APPROVED

MCCPS Board of Trustees

Minutes

Board of Trustees Meeting

Date and Time
Tuesday August 27, 2024 at 7:00 PM

Location
Hybrid Format:

- in person at MCCPS
- via Zoom at https://us06web.zoom.us/j/98355446062?pwd=bVg2VzE4bEZUVXJqY0R4UlJnVmZ1dz09

Trustees Present
Carol McEnaney, Katie Holt, Kimberly Nothnagel, Lindsay Smith, Nick Santoro, Polly Titcomb (remote), Stephanie Brant, William Rockwell (remote)

Trustees Absent
Ian Hunt, James Lewis, Jessica Xiarhos

Guests Present
Emily Promise (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Katie Holt called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday Aug 27, 2024 at 7:07 PM.

C. Public Comment

- N/A

II. Head of School Report

A. July/August Report

- Beginning of School Year
  - Today was Day 2 of school
  - 5 days of PD that ended with Meet Your Teacher event
  - Began framing the work that'll be done this year
    - Jessica and Molly led presentation outlining changes and instructional priorities
  - Document submissions were helpful in determining the direction the school needs to go (examined annual reports, accountability plans, charter, etc.)
    - Ex: In past years, when instructional priorities have been identified they've come from top down
  - Changes for SY24-25
    - Extended time on learning, student seminar class (incorporating skills on executive functioning, technology, studying skills), reimagined enrichment (expanded to 5 days/week, now optional), shortened recess, personalized learning programs
      - General focus on personal instruction, something that's cited numerous times in MCCPS' original charter
- Enrollment
  - Currently 193 but likely to shake out to 191 by next week (up from 172 at beginning of SY23-24)
    - Stephanie mentioned that several parents from out of district had to send students elsewhere because of transportation
      - MCCPS, as a district, is unable to facilitate transportation for out-of-district families per state rules
- Other Updates
  - MCCPS selected (one of 30 schools) by the TNTP (The New Teacher Project) as part of 3-5 year initiative, sponsored by DESE to help MCCPS leadership team move the school forward via high-leverage instructional priorities
    - Visits happening 9/19-9/20, TNTP will afterwards provide instructional ideas and provide coaching on how to implement instructional changes

        - Will also include monthly meetings on instructional priorities/focus areas (which include standards-aligned assessments and aligning project based learning to grade level standards)
        - Note: TNTP is a national organization, and this is part of their LAN (Learning Acceleration Network)
- This & Coming Weeks
    - Character Strong begins this week
    - iReady testing begins soon
        - This work will inform groups for PALS program
    - Enrichment begins 9/16
- Staffing
    - Currently seeking 6th grade inclusion teacher
        - Jess X certified to handle this in the immediate term, and 2 interviews are scheduled for this week
    - Currently have an open ESL position
        - Approx. 15 English language learners at MCCPS
- Miscellaneous
    - DESE site visit scheduled for 11/1 as part of Charter renewal, and they'll also likely ask for virtual interviews with BOT members
    - After school care: 25 families enrolled for T/TH (filled), and 4-5 slots available for MWF
    - 7th Grade goes to Project Adventure next week
    - Parent dinners scheduled for mid-September
        - These will be opportunities for families to network and get to know each-other
- Questions
    - Polly: can you elaborate on some of the concerns voiced by the faculty regarding scheduling changes?
        - Concerns about losing people, service providers having to be creative in drafting schedules
    - Polly: how are PALS blocks decided upon
        - Teachers will decide groupings for students

III. Board Annual Items

A. Upcoming Agenda Items

- Katie mentioned that upcoming Board items will be included on meeting agendas moving forward (please see calendar on this week's agenda)
- The Board discussed timeline for several events on this cal in coming months

B. Board Goals

- This will be tabled until next month's meeting

C. Board Self Assessment

- This will be tabled until next month's meeting

IV. Committee Updates

A. Finance Committee

- Emily and Jeff met to discuss how the school has handled finances moving forward, though this was not a formal meeting
- The initial allotment from MA was based on 201 students, so there will be an adjustment once we finalize enrollment (which is expected to be 191-193)
- Mortgage rate will get locked in post-refinancing in the next few months
- Emily's membership
    - Pending one additional form
    - Will R to revisit language used when the Board nominated Emily for Board membership
        - If Board appointed Emily on an interim basis, the Board will have to vote to make Emily a permanent member

B. Governance Committee

- Did not meet last month, but plans to meet next month

C. Personnel Committee

- Did not meet last month, but plans to meet next month

D. Academic Excellence

- Jess was not present to provide update

E. Development & Communications

- Did not meet this month

F. DEI Committee

- Did not meet this month
- Lindsay and the Board did discuss ways to promote Board and Committee membership
    - One idea included providing print-outs/brochures that parents could take home to read
        - The Board would still make in-person appearances at events in addition to providing these brochures

- Lindsay offered to develop draft brochure

V. Public Comment

A. Public Comment

- N/A

VI. Closing Items

A. Recap Action Items

- Will to determine whether the Board must vote again on Emily's membership
- Lindsay to draft brochures

B. Board Comments

- Nick provided kudos to Board member
  - Note: WR couldn't hear exact verbiage
- The Board congratulated Nick on his wedding!

C. Adjourn Meeting

Katie Holt made a motion to adjourn tonight's Board of Trustees meeting.
Nick Santoro seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

William Rockwell	Aye
Kimberly Nothnagel	Aye
James Lewis	Absent
Ian Hunt	Absent
Lindsay Smith	Aye
Stephanie Brant	Aye
Nick Santoro	Aye
Carol McEnaney	Aye
Jessica Xiarhos	Absent
Polly Titcomb	Aye
Katie Holt	Aye

Will, grateful for the MCCPS Board and the wonderful teachers, staff, and Head of School, recorded his final entry as Board Clerk.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:14 PM.

Respectfully Submitted,
William Rockwell

Documents used during the meeting

None