

APPROVED



## MCCPS Board of Trustees

### Minutes

#### Special Board Meeting

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**Date and Time**

Tuesday April 18, 2023 at 7:00 PM

**Location**

17 Lime Street  
Marblehead, MA

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**Date and Time**

Tuesday April 18, 2023 at 7:00 PM EDT

**Location**

17 Lime Street  
Marblehead, MA

Join Zoom Meeting

<https://us06web.zoom.us/j/98355446062?pwd=bVg2VzE4bEZUVXJqY0R4UIJnVmZ1dz09>

Meeting ID: 983 5544 6062

Passcode: MCCPSbot

Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

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**Trustees Present**

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Carol McEnaney, Ian Hunt, Jessica Xiarhos, Lindsay Smith, Nick Santoro, Paul Baker, William Rockwell

**Trustees Absent**

Jessica Gelb, Katie Holt, Rodolphe Herve, Tim Wadlow

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

Ian Hunt called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday Apr 18, 2023 at 7:16 PM.

**II. Board**

**A. Vote to Enter Executive Session**

Ian Hunt made a motion to enter Executive Session under Reason #1 outlined in the Massachusetts Open Meeting Law Guide and Educational Materials.

William Rockwell seconded the motion.

- The Board voted to enter Executive Session

The board **VOTED** to approve the motion.

**Roll Call**

Nick Santoro	Aye
Lindsay Smith	Aye
Carol McEnaney	Aye
William Rockwell	Aye
Jessica Gelb	Absent
Paul Baker	Aye
Katie Holt	Absent
Ian Hunt	Aye
Jessica Xiarhos	Aye
Tim Wadlow	Absent
Rodolphe Herve	Absent

**B. Executive Session**

- The Board entered Executive Session

William Rockwell made a motion to exit Executive Session.

Paul Baker seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Katie Holt	Absent
Lindsay Smith	Aye
Jessica Gelb	Absent
Jessica Xiarhos	Aye
Nick Santoro	Aye
Tim Wadlow	Absent
Rodolphe Herve	Absent
William Rockwell	Aye
Paul Baker	Aye
Carol McEnaney	Aye
Ian Hunt	Aye

**III. Closing Items**

**A. Action Items**

- Board discussed Action Items
  - Lindsey to establish weekly meetings with Stephanie and check in regarding IT admin privileges
  - Ian to send final note to AI
  - Will to message Tim re: next meeting
  - Nick & Jess X to draft job description for HOS position for 5/2 BOT meeting
  - Nick to complete rough draft of Strategic Plan for next BOT meeting

**B. Adjourn Meeting**

Nick Santoro made a motion to Adjourn this meeting of the Board of Trustees.

William Rockwell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ian Hunt	Aye
Carol McEnaney	Aye
William Rockwell	Aye
Nick Santoro	Aye
Tim Wadlow	Absent
Rodolphe Herve	Absent
Paul Baker	Aye
Jessica Xiarhos	Aye
Jessica Gelb	Absent
Katie Holt	Absent
Lindsay Smith	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
William Rockwell