

APPROVED



# MCCPS Board of Trustees

## Minutes

### Board of Trustees Meeting

January 2024

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#### Date and Time

Tuesday January 30, 2024 at 7:00 PM

#### Location

In Person at MCCPS (17 Lime Street, Marblehead, MA 01945)

Virtual at <https://us06web.zoom.us/j/98355446062?pwd=bVg2VzE4bEZUVXJqY0R4UlJnVmZ1dz09>

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#### Trustees Present

Carol McEnaney, Ian Hunt, Jessica Xiarhos, Katie Holt, Kimberly Nothnagel, Lindsay Smith (remote), Nick Santoro, Paul Baker, Rodolphe Herve (remote), Stephanie Brant (remote), William Rockwell

#### Trustees Absent

James Lewis, Polly Titcomb

#### Guests Present

Brian Flynn (YMCA), Elizabeth Burns (remote), Kathleen Alexandrou (YMCA), Samantha Gambaccini (YMCA)

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#### I. Opening Items

A.

## Record Attendance and Guests

### B. Call the Meeting to Order

Katie Holt called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday Jan 30, 2024 at 7:03 PM.

### C. Approve Minutes

Katie Holt made a motion to approve the minutes from MCCPS December Board Meeting on 01-09-24.

Paul Baker seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Nick Santoro	Aye
Lindsay Smith	Aye
Carol McEnaney	Aye
Jessica Xiarhos	Abstain
James Lewis	Absent
Paul Baker	Aye
Kimberly Nothnagel	Aye
Polly Titcomb	Absent
Ian Hunt	Abstain
Rodolphe Herve	Aye
Stephanie Brant	Aye
William Rockwell	Aye
Katie Holt	Aye

## II. Lynch/van Otterloo YMCA Aftercare Presentation

### A. Presentation and Proposal

- Stephanie introduced party from the LVO YMCA, who are attending in person to deliver a presentation on the YMCA's Aftercare program
  - Cited MCCPS' historical collaboration with the YMCA
    - YMCA uses MCCPS space for Childrens' Island, MCCPS school field trip, etc.)
  - Stephanie noted several reasons for bringing this forward as option for aftercare
    - Current staff capacity, quality of programming, equity (inability to provide scholarships/reduced fees for families who would otherwise use this program) could be alleviated by using YMCA
    - Also noted strengthening YMCA/MCCPS partnership (YMCA renting space during Summer break, etc.) and opportunity to increase MCCPS exposure
- Presentation

- Brian provided overview of YMCA's program, noting support of greater North Shore YMCA
- Samantha outlined YMCA procedures, team/staff qualifications (background checks, first aid certifications, supplemental training, etc), and introduced Kathleen, YMCA's instructional lead
- Kathleen outlined the staff composition, focus on record keeping, ability to work with high-energy students and those with learning disabilities
  - Also cited communications with parents (newsletters) to facilitate partnership with parents, that care is offered almost always (during Swampscott's closure due to heat for example)
  - Reviewed pricing and financial discounts (sibling discounts, early access to camp registration for Y members)
    - Note: numbers were based on 2pm start time, which is what MHD/Swampscott schools have used given their earlier dismissal
  - Curriculum components included homework club, painting, sports, etc.- site coordinators typically decide how to structure respective programs
- Questions
  - Katie- would this program require an MCCPS staff/faculty member on site at all times?
    - Brian- no, Y support staff covers this and there would never be fewer than 2 staff members with children through pick up
  - Katie- minimum enrollment numbers?
    - Brian- 26
  - Kim- would this program necessitate financial outlay for the school?
    - Brian- this is still exploratory, would need to connect with Stephanie to determine details
  - Paul- is the 26 student number total, or per day?
    - The 26 is a daily number, and the Y must maintain a 1:13 staff to student ratio
- The Board debriefed after the presentation
  - The Board agreed that a standard homework club is difficult for students after a school day- an opportunity to move, engage with other kids, etc. would be a better alternative
  - Stephanie reiterated the equity aspect of this- many families use this service

### **III. HoS Report**

#### **A. Status of HOS Negotiations**

- Katie shared that the Board's subcommittee has entered into negotiations with Stephanie Brant to name her as Head of School
  - Rudi, Paul, Lindsay, and Katie have been negotiating

- They hope to have a final contract to present to the Board and vote on by EOD tomorrow (targeting 2/6 for vote)
  - Drafting committee agreed on final version of contract
- Board discussed timing for releasing an announcement to community given that community has begun to hear that the Board is in negotiations with Stephanie and agreed that it would wait until contract signature to send announcement
- Enrollment update
  - 97 applications for MCCPS from in-district towns, 52 of which are for fourth grade (the rest are for other grade levels)
  - MCCPS will release social media blast on this topic as well

## **B. April Fundraiser Update**

- Please see DevCom committee update for information on this topic

## **IV. Committee Updates**

### **A. Finance Committee**

- MCCPS Budget update
  - Was \$315k/month based on prior attendance numbers, December was first month this number changed to reflect lower enrollment
  - Check for Dec. was \$206k/month (this will be the number moving forward)
  - MCCPS lost money \$100k last month- after 6 months, net income is \$300k so we can expect loss for this year between \$300-400k
- Mortgage
  - MCCPS is in difficult spot to renegotiate mortgage (current rate is approx. 3.5%)

### **B. Governance Committee**

- N/A

### **C. Personnel Committee**

- Moving forward with February meeting
  - MCPSA training on HOS evaluation best practices was sent to committee members

### **D. Academic Excellence**

- Met recently
  - Aligning goals/purpose provide info and accountability on testing (will be updating committee vision for first time since 2017)

- Once iReady data from Fall/Winter/Spring, committee will digest this to share with board in October (both iReady and MCAS data will be presented)
  - Moved to quarterly meetings to line up with testing schedule
  - Next meeting in April

## **E. Development & Communications**

- DevCom has agreed to partner with Stephanie to execute 4/27 student talent show to benefit annual fund (fundraising goal of \$4000)
  - Will include silent auction, ticket sales, raffle baskets
  - Silent auction items will come from both teachers and outside supporters
- Board noted the positive feedback from community on recent tours

## **F. DEI Committee**

- Met last week
  - Currently focused on getting out family climate survey for data re: how people feel about engagement at MCCPS

## **G. HOS Search Committee**

Katie Holt made a motion to dissolve the MCCPS Head of School Search Committee. Paul Baker seconded the motion. The board **VOTED** to approve the motion.

### **Roll Call**

Jessica Xiarhos	Aye
Lindsay Smith	Aye
Carol McEnaney	Aye
Paul Baker	Aye
Polly Titcomb	Absent
Rodolphe Herve	Aye
William Rockwell	Aye
James Lewis	Absent
Ian Hunt	Aye
Kimberly Nothnagel	Aye
Stephanie Brant	Abstain
Nick Santoro	Aye
Katie Holt	Aye

## **V. Public Comment**

### **A. Public Comment**

- Elizabeth Burns joined but did not have any comments besides a congratulations to Stephanie

## **VI. Closing Items**

### **A. Recap Action Items**

- Katie will send finalized contract to the Board tomorrow

### **B. Board Comments**

- Board will meet Tuesday at 6:30pm to vote on HOS contract

### **C. Adjourn Meeting**

Katie Holt made a motion to adjourn tonight's meeting.

Paul Baker seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Carol McEnaney	Aye
Ian Hunt	Aye
Lindsay Smith	Absent
Jessica Xiarhos	Aye
Stephanie Brant	Aye
Kimberly Nothnagel	Aye
Nick Santoro	Aye
Katie Holt	Aye
Rodolphe Herve	Aye
Polly Titcomb	Absent
Paul Baker	Aye
James Lewis	Absent
William Rockwell	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:44 PM.

Respectfully Submitted,  
William Rockwell