DRAFT

MCCPS Board of Trustees

Minutes

Board of Trustees Meeting

Date and Time
Tuesday July 29, 2025 at 7:00 PM

Location
Hybrid Format:

- in person at MCCPS
- via Zoom at https://us06web.zoom.us/j/98355446062?pwd=bVg2VzE4bEZUVXJqY0R4UlJnVmZ1dz09

Trustees Present
Carol McEnaney, Eric Neagle (remote), Ian Hunt, Katie Holt, Kimberly Nothnagel, Lindsay Smith (remote), Stephanie Brant

Trustees Absent
Ellen Lodgen, Emily Promise, Polly Titcomb

Trustees who left before the meeting adjourned
Lindsay Smith

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Katie Holt called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday Jul 29, 2025 at 7:05 PM.

C. Public Comment

No public comment

II. Reports and Deliverables

A. HOS Report

HoS provided monthly updates. Key highlights included:

- Recruitment - 228 are currently enrolled with expectations to reach a target of 230. This is exciting news with levels of engagement with long waiting lists. HoS revealed that numbers are well-balanced across all grades, with no particularly large classroom sizes. Approx 23% of this number is from MCCPS sending districts. The board explored the year-year breakdown and discussed key drivers for this number.
- Staffing - HoS shared some key changes to staffing to support DESE feedback, including a new role to support community engagement and recruitment. A new tech / office lead has also been hired who will also support social media efforts at the school. HoS also articulated changes in the leadership team with additional focus on mentorship and teacher development. The total number of new hires is 6 with 6 fellows joining. HoS shared excitement with new staff members who bring diverse and experienced skill sets to the school.
- DESE Compliance Report - HoS summarized information shared with DESE following the charter renewal visit. A key focus is on developing strategy / tactics to support an increase in student recruitment numbers, with emphasis on local sending districts. The board expressed gratitude to HoS for the development of a robust strategy to build stronger community engagement / awareness of school / school successes. The board agreed to review progress on goals at regular intervals.
- Student Opportunity Act Plan - HoS provided an update on the continued growth / development of the schools PALS initiative. The board agreed to explore data collected on continued PALS roll out at future meetings.
- Web-page - Parent Square has been contracted to support the creation to a new school web-page. Migration is expected to be completed by the end of August.

Katie Holt made a motion to DESE Compliance Action Plan presented as part of the HOS update.
Kimberly Nothnagel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Carol McEnaney	Aye
Kimberly Nothnagel	Aye
Polly Titcomb	Absent
Katie Holt	Aye
Ellen Lodgen	Absent
Ian Hunt	Aye
Stephanie Brant	Aye
Emily Promise	Absent
Eric Neagle	Aye
Lindsay Smith	Aye

B. Accountability Plan

HoS reviewed an updated / refreshed accountability plan. HoS shared this report will be reviewed and discussed annually with the board. Key areas of focus include teacher and portfolio development.
Eric Neagle made a motion to approve the 2025 -2030 Accountability Plan as presented to board.
Katie Holt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lindsay Smith	Aye
Eric Neagle	Aye
Ian Hunt	Aye
Ellen Lodgen	Absent
Emily Promise	Absent
Carol McEnaney	Aye
Stephanie Brant	Aye
Katie Holt	Aye
Polly Titcomb	Absent
Kimberly Nothnagel	Aye

C. Strategic Plan

Lindsay Smith left at 8:00 PM.
HoS reviewed updated strategic plan for the school 2025 - 2030 through 5 key priority areas.

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Kimberly Nothnagel made a motion to Approve the 2025 - 2030 Strategic Plan as presented to the board.
Eric Neagle seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Katie Holt	Aye
Carol McEnaney	Aye
Emily Promise	Absent
Ellen Lodgen	Absent
Lindsay Smith	Absent
Kimberly Nothnagel	Aye
Ian Hunt	Aye
Eric Neagle	Aye
Stephanie Brant	Aye
Polly Titcomb	Absent

D. Annual Report

HoS reviewed the annual report. HoS highlighted the contributions of several key members of the leadership team in preparing the report. The board congratulated HoS on progress in student enrollment and general student learning growth. Student retention was also highlighted as a key success marker. Board congratulated HoS in progress.
Katie Holt made a motion to approve MCCPS Annual Report as presented to the board.
Kimberly Nothnagel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Eric Neagle	Aye
Polly Titcomb	Absent
Emily Promise	Absent
Ian Hunt	Aye
Lindsay Smith	Absent
Katie Holt	Aye
Ellen Lodgen	Absent
Carol McEnaney	Aye
Stephanie Brant	Aye
Kimberly Nothnagel	Aye

III. Board Action Items: Approve Minutes

A. April 2025

Katie Holt made a motion to approve the minutes from Board of Trustees Meeting on 04-29-25.
Carol McEnaney seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Carol McEnaney	Aye
Emily Promise	Absent
Ellen Lodgen	Absent

Roll Call

Stephanie Brant	Aye
Kimberly Nothnagel	Abstain
Eric Neagle	Aye
Katie Holt	Aye
Polly Titcomb	Absent
Ian Hunt	Aye
Lindsay Smith	Absent

B. May 2025 BOT Meeting

Kimberly Nothnagel made a motion to approve the minutes from Board of Trustees Meeting on 05-27-25.
Carol McEnaney seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Lindsay Smith	Absent
Polly Titcomb	Absent
Katie Holt	Aye
Stephanie Brant	Aye
Carol McEnaney	Aye
Ian Hunt	Aye
Kimberly Nothnagel	Aye
Ellen Lodgen	Absent
Emily Promise	Absent
Eric Neagle	Aye

C. May 2025 HOS Annual Review Meeting

Katie Holt made a motion to approve the minutes from BOT Annual Head of School Review on 05-29-25.
Kimberly Nothnagel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Polly Titcomb	Absent
Kimberly Nothnagel	Aye
Ian Hunt	Abstain
Lindsay Smith	Absent
Emily Promise	Absent
Eric Neagle	Aye
Carol McEnaney	Aye
Ellen Lodgen	Absent
Stephanie Brant	Aye
Katie Holt	Abstain

D.

June Retreat Minutes

Kimberly Nothnagel made a motion to approve the minutes from MCCPS Board of Trustees Annual Retreat on 06-21-25.
Eric Neagle seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Ian Hunt	Abstain
Katie Holt	Aye
Stephanie Brant	Aye
Ellen Lodgen	Absent
Carol McEnaney	Abstain
Kimberly Nothnagel	Aye
Emily Promise	Absent
Lindsay Smith	Absent
Polly Titcomb	Absent
Eric Neagle	Aye

IV. Board Retreat Follow Up

A. Board Retreat Discussion

Ongoing efforts to recruit new board members - including 2-3 active candidates. Governance Committee to provide update at next board meeting. HoB also addressed the need to identify new Chair and Vice-Chair positions.

V. Head of School Report

A. April 2025 Report

Did not discuss.

VI. Committee Updates

A. Finance Committee

Meeting held. No key outcomes shared.

B. Governance Committee

No meeting

C. Academic Excellence

July 15 meeting, end of year iREADY presented. Will be discussed at next board meeting.

D. Development & Communications

The Anniversary Gala is in planznig, with a target date pending.

E. DEI Committee

Parent concerns to be addressed around antisemitism are to be discussed at next DEI meeting.

F. Personnel Committee

No meeting.

VII. Public Comment

A. Public Comment

No public comment.

VIII. Closing Items

A. Recap Action Items

B. Adjourn Meeting

Katie Holt made a motion to Adjourn meeting.
Kimberly Nothnagel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Eric Neagle	Aye
Carol McEnaney	Aye
Lindsay Smith	Absent
Emily Promise	Absent
Ellen Lodgen	Absent
Kimberly Nothnagel	Aye
Ian Hunt	Aye
Polly Titcomb	Absent
Katie Holt	Aye
Stephanie Brant	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
Ian Hunt