APPROVED

Metrolina Regional Scholars Academy

Minutes

Board Meeting

Date and Time
Monday April 23, 2018 at 6:30 PM

Location
Scholars Board Room

Directors Present
A. Gozycki, J. Wagler, M. Mittal, M. Scruggs, R. Watson, S. Liner

Directors Absent
S. Scott

Ex Officio Members Present
J. Cuneo

Guests Present
T. Miller

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

R. Watson called a meeting of the board of directors of Metrolina Regional Scholars Academy to order on Monday Apr 23, 2018 at 6:32 PM.
R. Watson announced that the meeting is being audio recorded and will be posted on the Board section of the school website shortly after the meeting.

C. Read Mission Statement

S. Liner read the mission statement.

D. Approval of Prior Minutes

R. Watson informed the Board that the Special Meeting minutes from 3/14/18 were formally approved in the last meeting, but show up in this agenda due to a database function. The vote outlined below for these minutes is from March 26 board meeting.
J. Wagler made a motion to approve minutes from the Special Board Meeting on 03-14-18 (on 3-26-18) Special Board Meeting on 03-14-18.
S. Liner seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approval of minutes

J. Wagler made a motion to approve minutes from the Board Meeting on 03-26-18 Board Meeting on 03-26-18.
M. Scruggs seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Adoption of the Agenda

R. Watson announced that the Admission Policy is up for vote in addition to discussion.
J. Wagler made a motion to adopt the agenda.
A. Gozycki seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Community Comments (First Opportunity) - subject to guidelines

A. Community Comments - guidelines

No comments on phone or in room during the first or second round of community comments.

III. Director's Report

A. General Items

J. Cuneo presented the Director's Report:

Testing Updates

- iReady testing for grades 3-8 has begun, K-2 will follow in May
- State testing will occur during the last 10 days of school

Safety Update

- Administration is requesting an additional (15) walkie talkies to cover off on all staff for safety reasons
    - PA and phone systems can be hard to hear in all areas of the school
    - J. Wagler recommended purchasing a few more at this time to have on hand

M. Scruggs made a motion that the board approve an additional cost of $5,000 for the walkie talkie purchase, which would not require a purchase order.
J. Wagler seconded the motion
*The board **VOTED** unanimously to approve the motion.*

Staff Updates

- Currently in hiring process for counselor and art position
- Renewal slate for next school year will be reviewed in Closed Session
- Directional approval is needed for hiring Dean of Students position
    - Dean would handle safety, discipline, coordinate Admissions, student services, athletic direction, etc.
    - LBL recommends three administrative positions for a school our size
    - Board will discuss vote after Finance portion of meeting

IV. Development Commitee

A. Volunteer Database Update

J. Wagler discussed volunteer database:

- Committee is planning to speak with Finance Committee, PTO, and Leaders Building Leaders about direction and details
- Ideally would like to vote and move forward this year, budget TBD
- S. Scott is putting together a presentation with speaking points to share with members of the community

V. Finance Committee

A. Quarterly Financial Snapshot

M. Mittal presented financial dashboard:

- Currently we are on track with revenue
- Expenses, surplus also tracking well

- Our cash surplus is good to have on hand for possible expansion or other needs

B. Budget Amendments

M. Mittal reviewed budget amendment detail:

- Adjustments in fund balance, realized gain/loss
- Variance in county revenue, caused by a change of county rates per student as well as cross-county movement of families/students
- Re-distributions in facility expenses (no change here, just a reallocation)
- Net budget amendment change (less changes in fund balance): $22,056.54

J. Wagler made a motion to approve budget amendments as detailed.
M. Scruggs seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Budget - FY19 Priorities

M. Mittal reviewed FY19 Budget:

- Outlined priorities and adjustments
- Surplus of $100,000 heading into FY19 (removing the capital purchase of a new bus)
- Board to review again in May, finalize in June.

J. Wagler made a motion that the board grant directional approval to the Executive Director to hire for position allocated for in the budget.
M. Scruggs seconded the motion.
*The board **VOTED** unanimously to approve the motion.*

D. Review Tax Filing

M. Mittal presented 2017 tax return, will circulate final copy once completed.

J. Wagler motioned to approve the tax filing as presented, subject to any final tweaks by the Treasurer
M. Scruggs seconded the motion.
*The board **VOTED** unanimously to approve the motion.*

VI. Diversity Committee

A. Admissions Policy

M. Scruggs presented the revised Admissions Policy from the Diversity Committee, which includes three changes from last month:

- Change #1:Enrollment Priority #5 (Economic Diversity) The free and reduced lunch percentage of our current students will be determined on an annual basis in order to calculate the number of reserved enrollment slots ("Economic Diversity Slots") available for the current year's lottery.
    - Overall goal is to allot 15% of total number of spaces available at SA for students (the entire student population - not only the lottery pool) who qualify based upon their family's current income levels.
- Change #2: The Economic Diversity priority is to be applied in descending order Grade 8-K to ensure that all classes benefit from this diversity
- Change #3: Lottery Procedure D has been updated as well

Board discussed updates and impact to financials/AGC, and discussed what other area public charters are doing.

M Scruggs made a motion that the Admissions Policy as drafted by committee be approved.
S. Liner seconded the motion.
*The board **VOTED** to approve the motion.*
Aye: 4 votes
Abstentions: 2
4-0 Vote, motion carries

VII. Policy Committee

A. Grievance Policy

S. Liner presented Grievance Policy up for vote:

- Updates to policy include initial level of dispute resolution, allow for checks and balances between Chair and Board, and make the process more straight forward
- Form has also been updated to reflect the new terminology used in the policy
- J. Cuneo suggested added check box on form to link to reading of policy

S. Liner made a motion to approve the Grievance Policy.
M. Scruggs seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Governance

A. Board Recruitment Status

M. Mittal shared that one completed application has been received so far.

B. Set Next Month's Agenda

R. Watson noted that there is an upcoming Expansion Committee meeting on 4/25 at 12pm.

Board discussed next month's agenda.

IX. Closed Session (if necessary)

A. Closed Session

J. Wagler made a motion to convene in Closed Session pursuant to "Permitted Purposes" under N.C.G.S. §143-318.11: (a) To prevent the disclosure of privileged or confidential information.
M. Scruggs seconded the motion.
The board **VOTED** unanimously to move into Closed Session.

J. Wagler made a motion to move back into Open Session.
S. Liner seconded the motion.
The board **VOTED** unanimously to move back into Open Session.

X. Closing Items

A. Vote on any items from Closed Sessions

J. Wagler made a motion to approve contract as presented in Closed Session.
M. Mittal seconded the motion.
The board **VOTED** unanimously to approve the motion.

M. Scruggs made a motion to accept the renewal slate for 2018-2019 as presented in Closed Session.
J. Wagler seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Adjourn Meeting

M. Scruggs made a motion to adjourn the meeting.

M. Mittal seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:44 PM.

Respectfully Submitted,
A. Gozycki