APPROVED

MCCPS Board of Trustees

Minutes

Board of Trustees Meeting

Date and Time
Tuesday March 31, 2026 at 7:00 PM

Location
Hybrid Format:

- in person at MCCPS
- via Zoom at https://us06web.zoom.us/j/98355446062?pwd=bVg2VzE4bEZUVXJqY0R4UlJnVmZ1dz09

Trustees Present
Carly McIver (remote), Carol McEnaney, Chris Re (remote), Eric Neagle (remote), Ian Hunt, Karen Kagan (remote), Katie Holt (remote), Lindsay Smith, Polly Titcomb (remote), Stephanie Brant

Trustees Absent
Ellen Lodgen, Emily Promise, Kimberly Nothnagel, Rachel March

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Eric Neagle called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday Mar 31, 2026 at 7:04 PM.

C. Public Comment

II. Head of School Report

A. March 2026 HOS report

Enrollment & Admissions

- Current enrollment = 229 - We expect to be at 230 by the end of the school year.
  - There was a student that dis-enrolled in February
  - We are looking to add a seat in either grade 6 or grade 7
  - A 7th grade student re-enrolled
- Projections 26/27
  - We continue to project that we will be at 230
    - 46-48 max for grade level
  - 41 students have accepted offers in grade 4
    - 18 offers out still waiting on response
    - Confident that there will be two full advisories
  - There is still a waitlist for this year and the second lottery
  - All offers are due 4/10/26
  - Currently 146 students that we will retain for the 26/27 SY
    - Rising 5th 46/48 staying
      - 1 student moving to homeschool
      - Another student on the fence about leaving
      - Waitlist = 33 students
    - Rising 6th 45/46 staying
      - 1 undecided family
      - 1 family moving
      - 1 family with siblings at another school
      - waitlist 53 students
    - Rising 7th 28/46 staying
      - 3 are moving to a school with a high school
      - 1 moving out of district
      - 3 transportation issues
      - 10 leaving for social dynamics
      - 1 undecided
      - Waitlist = 13 offers out, 8 waitlist
    - Rising 8th 41/44 staying
      - 1 undecided
      - 1 moving out of district
      - 1 moving to a charter school that has a high school
      - Waitlist = 11 students
    - Overall retention is 84%

        - This is lower than SY 25/26 by 5%

Curriculum Teaching & Learning

- Final round of full cycle observation in process
    - Pre-planning
    - 45 minutes observation
    - Debrief
- Teachers submitting evidence towards goals
- All staff have had formative evaluations
- Summative evaluations to be held at the end of the year
- **MCAS**
    - ELA testing in process
- HQIM
    - Amplify was onsite observing science classes at each grade-level last week
- TNTP
    - Onsite next week to visit each grade level math
- Instructional leadership team
    - Working on developing SY 26/27 priorities
    - Professional development is being developed SY26/27
        - SB is getting estimates from partners on PD:
            - TNTP
            - MCPSA
            - Blue Engine - co-teaching PD

30th gala

- 5K in tickets sales already
    - We need more (10K to have the event)
- Can the BoT get 3 tickets sold each?
- This was advertised at exhibition
- We need to sell 125 tickets to make the profit we need to make

End of the year community events

- April - Stress awareness month
    - Wellness team to offer activities/enrichments to relieve stress
- 150+ families joined for the magic show
- 7/8 semi formal
- Student led conferences
- Natures classroom
- DC trip
- 8th grade capstone and luncheon presentations to staff
- Music extravaganza
- Community meeting for 5-year navigator presentation

- Field day 6/18

Misc.

- Employment meeting going to start
- 2x staff not returning in IA
- Student seminar teacher resigned
    - 4th grade community service learning
    - 7th extra math and Spanish
- Spring Athletics is off and running!

III. Board Action Items:

A. Approve February 2026 Minutes

Ian Hunt made a motion to approve the minutes from Board of Trustees Meeting on 02-24-26.
Karen Kagan seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Carol McEnaney	Aye
Emily Promise	Absent
Stephanie Brant	Aye
Rachel March	Absent
Katie Holt	Aye
Kimberly Nothnagel	Absent
Ellen Lodgen	Absent
Ian Hunt	Aye
Polly Titcomb	Abstain
Chris Re	Aye
Carly McIver	Aye
Lindsay Smith	Aye
Eric Neagle	Aye
Karen Kagan	Aye

B. The Board's Fundraising Role

- We need to be deliberate for targeting what we are fundraising for
    - Establish a routine of fundraising (Natures classroom, DC, etc.)
    - Gala?
    - BoT financial requirement?
- Target off-setting the cost of trips for all students
- Lindsay would like to make a small sub-committee to make decisions on how we should target fundraising.

- Define focus
- Database of contacts/donor lists
  - A list used to exist on "green-light" database program

C. HOS mid year evaluation review

- General feedback - on target at the mid-year review!
  - overall very positive comments
  - Redact the comment submitted on the mid-year review that stated one of the goals was off-target because the evidence sited was inaccurate. After discussion and review of the actual data, it was concluded that SB is on-target and we are retracting the off target comment.
- Personnel Committee
  - there was question around if this mid-year results should include submitter name
- 10/13 BoT members responded to the HoS mid-year review
  - It is critical to complete the survey at 100% participations

D. Overview of upcoming evaluation cycle reminder

- Chris R. Proposed April BoT meeting
  - Would Stephanie be able to share the end of cycle progress report?
    - This is usually completed after the survey results from teachers are compiled.
    - This would need to done in the May BoT meeting
  - Survey results from teachers could be shared at the BoT meeting in April
    - 2-weeks to compile the results from the surveys being distributed on April 8th.
  - Chris to coordinate this with the personnel committee and finalize timeline
    - Katie to look at last years previous emails to see if there is any guidance that can be shared.
    - Chris to let Lindsay know what the personnel committee decides

- Surveys going to be sent to the teachers April 8th and close prior to Spring break
  - Val-ed
  - Kanas City

E. Follow up from Former HOS situation

- We do not anticipate any futher issues

IV. Board Annual Items

A. Upcoming Agenda Items

Upcoming

- Vote on budget
  - Please be sure to be at the next BoT meeting
- End of year HoS evaluation

B. MCPSA plug for board development

- Keep finding a plug or article that interests you!

C. Board recruitment and future planning

- Overall we have a larger board (promotes diversity)
- We cannot be below 9 board members
  - Kim, Lindsay and a possible BoT member rolling off in June
  - Carol will continue for another 3-year term

D. Board Retreat Update

- We will work with an outside provider again
  - Reached out to Will from last year - He is checking his schedule
  - Working on finding out costs - Lindsay is going to get a quote
- Alternative to create a sub-committee and do this "in-house"
- Lindsay to report back to the BoT
- No-go dates
  - 6/27-6/28
  - 6/13-6/14
  - 6/19-6/21
- HOLD the date, first weekend in June 6/7-6/8

V. Committee Updates

A. Finance Committee

- Areas to highlight
  - Revenue up 481K from last year
  - Overall net income is down 75K
    - Additional 100K in direct student support
    - Placement of student out of district
    - Increased in cost in health insurance
- Upcoming budget SY 26/27

    - Stephanie met with Jeff today and this is being mapped out
- Next FinCom meeting TBD
    - Emily scheduling dates with Stephanie and Jeff

B. Governance Committee

- Monthly meeting was held this month
- Making good progress on the handbook
- Kathy S. met with Robert Carpenter to gather resources related to handbooks
- Next meeting - April 15th

C. Academic Excellence

D. Development & Communications

- Full board participation for the 30th Gala

E. DEI Committee

- Presentation was held by 8th grade student on neurodivergence
- Join DEI!

F. Personnel Committee

- Working on the HoS end-of-cycle evaluation process
- Next meeting - April date TBD

VI. Closing Items

A. Recap Action Items

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
Eric Neagle