APPROVED

# MCCPS Board of Trustees

# Minutes

## Board of Trustees Meeting

**Date and Time**
Tuesday September 24, 2024 at 7:00 PM

**Location**
Hybrid Format:

- in person at MCCPS
- via Zoom at https://us06web.zoom.us/j/98355446062?pwd=bVg2VzE4bEZUVXJqY0R4UlJnVmZ1dz09

**Trustees Present**
Carol McEnaney, Ian Hunt, James Lewis (remote), Katie Holt, Lindsay Smith, Nick Santoro, Stephanie Brant

**Trustees Absent**
Jessica Xiarhos, Kimberly Nothnagel, Polly Titcomb

**Trustees who left before the meeting adjourned**
Lindsay Smith

**Guests Present**
Emily Promise

### I. Opening Items

**A.**

**Record Attendance and Guests**

### B. Call the Meeting to Order

Katie Holt called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday Sep 24, 2024 at 7:04 PM.

### C. Public Comment

No public comment. Matt Flaheity and Ellen Logden will present for the meeting as guests.

## II. Board Action Items

### A. New Clerk Selection and Vote

Motion to vote for Ian Hunt to take up the position of MCCPS Clark.
Nick Santoro seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| James Lewis | Aye |
| Nick Santoro | Aye |
| Lindsay Smith | Aye |
| Stephanie Brant | Aye |
| Ian Hunt | Abstain |
| Jessica Xiarhos | Absent |
| Kimberly Nothnagel | Absent |
| Katie Holt | Aye |
| Carol McEnaney | Aye |
| Polly Titcomb | Absent |

### B. New Board Member Nomination and Vote

Katie Holt made a motion to Vote on Ellen Logden joining the MCCPS board.
Nick Santoro seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| Carol McEnaney | Aye |
| Lindsay Smith | Aye |
| Katie Holt | Aye |
| Kimberly Nothnagel | Absent |
| Ian Hunt | Aye |
| Jessica Xiarhos | Absent |
| Nick Santoro | Aye |
| Stephanie Brant | Aye |
| Polly Titcomb | Absent |
| James Lewis | Abstain |

## C. Minutes to Approve: August

Katie Holt made a motion to Approve the minutes from Board of Trustees Meeting on 08-27-24.
Carol McEnaney seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| Polly Titcomb | Absent |
| Carol McEnaney | Aye |
| Jessica Xiarhos | Absent |
| Kimberly Nothnagel | Absent |
| Nick Santoro | Aye |
| Lindsay Smith | Aye |
| Katie Holt | Aye |
| James Lewis | Aye |
| Ian Hunt | Aye |
| Stephanie Brant | Aye |

## D. Approve Minutes: July

Katie Holt made a motion to approve the minutes from Board of Trustees Meeting on 07-30-24.
Carol McEnaney seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| Ian Hunt | Aye |
| Kimberly Nothnagel | Absent |
| Lindsay Smith | Aye |
| Nick Santoro | Aye |
| James Lewis | Aye |
| Carol McEnaney | Aye |
| Katie Holt | Aye |
| Jessica Xiarhos | Absent |
| Polly Titcomb | Absent |
| Stephanie Brant | Aye |

## E. Approve Minutes: Board Retreat

Katie Holt made a motion to approve the minutes from Board of Trustees Retreat on 06-15-24.
Carol McEnaney seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| Katie Holt | Aye |
| Kimberly Nothnagel | Absent |

| **Roll Call** | |
|---|---|
| Carol McEnaney | Aye |
| Nick Santoro | Aye |
| Stephanie Brant | Aye |
| Jessica Xiarhos | Absent |
| Polly Titcomb | Absent |
| Ian Hunt | Aye |
| Lindsay Smith | Aye |
| James Lewis | Aye |

## III. Head of School Report

### A. September Report

Staffing | SB provided an update on staffing. School is now fully staffed. HOS very excited about the new hires. Board congratulated HoS for all the hard work in getting to this point.

Parent Survey | HoS provided update on parent survey results

- Reviewed focus of survey
- Reviewed data (see attached document). Strong & positive feedback with good pct participation from parents. Highlights include communication and teacher response to concerns. Focus continues to be placed on general engagement / comms.

MCAS review | HoS provided a quick update on the release of state MCAS scores that were recently released. Action item: MCCPS LT to provide a detailed analysis of data at next MCCPS board meeting (Jessica, Molly and Chris)

Learning Acceleration Network (LAN) | HOS provided an update on implementation of participation in LAN program. Board shared excitement that MCCPS has been picked to participate in the program and replaces teaching force. Encourage HoS to provide update to parents through upcoming e-communication (to introduce concept). PAL FAQs also shared (see handout)

DESE | Ongoing prep for site visit continues. Focus groups are being scheduled:

- Board
- School Admin
- Teachers

Misc

- Enrichments have kicked-off and are progressing well.

- Parent Dinners - have been well attended. Providing to be a great opportunity to gather feedback from parents.

## IV. Board Annual Items

### A. Upcoming Agenda Items

Keep track of ongoing MCCPS goals.

This includes BOT assessment to be sent tomorrow by Katie. This will feature in DESE submission. Action item - Board to complete by EOW.

### B. Board Goals

Share revised goals to board for final vote at next meeting

### C. Board Self Assessment

See above

## V. Committee Updates

### A. Finance Committee

Emily provided an update from recent finance meeting.

**NOTE - ask Emily to share 1 paragraph update to include in minutes.**

### B. Governance Committee

Jeff provided update - looked at Ellen qualification and voted to promote board.

Nick - last MCCPS board meeting. Board thanked Nick and congratulated Nick on his contributions.  Eric Nagel to step-in. Gov Committee to interview Eric.

### C. Personnel Committee

Meeting on Thursday. HoS schools to be defined.

### D. Academic Excellence

Did not meet. Now quarterly

### E.

**Development & Communications**

May 10 | Talent Review show has been slated.  Ongoing planning for additional activities are planned. Also explore leveraging MCCPS Education Fund 501c3 (former) to advance sustainability of school and support child development.

### F. DEI Committee

Did not meet.
Lindsay Smith left at 8:00 PM.

## VI. Public Comment

### A. Public Comment

No public comment.

## VII. Closing Items

### A. Recap Action Items

- Board goals - to review and approve at next board meeting.
- MCCPS Self Assessment (by Friday EOB).

### B. Board Comments

Board thanked Nick for his contributions to the board and the school.

### C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
Katie Holt

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**Documents used during the meeting**

*None*