

APPROVED



## MCCPS Board of Trustees

# Minutes

## Monthly Governance Meeting

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### Date and Time

Thursday February 12, 2026 at 7:30 PM

### Location

Virtual Meeting

<https://us06web.zoom.us/j/83013171436?pwd=TamRziLyqGZT1e529GANaL5a6iFb4.1>

Meeting ID: 830 1317 1436

Passcode: aJUyd8

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Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

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### Committee Members Present

Kathy Santoro (remote), Katie Holt (remote), Kimberly Nothnagel (remote), Stephanie Brant

### Committee Members Absent

Eric Neagle, Polly Titcomb

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## I. Opening Items

### A. Record Attendance

### B.

## Call the Meeting to Order

Katie Holt called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Thursday Feb 12, 2026 at 7:40 PM.

## II. Governance

### A. Review of Section of Board of Trustee Handbook

#### 1. Discussion and Review of Board of Trustees Roles

- Discussion and review of inclusion of Board's responsibilities and roles as found in the MCCPS By-Laws;
- Discussion and review of what "governance" means; revision of Board of Trustees' Responsibilities to include details as to what the Board is and is not responsible for.
- Discussion pended in order to get best practices and examples from Mass Charter School Association

#### 2. Discussion and review of Attendance Policy

- Unexcused and Excused are separate categories; discussed need to keep that as is
- Agreed that Board Attendance Policy should be clearly defined in this handbook but committee attendance policy could be determined by each committee chair.

#### 3. Steps for Next Meeting

- Each Committee Member will come prepared with proposed edits to review section in a more efficient manner
- Next meeting will be on 3/12 at 7PM; discussion to start with section on Board Procedures.

### B. Approve Previous Minutes

Kimberly Nothnagel made a motion to approve the minutes from Monthly Governance Meeting on 01-19-26.

Kathy Santoro seconded the motion.

The committee **VOTED** to approve the motion.

## III. Closing Items

### A. Public Comments and/or Member Comments

### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:33 PM.

Respectfully Submitted,  
Katie Holt