APPROVED

MCCPS Board of Trustees

Minutes

Monthly Governance Meeting

Date and Time
Monday March 16, 2026 at 6:30 PM

Location
Virtual Meeting

https://us06web.zoom.us/j/83013171436?pwd=TamRziLyqGZT1e529GANacL5a6iFb4.1

Meeting ID: 830 1317 1436
Passcode: aJUyd8

Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

Committee Members Present
Eric Neagle (remote), Kathy Santoro (remote), Katie Holt (remote), Kimberly Nothnagel (remote), Polly Titcomb (remote), Stephanie Brant (remote)

Committee Members Absent
None

I. Opening Items

A. **Record Attendance**

B. Call the Meeting to Order

Katie Holt called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Monday Mar 16, 2026 at 6:36 PM.

II. Governance

A. Review of Section of Board of Trustee Handbook

1. Continue previous discussion of “General Responsibilities of Board Members”

    - Differ from expectations
    - Polly Titcomb provided overview of how she drafted the BoT Handbook; it was a compilation of information and guidance she found in various documents both specific to MCCPS BoT as well as more general resources

2. Discussion and Review of “Expectations of Board Members”

B. Approve Previous Minutes

Eric Neagle made a motion to approve the minutes from Monthly Governance Meeting on 02-12-26.
Kathy Santoro seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call	
Katie Holt	Aye
Eric Neagle	Aye
Stephanie Brant	Aye
Polly Titcomb	Absent
Kimberly Nothnagel	Aye
Kathy Santoro	Aye

C. Review Proposed Timeline

April
Board Procedures
Board Committees (pages 10–12)
New Member Onboarding (pages 12–15)
May
Existing Members (page 15)
Annual Calendar (pages 16–18)
June
Annual Retreat (pages 19–20)
Annual Meeting (page 21)
Acknowledgement (page 22)

III. Closing Items

A. Public Comments and/or Member Comments

Katie Holt proposed extending meeting time to 1.5 hours. It was agreed.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:29 PM.

Respectfully Submitted,
Katie Holt

Documents used during the meeting

- Draft_MCCPS BOT_Handbook for editing Feb 12 2026.docx