

APPROVED



## MCCPS Board of Trustees

### Minutes

#### Finance Committee Meeting

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**Date and Time**

Friday December 16, 2022 at 8:00 AM

**Location**

At school - 17 Lime Street, Marblehead, MA 01945

For Remote Participants - Quorum must be present in person

Join Zoom Meeting

<https://zoom.us/j/99625637131?pwd=cWdFODd1b2FvZ3dEOXVtbDZhNHRJUT09>

Meeting ID: 996 2563 7131

Passcode: MCCPSfinco

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Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

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**Committee Members Present**

Andrea Barlow, Jeff Barry, Julie Santosus, Molly Teets, Peter Cohen, Rodolphe Herve, Tim Wadlow

**Committee Members Absent**

Karl Smith

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**I. Opening Items****A.**

## Record Attendance

### B. Call the Meeting to Order

Rodolphe Herve called a meeting of the Finance Committee of MCCPS Board of Trustees to order on Friday Dec 16, 2022 at 8:02 AM.

### C. Approve Minutes

Julie Santosus made a motion to approve the minutes from Finance Committee Monthly Meeting on 11-22-22.

Jeff Barry seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

Julie Santosus	Aye
Peter Cohen	Absent
Molly Teets	Abstain
Jeff Barry	Aye
Andrea Barlow	Aye
Tim Wadlow	Aye
Karl Smith	Absent
Rodolphe Herve	Aye

### D. New Finance Committee Member appointment

Peter Cohen made a motion to approve Molly Teets as a new member of the Finance Committee.

Tim Wadlow seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

Andrea Barlow	Aye
Peter Cohen	Aye
Rodolphe Herve	Aye
Jeff Barry	Aye
Karl Smith	Absent
Julie Santosus	Aye
Molly Teets	Aye
Tim Wadlow	Aye

## II. Financial Statements Discussion

### A. Committee review of Previous Month's Financial Statements

The discussion tracked with the notes provided by Jeff Barry.

## III. Other Business

### A.

### Capital Project Reserve Fund

The Finance Committee, at the request of Jeff Barry and Peter Cohen, discussed the opportunity to open a Capital Project Reserve account to support improvements made to the school. Expenditures in this account would have to track to the annual report filed with DESE.

It is understood that funds deposited in this account may only be used for capital expenditures purposes. At this point, no monies will be deposited on this account but given expected paperwork and time lag involved in its opening, MCCPS management suggested to open this account immediately.

Rodolphe Herve made a motion to authorize Jeff Barry to open a new Capital Project Reserve account, subject to Board Approval.

Tim Wadlow seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

Rodolphe Herve	Aye
Karl Smith	Absent
Molly Teets	Aye
Peter Cohen	Aye
Tim Wadlow	Aye
Andrea Barlow	Aye
Jeff Barry	Aye
Julie Santosus	Aye

## IV. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:55 AM.

Respectfully Submitted,  
Rodolphe Herve

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### Documents used during the meeting

- Biography Molly Teets.pdf
- FinCom notes Nov 22.pdf
- MCCPS-Nov-2022-Financial Statements v1.xlsx