

APPROVED



MCCPS

MCCPS Board of Trustees

Minutes

Personnel Committee Meeting

Date and Time

Tuesday April 12, 2016 at 7:00 PM

Location

MCCPS Classroom 7W

Committee Members Present

John Steinberg, Katie Sullivan, Patricia Rietti

Committee Members Absent

Audra Lyn Barrie, Nina Cullen-Hamzeh

Guests Present

Birgitta Damon, Patricia Hazelton

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Patricia Hazelton called a meeting of the Personnel Committee Committee of MCCPS Board of Trustees to order on Tuesday Apr 12, 2016 at 7:09 PM.

C. Approve Minutes

John Steinberg made a motion to approve minutes from the Personnel Committee Meeting on 03-08-16 Personnel Committee Meeting on 03-08-16.
Birgitta Damon seconded the motion.
The committee **VOTED** to approve the motion.

II. Personnel Committee

A. Faculty Questionnaire Results & next steps

Katie shared the results of the faculty questionnaire and Patricia H. will share it with the Board at the next meeting. There were 29 responses. The faculty has overwhelmingly responded that they would like a "new anonymous online survey" and about half of the responses said they would also like to meet with a member of the Personnel Committee. John Steinberg has volunteered to fill this role. We will need to organize a way for those meetings to take place.

The committee reviewed and discussed the potential of using the new CEO survey available in Board on Track. Katie will speak with Andy Jaimeson at BOT to see if our subscription includes this and find out how to manage it. If there is no additional cost, this committee recommends we use the Board on Track CEO Evaluation. Patricia H. will propose this at the next Board meeting.

We still need to discuss the parent input component if the Board would like to task us with acquiring that as well.

B. Review changes to HOS Evaluation Policy & Procedures

Patricia shared the changes made to the HOS Evaluation Policy and Procedures document at the last Board meeting. This committee also recommends adding a bullet point under the list of examples of evidence for the Board to include surveys/input from all stakeholders.

C. Revisit End of Cycle Review

Patrica has given the Board a more accurate timeline for the End of Cycle review with meeting dates.

III. Other Business

A. Next meeting date

Not yet scheduled. It will be sometime after the next Board meeting on April 27, 2016.
Tentative date: Tuesday, May 3, 2016

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

Katie Sullivan

Patricia Hazelton made a motion to adjourn the meeting.

Patricia Rietti seconded the motion.

The committee **VOTED** unanimously to approve the motion.