APPROVED

MCCPS Board of Trustees

Minutes

Governance Committee

Monthly Meeting

Date and Time
Thursday October 19, 2023 at 7:00 PM

Location
This will be a remote meeting via Zoom.

Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

Committee Members Present
James Lewis (remote), Nick Santoro (remote), Paul Baker (remote), Polly Titcomb (remote)

Committee Members Absent
None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Polly Titcomb called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Thursday Oct 19, 2023 at 7:02 PM.

C.

Approve Minutes

Approved Minutes from 08/24/23 Meeting.
Paul Baker Moved.
Jeff Seconded.
Unanimous.

D. Discuss & Approve Older Meeting Minutes

Polly mentioned that she noticed unapproved minutes that go back several years from all the committees when navigating Board on Track. Members were not familiar with this issue, although Nick seemed to recall something like this. Will continue discussion once Polly can provide more detail about what she saw; she just wanted to flag the issue to see if anyone else had this on their radar.

II. Governance

A. Examine Proposed Change to By-Laws

Polly amended by-laws to stagger the terms of appointment. Members had not had a chance to review so it will be put over to next meeting.

B. Review results of Board Member Self Assessment

This was an old agenda item from Nick. He will circle back next month to see if there is anything outstanding to resolve.

C. Add and discuss the Board Composition Dashboard and its implementation.

This was an old agenda item from Nick. He will circle back next month to see if there is anything outstanding to resolve.

III. Other Business

A. Review of Committee Role & Responsibilities

Polly mentioned her review of the Board's Roles and Responsibilities according to the By-Laws. We reviewed these together and agreed it warranted further discussion about what each item means. Nick explained his interpretation of the roles and how he applied that to creating the agendas when he was chair. We agreed to discuss this issue further at a future meeting as Jeff and Polly both agreed that new members - one of our roles - need more guidance when it comes to onboarding.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
Polly Titcomb