APPROVED

MCCPS Board of Trustees

Minutes

October 2025 Personnel Committee Meeting

Date and Time
Tuesday October 28, 2025 at 6:00 PM

Location
Virtual Meeting at MCCPS October Personnel Committee Meeting
Tuesday, Oct 28 · 6–7 PM
Google Meet joining info
Video call link: https://meet.google.com/mvp-mgks-wrq

Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

Committee Members Present
Jen Stoddard (remote), John Steinberg (remote), Katie Holt (remote), Katie Sullivan (remote), Stephanie Brant (remote)

Committee Members Absent
Carol McEnaney, Kathy Santoro

I. Opening Items

A. **Record Attendance**

B. **Call the Meeting to Order**

Katie Holt called a meeting of the Personnel Committee Committee of MCCPS Board of Trustees to order on Tuesday Oct 28, 2025 at 6:05 PM.

II. Personnel Committee

A. Head of School Evaluation for 2025-2026

- Stephanie Brandt updated committee on MCCPS MCAS and IReady scores
    - significant improvement; how to reflect in her HOS goals
- Update on concern with feasibility of reaching enrollment percentage goals and requirements versus being able to amend the Charter to change the sending districts to better align with the enrollment data and demographics. Only 22% of applications in 2025 came from sending districts.
    - Many applications come from Peabody, Lynn, Salem
    - If we were to apply for the amendment, the school must show academic achievement in multiple data points
- Stephanie believes the next logical step is to achieve pre-pandemic level in math; recently achieved pre-pandemic scores in ELA
- Katie Sullivan asked about enrollment numbers and Stephanie Brandt confirmed that we are at full enrollment; each grade has at least 40 students
    - waitlist at 5 and 6
- Discussion of newer materials and curriculum
- Agreement that having a HOS goal connected to MCAS achievement is reasonable but need to make sure it's timely, measurable, and attainable, specific, relatable
    - Discussion of focusing on timely piece being for this next MCAS cycle
    - Suggestion of just picking one subject area
        - Stephanie is thinking of doing two (math and science) but perhaps it would be a two year time period: Katie Holt questioned how challenging it would be to make sure the scores improve
        - Question if she can make both student learning and professional practice be two year goals and PC agreed; it also makes sense as the two year time frame connects to SB's contract
- Stephanie is going to send a draft of her HOS goals to the PC as an fyi; PC can send direct feedback to Stephanie but may not collaborate via email as that would run afoul of open meeting law

III. Other Business

A. Other Business As Necessary

None

IV. Committee Action Items

A.

Minutes Approval

None; committee chair failed to submit May meeting minutes for review; will have to approve those minute at the next meeting.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:17 PM.

Respectfully Submitted,
Katie Holt