APPROVED

MCCPS Board of Trustees

Minutes

Board of Trustees Meeting

Date and Time
Tuesday February 25, 2025 at 7:00 PM

Location
Hybrid Format:

- in person at MCCPS
- via Zoom at https://us06web.zoom.us/j/98355446062?pwd=bVg2VzE4bEZUVXJqY0R4UlJnVmZ1dz09

Trustees Present
Carol McEnaney, Emily Promise (remote), Eric Neagle (remote), Ian Hunt, Katie Holt, Kimberly Nothnagel, Lindsay Smith, Polly Titcomb (remote), Stephanie Brant

Trustees Absent
Ellen Lodgen, James Lewis

Guests Present
Chris Doyon (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Katie Holt called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday Feb 25, 2025 at 7:03 PM.

C. Public Comment

II. Board Action Items: Approve Minutes

A. May 2024

Katie Holt made a motion to approve the minutes from Board of Trustees Meeting on 05-28-24.
Kimberly Nothnagel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

James Lewis	Absent
Lindsay Smith	Aye
Emily Promise	Abstain
Katie Holt	Aye
Polly Titcomb	Aye
Eric Neagle	Abstain
Ian Hunt	Abstain
Carol McEnaney	Aye
Stephanie Brant	Aye
Kimberly Nothnagel	Aye
Ellen Lodgen	Absent

B. October 2024

Katie Holt made a motion to approve the minutes from Board of Trustees Meeting on 10-22-24.
Kimberly Nothnagel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Katie Holt	Aye
James Lewis	Absent
Kimberly Nothnagel	Aye
Eric Neagle	Abstain
Ellen Lodgen	Absent
Lindsay Smith	Aye
Carol McEnaney	Aye
Emily Promise	Abstain
Polly Titcomb	Aye
Ian Hunt	Aye
Stephanie Brant	Aye

C.

January 2025

Katie Holt made a motion to approve the minutes from Board of Trustees Meeting on 01-28-25.
Kimberly Nothnagel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Eric Neagle	Aye
Stephanie Brant	Aye
Ellen Lodgen	Abstain
Carol McEnaney	Aye
Lindsay Smith	Abstain
James Lewis	Abstain
Ian Hunt	Aye
Kimberly Nothnagel	Aye
Emily Promise	Abstain
Katie Holt	Aye
Polly Titcomb	Aye

Polly Titcomb made a motion to Move to appoint Chris Dohen to be Head of MCCPS Academic Excellence Committee.
Kimberly Nothnagel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

James Lewis	Absent
Kimberly Nothnagel	Aye
Emily Promise	Aye
Stephanie Brant	Aye
Katie Holt	Aye
Ellen Lodgen	Absent
Ian Hunt	Aye
Carol McEnaney	Aye
Lindsay Smith	Aye
Polly Titcomb	Aye
Eric Neagle	Aye

III. MCPSA

A. Action Items

- Board Chair encouraged participation in the MCPSA Board Diagnostic Survey. Action - ALL Board Members.
- Kim Nothnagel shared details of the Advocacy Agenda from MCPS.
- Open Meeting "Training" was also flagged. The Board Chair encouraged Board members to participate (including new board members).

IV. Head of School Report

A. February 2025 Report

- HoS shared updates on ongoing recruitment activities.
- Intent to Return forms are also being sent out for next year. In parallel, conversations with staff will also begin.
- Update on Strategic Plan development including pending training for LT. Strategy Planning process, will begin in March, 2025.
- HoS shared update on DESE findings relating to the Charter's renewal. DESE did approve school charter renewal, but with two conditions relating to student enrollment (see attached report). HoS also shared reflections from a meeting on Feb 25 with DESE in which conditions were discussed in more detail. Generally, positive feedback was reported. Key outcomes:
    - Priority 1 | Target activities to reach full enrollment of 230 students from all districts.
    - Priority 2 | Explore strategies to increase sending district to ~80% of the total student population.
- HoS shared perspectives on strategies to realize the two conditions, with particular emphasis on full enrollment at school to 230 in the next 1–2 years. This includes focusing on improving MCAS scores to attract more local families and focusing on academic excellence with staff.
- HoS shared updates of HoS goals for 2025.
    - Mid-Year Progress Check on iReady diagnostic assessments (Board Presentation on iReady data on 3/25)
    - Adjustments to PALS through weekly PD
    - Grade-level teams provided professional Development for staff on differentiated math instruction for struggling students.
    - (Registered) April 2025 2 days of professional development through Learning Acceleration Network for the entire math department to support vertical alignment in math practices
    - Observations of math teachers by TNTP are scheduled for April 1 and 2; professional development will be observed.
- DESE Food Survey / Audit findings shared. Additional information will be shared at future board meeting.
- Misc: Fund Raising events planned for March.

B. DESE Renewal Findings

See notes above. BoD monthly update focused on DESE renewal conversations.

V. Board Annual Items

A.

Upcoming Agenda Items

B. Vote: School Calendar 2025-2026

HoS shared changes to the school calendar to encourage sustained student learning with longer, more focused periods of study (e.g. prevent start/stops).
Katie Holt made a motion to Marblehead Community Charter Public School Calendar 2025-2026.
Kimberly Nothnagel seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Ellen Lodgen	Absent
Ian Hunt	Aye
Katie Holt	Aye
James Lewis	Absent
Kimberly Nothnagel	No
Emily Promise	Aye
Polly Titcomb	Aye
Stephanie Brant	Aye
Lindsay Smith	Aye
Carol McEnaney	Aye
Eric Neagle	Aye

C. Board Retreat

Lindsay provided an update on the proposed dates for the MCCPS Board Retreat. Proposed dates are June 21. Lindsay asked all board members to reply to survey by EOB, Feb 26.

VI. Committee Updates

A. Finance Committee

Emily shared updates from the most recent meeting (Feb 2025) that centered around DESE feedback and enrollment projections for next school year.

B. Governance Committee

- Polly shared an update on approving missing published minutes from past committee meetings.
- Chris Dohen was interviewed by the Gov. Committee as a possible candidate as the Head of the MCCPS Academic Excellence Committee. The committee elevated Chris for consideration for Head of Schools AEC.
- Chris Dohen shared his perspectives on fleshing the committee including frequency and focus of meetings.

- Update on Board recruitment process is also shared with 2+ potential new members.

C. Academic Excellence

D. Development & Communications

Updates on sponsorship for talent show and silent auction events. The silent auction was a major fund-raising opportunity for the school in 2024. The team is looking to moving the silent auction to exhibition night to advance fund-raising activities. Targeting March 20 exhibition.

E. DEI Committee

Did not meet in Feb.

F. Personnel Committee

Will update at next Board Meeting.

VII. Closing Items

A. Recap Action Items

Board members to share availability for June retreat.

B. Board Comments

C. Adjourn Meeting

Katie Holt made a motion to Close meeting.
Kimberly Nothnagel seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
Ian Hunt

Documents used during the meeting

- Head of School Report 2_25_2025 .pdf
- Summary of DESE Findings.png
- Calendar 2025-2026- proposed start day for students Sept 2 (1).pdf