

APPROVED



MCCPS Board of Trustees

Minutes

Academic Excellence Committee Meeting

Date and Time

Friday March 10, 2023 at 2:45 PM

Location

MCCPS, Classroom 6 Gold

If you need to meet via Zoom: <https://us06web.zoom.us/j/91470763657?pwd=clJ0MVZYWWsyb3I5VWZoNlVQblBDZz09>

Committee Members Present

Ellen Lodgen, Jessica Xiarhos, Kimberly Sullivan, Molly Wright, Peter Cohen

Committee Members Absent

Elizabeth Burns, Meg Upton

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Jessica Xiarhos called a meeting of the Academic Excellence Committee Committee of MCCPS Board of Trustees to order on Friday Mar 10, 2023 at 2:56 PM.

C. Approve Minutes from 02/03/23

Kimberly Sullivan made a motion to approve the minutes from Academic Excellence Committee Meeting on 02-03-23.

Molly Wright seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Academic Excellence Committee

A. Criteria Update from Departments

Math/Humanities Departments both consistently going through Validation Protocols.
Faculty asking for specific feedback on different elements.

10 total validation protocols have taken place.

Spreadsheet is a process to help see where gaps in Criteria are.

Looking to uniformity of documentation -

- Stars indicate project has been Validated and star links to scanned version of Validation notes.
- Column C of Spreadsheet links to UNIT PLANS, and the unit plans include
- Having to write up unit plan is very beneficial to actual planning

Strategic Plan goal - fully populated spreadsheet

Department meetings on March 22/23 teachers bringing ideas for Term 3 Exhibition

ILT to meet with Amanda Avalone, PBL PD Presenter, March 24

Ellen inviting Adria and Molly F. to observe 4/6

Molly inviting Dominique and Ada to observe 4/5

B. Goals of the Academic Excellence Committee for the Strategic Plan

We are continuing to make changes to [Goals](#) doc.

III. Closing Items

A. Action Items

- Jess to add agenda item to next month's meeting about Criteria/Spreadsheet/Validation Protocol crossover with Teach Force
- Jess to send out meeting invite to mid-month Strategic Plan Goal Thursday, March 30

B.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:57 PM.

Respectfully Submitted,
Jessica Xiarhos

Documents used during the meeting

None