

DRAFT



## MCCPS Board of Trustees

# Minutes

## Monthly Governance Meeting

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### Date and Time

Monday March 16, 2026 at 6:30 PM

### Location

Virtual Meeting

<https://us06web.zoom.us/j/83013171436?pwd=TamRziLyqGZT1e529GANaL5a6iFb4.1>

Meeting ID: 830 1317 1436

Passcode: aJUyd8

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Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

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### Committee Members Present

Eric Neagle (remote), Kathy Santoro (remote), Katie Holt (remote), Kimberly Nothnagel (remote), Polly Titcomb (remote), Stephanie Brant (remote)

### Committee Members Absent

*None*

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## I. Opening Items

### A. Record Attendance

## B. Call the Meeting to Order

Katie Holt called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Monday Mar 16, 2026 at 6:36 PM.

## II. Governance

### A. Review of Section of Board of Trustee Handbook

1. Continue previous discussion of “General Responsibilities of Board Members”

- Differ from expectations
- Polly Titcomb provided overview of how she drafted the BoT Handbook; it was a compilation of information and guidance she found in various documents both specific to MCCPS BoT as well as more general resources

2. Discussion and Review of “Expectations of Board Members”

### B. Approve Previous Minutes

Eric Neagle made a motion to approve the minutes from Monthly Governance Meeting on 02-12-26.

Kathy Santoro seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

Katie Holt	Aye
Stephanie Brant	Aye
Polly Titcomb	Absent
Eric Neagle	Aye
Kathy Santoro	Aye
Kimberly Nothnagel	Aye

### C. Review Proposed Timeline

April

Board Procedures

Board Committees (pages 10–12)

New Member Onboarding (pages 12–15)

#### May

Existing Members (page 15)

Annual Calendar (pages 16–18)

#### June

Annual Retreat (pages 19–20)

Annual Meeting (page 21)

Acknowledgement (page 22)

### **III. Closing Items**

#### **A. Public Comments and/or Member Comments**

Katie Holt proposed extending meeting time to 1.5 hours. It was agreed.

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:29 PM.

Respectfully Submitted,  
Katie Holt

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### **Documents used during the meeting**

- Draft\_MCCPS BOT\_Handbook for editing Feb 12 2026.docx