APPROVED

MCCPS Board of Trustees

Minutes

Board of Trustees Meeting

Date and Time
Tuesday September 30, 2025 at 7:00 PM

Location
Hybrid Format:

- in person at MCCPS
- via Zoom at https://us06web.zoom.us/j/98355446062?pwd=bVg2VzE4bEZUVXJqY0R4UlJnVmZ1dz09

Trustees Present
Chris Re, Ellen Lodgen, Eric Neagle (remote), Ian Hunt, Karen Kagan, Kimberly Nothnagel, Lindsay Smith, Polly Titcomb (remote), Stephanie Brant

Trustees Absent
Carol McEnaney, Emily Promise, Katie Holt

Guests Present
Chris Doyon

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Lindsay Smith called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday Sep 30, 2025 at 7:06 PM.

C. Public Comment

No public comment.

II. Staff Presentation: Academic Data

A. 2025 Student Data Review

Chris Doyon gave an overview of how the school uses and interprets academic data to measure success and progress of the school is tracking against its goals. A key aspect of the presentation is to advance board understanding of data analytics at MCCPS, a key finding in the recent DESE Charter report. Key highlights included:

Primary data sources and processes were reviewed and discussed:

- Observations
- Trimester Grades
- Internal Testing (i-Ready, IXL)
- State Testing (MCAS)

The presentation also explored how MCAS data can be evaluated / broken down to explore key disaggregated metrics (e.g race, gender, MLL, SWD etc).

The board shared insights and explored with the presenter and HoS how the school has adjusted strategies to better mimic conditions of MCAS and other required testing and strengthen the generation of predictive internal testing metrics.

Slides presented are attached to the minutes of this meeting.

III. Board Action Items:

A. Welcome and BOT Commitment Letter

Board members briefly shared perspectives on why they were on the board, their passions and their primary focus areas of the school, and its success.

Lindsay Smith provided a summary of two key documents prepared by the board governance committee which the board will be asked to review and sign. Both the Welcome and BOT Commitment Letters outlined key expectations for new board members to help support effective new board member onboarding and ensure clarity on roles and responsibilities.

B. Approve August 2025 Minutes

Eric Neagle made a motion to approve the minutes from Board of Trustees Meeting on 08-26-25.
Lindsay Smith seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Stephanie Brant	Aye
Emily Promise	Absent
Kimberly Nothnagel	Abstain
Eric Neagle	Aye
Katie Holt	Absent
Chris Re	Abstain
Lindsay Smith	Aye
Ellen Lodgen	Aye
Polly Titcomb	Aye
Carol McEnaney	Absent
Ian Hunt	Abstain
Karen Kagan	Abstain

C. Trustee Term Extension Voting

Ian Hunt made a motion to Vote to renew Katie Holt and Lindsay Smith's second term commencing on 12/02/2025.
Ellen Lodgen seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Polly Titcomb	Aye
Katie Holt	Absent
Karen Kagan	Abstain
Kimberly Nothnagel	Aye
Emily Promise	Absent
Eric Neagle	Aye
Ellen Lodgen	Aye
Chris Re	Abstain
Carol McEnaney	Absent
Stephanie Brant	Aye
Ian Hunt	Aye
Lindsay Smith	Aye

D. Vote on Committee Memberships and Chairs

Lindsay Smith made a motion to Vote on Committee Memberships and Chairs for the following MCCPS Committees: Finance (Emily Promise), Development and Communications (Kim Nothnagel), DEI (Lindsay Smith), Academic Excellence (Chris Doyon).
Ian Hunt seconded the motion.

The Personnel and Governance Committee are currently exploring committee membership, including new chairs. This will be presented at the next board meeting.
The board **VOTED** to approve the motion.

Roll Call

Emily Promise	Absent
Katie Holt	Absent
Eric Neagle	Aye
Karen Kagan	Abstain
Polly Titcomb	Aye
Chris Re	Abstain
Ellen Lodgen	Aye
Stephanie Brant	Aye
Kimberly Nothnagel	Aye
Ian Hunt	Aye
Carol McEnaney	Absent
Lindsay Smith	Aye

E. Vote on Trustees Officers

Lindsay Smith made a motion to Vote on Katie Holt becoming vice-chair of the MCCPS Board.
Kimberly Nothnagel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lindsay Smith	Aye
Kimberly Nothnagel	Aye
Carol McEnaney	Absent
Ian Hunt	Aye
Katie Holt	Absent
Eric Neagle	Aye
Emily Promise	Absent
Chris Re	Abstain
Ellen Lodgen	Aye
Karen Kagan	Abstain
Stephanie Brant	Aye
Polly Titcomb	Aye

The board also explored an upcoming vacancy for a clerk. Chris Re expressed interest pending approval of his appointment to the board by DESE.

IV. Head of School Report

A. September 2025 Report

MCCPS HoS provided an update on recruitment from sending districts. Current school enrollment number is 229. The board asked for a breakdown of numbers from key

districts. While numbers are strong, numbers from local communities (e.g Marblehead, Swampcott etc).

Recruitment

- 5th grade fellow has recently accepted the current 4th grade position.
- New kitchen position is being actively recruited to support a large increase in students requesting school meals.

Teaching and Student Updates

- HoS provided updates on PALS and Math coaching / mentoring program that has been rolled out in the school to strengthen the math curriculum. Additional coaching and teacher development strategies have also been rolled to support staff development.

Community Engagement

- Parent dinners are in progress with good attendance from parents. Good feedback received. Additional community engagement events are also planned in the coming months. A 30-yr anniversary event is also being planned to celebrate the school, but also build engagement in the broader community and raise critical funds.
- This topic extended into a broader discussion with the board about fundraising and how / where we can raise more funds to support the development of the school (e.g. capital expenses, travel assistance etc.). Strategies to ramp up application and realization of grants to support were also discussed. The board /HoS agreed to reflect on the potential to form a task force to explore options to support development of the school.

DESE Updates

- HoS attended a "School of Recognition" ceremony in Arlington. The ceremony recognized ~60 schools who exceed MCAS results.
- MCAS scores were briefly discussed. The board congratulated HoS and her leadership on progress to date. Key highlights summarized by the HoS can be summarized here: Database: See the MCAS testing scores for Massachusetts school districts

V. Board Annual Items

A. Upcoming Agenda Items

Lindsay reminded board members to complete the annual **Board Self Assessment. Full compliance is extremely appreciated.**

VI. Committee Updates

A. Finance Committee

Chair of the committee was not in attendance. No information shared.

B. Governance Committee

Update on new committee members were discussed.

C. Academic Excellence

Did not meet this month.

D. Development & Communications

Updates on fundraising and 30-yr anniversary planning were shared, including exploration of event locations for 30-yr celebration.

E. DEI Committee

No update provided. Will share at next meeting.

F. Personnel Committee

Did not meet.

VII. Closing Items

A. Recap Action Items

B. Adjourn Meeting

Lindsay Smith made a motion to adjourn the meeting.
Ian Hunt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lindsay Smith	Aye
Chris Re	Abstain
Carol McEnaney	Absent
Stephanie Brant	Aye
Emily Promise	Absent
Ian Hunt	Aye
Karen Kagan	Abstain
Katie Holt	Absent

Roll Call	
Ellen Lodgen	Aye
Polly Titcomb	Aye
Eric Neagle	Aye
Kimberly Nothnagel	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
Ian Hunt

Documents used during the meeting

- Trustee Letter.pdf
- New Trustee letter.docx.pdf
- CMcIver.pdf.pdf
- Dashboard MCCPS.docx