APPROVED

MCCPS Board of Trustees

Minutes

Governance Committee

September Meeting

Date and Time
Tuesday September 30, 2025 at 6:00 PM

Location
Zoom Meeting:
https://us06web.zoom.us/j/92043602027?pwd=RGh6cDBVd2JkVzBFWmpmdk5yTXRKZz09

Meeting ID: 920 4360 2027
Passcode: MCCPSgov

Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

Committee Members Present
Eric Neagle (remote), Kimberly Nothnagel, Polly Titcomb (remote)

Committee Members Absent
None

Guests Present
Chris Re, eric, kim

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Polly Titcomb called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Tuesday Sep 30, 2025 at 6:04 PM.

II. Committee Applicant Interview

A. Kathy Santoro Interview

Kathy introduced herself and her interest in serving on the Governance Committee and potentially on the Board as a whole.
Eric Neagle made a motion to Approve Kathy to the Governance Committee.
Kimberly Nothnagel seconded the motion.
The committee **VOTED** unanimously to approve the motion.
We then talked about Kathy's interest in joining the full Board and the change in the composition of the Board since she was last on the Board.
Kimberly Nothnagel made a motion to recommend Kathy as a full member of the Board of Trustees.
Eric Neagle seconded the motion.
The committee **VOTED** unanimously to approve the motion.

III. Governance

A. Review of Board of Trustee Handbook

We discussed the best approach for editing and finalizing the Handbook going forward. We decided that we should tackle one section at a time at each meeting. The agenda will include notice of which section we will be addressing. Members should review the section ahead of time and come with comments, etc. to discuss as a group. Polly will create and send out a Google Docs form to GC members for shared real-time editing. Kathy volunteered to help with formatting (thank you!), which does not need to happen at the meetings since no substantive changes will be made to the document.

IV. Closing Items

A. Public Comments and/or Member Comments

Kim Nothnagel asked the following question: Is the GC responsible for maintaining the Board on Track member data? We were not clear on the answer, but Polly believed this was the Clerk's domain, or that of the Board Chair. We all agreed that some of the information is outdated and that sections of Board of Track could be cleaned up accordingly. Polly will present this question to the full Board at the next meeting.

There was no public comment.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:45 PM.

Respectfully Submitted,
Polly Titcomb