APPROVED

MCCPS Board of Trustees

Minutes

Governance Committee

Monthly Meeting

Date and Time
Thursday December 28, 2023 at 7:00 PM

Location
Zoom information
Join Zoom Meeting
https://us06web.zoom.us/j/92043602027?pwd=RGh6cDBVd2JkVzBFWmpmdk5yTXRKZz09

Meeting ID: 920 4360 2027
Passcode: MCCPSgov

Committee Members Present
James Lewis (remote), Nick Santoro (remote), Paul Baker (remote), Polly Titcomb (remote)

Committee Members Absent
None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Polly Titcomb called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Thursday Dec 28, 2023 at 7:00 PM.

C. Approve Minutes

Approval of 10/19/23 minutes.
Paul motioned, Nick seconded, unanimous approval.

D. Discuss & Approve Older Meeting Minutes

Polly had noticed several years' worth of unapproved minutes from various committees when navigating through Board on Track to learn how to use the platform. Nick knew what Polly was referring to and members decided to look into the issue to determine if these minutes were actually in need of further action or not. To be continued at future meeting.

II. Governance

A. Examine Proposed Change to By-Laws

Polly amended language of the by-laws to create staggered terms of appointment. Committee needed to review and approve before recommending to the full board. Jeff motions, Nick seconded. Unanimous approval.

B. Review results of Board Member Self Assessment

Polly left this agenda item on from when Nick was chair (on one of his old agendas) because she didn't know if this was an outstanding issue that Nick wanted to address. He said it was not.

C. Add and discuss the Board Composition Dashboard and its implementation.

Polly left this agenda item on from when Nick was chair (on one of his old agendas) because she didn't know if this was an outstanding issue that Nick wanted to address. He said it was not.

III. Other Business

A. Review of Committee Role & Responsibilities

Polly included outline of description of Governance Committee's Role and Responsibilities as outlined in the By-Laws. Members discussed to see if we were complying with these roles. We discussed the need for a Board Handbook. Polly volunteered to start creating draft of one.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
Polly Titcomb