

APPROVED



**MCCPS**

## MCCPS Board of Trustees

### Minutes

#### Board Meeting

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**Date and Time**

Tuesday May 24, 2016 at 7:00 PM

**Location**

MCCPS 8th grade classroom

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**Trustees Present**

Bill Bowden, David Hausler, Ellen Lodgen, Jessica Merriam, John Stickevers, Katie Hope, Nina Cullen-Hamzeh, Patricia Hazelton, Paul McCarthy

**Trustees Absent**

Lena Robinson

**Guests Present**

Amy Leveroni, Nichole Thompson, Paul Baker

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Katie Hope called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday May 24, 2016 at 7:05 PM.

**C. Approve Minutes**

Jessica Merriam made a motion to approve minutes from the Board Meeting on 05-05-16 with changes in wording as discussed. Board Meeting on 05-05-16.

Patricia Hazelton seconded the motion.

The board **VOTED** to approve the motion.

## II. Head of School

### A. HOS Report

### B. Accountability Plan

Nina Cullen-Hamzeh made a motion to Approve the Accountability Plan as presented.

Katie Hope seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. Potential Amendment to Bylaws re: Accountability Plan

Nina Cullen-Hamzeh made a motion to Amend the bylaws to add the Accountability Plan if necessary.

Katie Hope seconded the motion.

The board **VOTED** unanimously to approve the motion.

## III. Development Committee

### A. Updates from Development Committee

E. Lodgen informed the Board that the online auction has raised approximately \$5,500 so far.

## IV. Finance

### A. FY17 Budget

David Hausler made a motion to Approve the FY 2017 budget subject to increasing the general liability insurance amount to \$25,801, and decreasing the bottom line of the budget to \$69,036.

Nina Cullen-Hamzeh seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Finance Report

## V. Governance

### A. Governance updates

Governance Committee is working on Board Training and a pipeline of new potential trustees.

## VI. Personnel Committee

### A. HOS Evaluation

P. Hazelton discussed the process for the evaluation and handed out evaluation forms. Forms are due back at the June 8th meeting.

## VII. Other Business

### A. Executive Session

Katie Hope made a motion to meet in executive session to discuss a letter from a parent to the Board pursuant to reason no. 1 for meeting in executive session under the Open Meeting Law; the Board will not reconvene in open session at the end of the executive session.

David Hausler seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Nina Cullen-Hamzeh	Aye
Katie Hope	Aye
Ellen Lodgen	Aye
Bill Bowden	Aye
Patricia Hazelton	Aye
John Stickevers	Aye
Jessica Merriam	Aye
Paul McCarthy	Aye
Lena Robinson	Absent
David Hausler	Aye

### B. Return from Executive Session

Jessica Merriam made a motion to return to open meeting following meeting in executive session.

Bill Bowden seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Bill Bowden	Aye
Lena Robinson	Absent
Katie Hope	Aye
Paul McCarthy	Aye
David Hausler	Aye
Nina Cullen-Hamzeh	Aye
Jessica Merriam	Aye
Ellen Lodgen	Aye
John Stickevers	Aye

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:15 PM.

Respectfully Submitted,  
Jessica Merriam