



MCCPS Board of Trustees

Minutes

Board of Trustees Meeting

Date and Time

Tuesday September 30, 2025 at 7:00 PM

Location

Hybrid Format:

- in person at MCCPS
- via Zoom at https://us06web.zoom.us/j/98355446062?
 pwd=bVg2VzE4bEZUVXJqY0R4UIJnVmZ1dz09

Trustees Present

Chris Re, Ellen Lodgen, Eric Neagle (remote), Ian Hunt, Karen Kagan, Kimberly Nothnagel, Lindsay Smith, Polly Titcomb (remote), Stephanie Brant

Trustees Absent

Carol McEnaney, Emily Promise, Katie Holt

Guests Present

Chris Doyon

I. Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order

Lindsay Smith called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday Sep 30, 2025 at 7:06 PM.

C. Public Comment

No public comment.

II. Staff Presentation: Academic Data

A. 2025 Student Data Review

Chris Doyon gave an overview of how the school uses and interprets academic data to measure success and progress of the school is tracking against its goals. A key aspect of the presentation is to advance board understanding of data analytics at MCCPS, a key finding in the recent DESE Charter report. Key highlights included:

Primary data sources and processes were reviewed and discussed:

- Observations
- Trimester Grades
- Internal Testing (i-Ready, IXL)
- State Testing (MCAS)

The presentation also explored how MCAS data can be evaluated / broken down to explore key disaggregated metrics (e.g race, gender, MLL, SWD etc).

The board shared insights and explored with the presenter and HoS how the school has adjusted strategies to better mimic conditions of MCAS and other required testing and strengthen the generation of predictive internal testing metrics.

Slides presented are attached to the minutes of this meeting.

III. Board Action Items:

A. Welcome and BOT Commitment Letter

Board members briefly shared perspectives on why they were on the board, their passions and their primary focus areas of the school, and its success.

Lindsay Smith provided a summary of two key documents prepared by the board governance committee which the board will be asked to review and sign. Both the Welcome and BOT Commitment Letters outlined key expectations for new board members to help support effective new board member onboarding and ensure clarity on roles and responsibilities.

B. Approve August 2025 Minutes

Eric Neagle made a motion to approve the minutes from Board of Trustees Meeting on 08-26-25.

Lindsay Smith seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Lindsay Smith Aye Stephanie Brant Aye **Emily Promise** Absent Ian Hunt Abstain Katie Holt Absent Kimberly Nothnagel Abstain Carol McEnaney Absent Karen Kagan Abstain Eric Neagle Aye Ellen Lodgen Aye Polly Titcomb Aye Chris Re Abstain

C. Trustee Term Extension Voting

Ian Hunt made a motion to Vote to renew Katie Holt and Lindsay Smith's second term commencing on 12/02/2025.

Ellen Lodgen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Karen Kagan Abstain Lindsay Smith Aye Stephanie Brant Aye Katie Holt Absent Ellen Lodgen Aye Polly Titcomb Aye Carol McEnaney Absent Chris Re Abstain Kimberly Nothnagel Aye Eric Neagle Aye **Emily Promise** Absent Ian Hunt Aye

D. Vote on Committee Memberships and Chairs

Lindsay Smith made a motion to Vote on Committee Memberships and Chairs for the following MCCPS Committees: Finance (Emily Promise), Development and Communications (Kim Nothnagel), DEI (Lindsay Smith), Academic Excellence (Chris Doyon).

lan Hunt seconded the motion.

The Personnel and Governance Committee are currently exploring committee membership, including new chairs. This will be presented at the next board meeting. The board **VOTED** to approve the motion.

Roll Call

Emily Promise Absent Katie Holt Absent Stephanie Brant Aye Lindsay Smith Aye Kimberly Nothnagel Aye Eric Neagle Aye Chris Re Abstain Polly Titcomb Aye Carol McEnaney Absent Ian Hunt Aye Karen Kagan Abstain Ellen Lodgen Aye

E. Vote on Trustees Officers

Lindsay Smith made a motion to Vote on Katie Holt becoming vice-chair of the MCCPS Board.

Kimberly Nothnagel seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Ian Hunt Aye Stephanie Brant Aye Carol McEnaney Absent **Emily Promise** Absent Katie Holt Absent Kimberly Nothnagel Aye Polly Titcomb Aye Lindsay Smith Aye Karen Kagan Abstain Eric Neagle Aye Ellen Lodgen Aye Chris Re Abstain

The board also explored an upcoming vacancy for a clerk. Chris Re expressed interest pending approval of his appointment to the board by DESE.

IV. Head of School Report

A. September 2025 Report

MCCPS HoS provided an update on recruitment from sending districts. Current school enrollment number is 229. The board asked for a breakdown of numbers from key

districts. While numbers are strong, numbers from local communities (e.g Marblehead, Swampcott etc).

Recruitment

- 5th grade fellow has recently accepted the current 4th grade position.
- New kitchen position is being actively recruited to support a large increase in students requesting school meals.

Teaching and Student Updates

 HoS provided updates on PALS and Math coaching / mentoring program that has been rolled out in the school to strengthen the math curriculum. Additional coaching and teacher development strategies have also been rolled to support staff development.

Community Engagement

- Parent dinners are in progress with good attendance from parents. Good feedback received. Additional community engagement events are also planned in the coming months. A 30-yr anniversary event is also being planned to celebrate the school, but also build engagement in the broader community and raise critical funds.
- This topic extended into a broader discussion with the board about fundraising and how / where we can raise more funds to support the development of the school (e.g. capital expenses, travel assistance etc.). Strategies to ramp up application and realization of grants to support were also discussed. The board /HoS agreed to reflect on the potential to form a task force to explore options to support development of the school.

DESE Updates

- HoS attended a "School of Recognition" ceremony in Arlington. The ceremony recognized ~60 schools who exceed MCAS results.
- MCAS scores were briefly discussed. The board congratulated HoS and her leadership on progress to date. Key highlights summarized by the HoS can be summarized here: <u>Database</u>: <u>See the MCAS testing scores for Massachusetts</u> <u>school districts</u>

V. Board Annual Items

A. Upcoming Agenda Items

Lindsay reminded board members to complete the annual **Board Self Assessment**. **Full compliance is extremely appreciated**.

VI. Committee Updates

A. Finance Committee

Chair of the committee was not in attendance. No information shared.

B. Governance Committee

Update on new committee members were discussed.

C. Academic Excellence

Did not meet this month.

D. Development & Communications

Updates on fundraising and 30-yr anniversary planning were shared, including exploration of event locations for 30-yr celebration.

E. DEI Committee

No update provided. Will share at next meeting.

F. Personnel Committee

Did not meet.

VII. Closing Items

A. Recap Action Items

B. Adjourn Meeting

Lindsay Smith made a motion to adjourn the meeting.

lan Hunt seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Kimberly Nothnagel Aye
Eric Neagle Aye
Carol McEnaney Absent
Lindsay Smith Aye
Chris Re Abstain
Karen Kagan Abstain
Polly Titcomb Aye
Ellen Lodgen Aye

Roll Call

Katie Holt Absent
Stephanie Brant Aye
Ian Hunt Aye
Emily Promise Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted, lan Hunt

Documents used during the meeting

- Trustee Letter.pdf
- New Trustee letter.docx.pdf
- CMcIver.pdf.pdf
- Dashboard MCCPS.docx