step increase**

F. Zuercher made a motion to approve one-step increase for all staff for 2021-2022.

J. Gilley seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VIII. Executive Session**

### **A. Enter Executive Session**

J. Gilley made a motion to approve the board entering into Executive Session pursuant to CRS 24-6-402(4)(f) - Personnel matters - Administrator Evaluation.

F. Zuercher seconded the motion.

Time entered 6:51 pm

The board **VOTED** unanimously to approve the motion.

### **B. Exit Executive Session**

J. Gilley made a motion to to approve the board exiting Executive Session.

F. Zuercher seconded the motion.

Time exited: 7:47 pm

The board **VOTED** unanimously to approve the motion.

**C. Votes as a result of Executive Session**

F. Zuercher made a motion to approve the board adding a Special Board Meeting on Mar 31, 2021 beginning at 4:30 pm.

J. Gilley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IX. Closing Items**

**A. March Work Session Items**

April Work Session - Budget

**B. Top 3 Communication Items**

1) April 16th and 23rd will be at-home learning days & the 2021/2022 LGCS calendar has been approved.

2) 1-Step increase for all staff members in the 21/22 school year was approved.

3) Parent Satisfaction survey will be sent out (from BAC) and is to be completed by Mar 8.

**C. Adjourn Meeting**

F. Zuercher made a motion to approve the end of the meeting.

J. Gilley seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:53 PM.

Respectfully Submitted,

J. Geffre