

APPROVED



**MCCPS**

## MCCPS Board of Trustees

### Minutes

#### Personnel Committee Meeting

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**Date and Time**

Tuesday March 8, 2016 at 7:00 PM

**Location**

MCCPS Classroom 7W

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**Committee Members Present**

Katie Sullivan, Patricia Rietti

**Committee Members Absent**

*None*

**Guests Present**

Birgitta Damon, Patricia Hazelton

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

Patricia Hazelton called a meeting of the Personnel Committee Committee of MCCPS Board of Trustees to order on Tuesday Mar 8, 2016 at 7:10 PM.

**C. Approve Minutes**

Katie Sullivan made a motion to approve minutes from the Personnel Committee Meeting on 02-24-16 Personnel Committee Meeting on 02-24-16.

Patricia Rietti seconded the motion.

The motion did not carry.

## **II. Personnel Committee**

### **A. Finalization of HOS Evaluation Policy and Procedures**

This committee feels strongly that the faculty should have an opportunity to provide input in the rehire process in addition to what is solicited in the Val-Ed survey. As a committee, we would like to ask the faculty in what way they would like to have input. We created a simple questionnaire to be distributed at a Faculty meeting with format suggestions and an opportunity for thoughts about the best way to gather faculty input. She will send it via email for review then Katie will attend a faculty meeting to distribute it.

There should also be an opportunity for parent input. Nina offered to include some questions that are more directed toward this evaluation cycle on her "Parent Satisfaction Survey." This needs to be discussed further at the next meeting.

Patricia will incorporate the changes that need to be made to the steps of the "Conducting the Evaluation Process" based on our discussion and hindsight of having gone through the process last year to be finalized at the next meeting.

## **III. Other Business**

### **A. Next Meeting Date**

The next meeting will be Tuesday, March 22, 2016.

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:32 PM.

Respectfully Submitted,  
Katie Sullivan