

APPROVED



## MCCPS Board of Trustees

### Minutes

#### Governance Committee Meeting

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**Date and Time**

Tuesday October 4, 2022 at 7:00 PM

**Location**

ZOOM ONLY

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#### **MCCPS Board of Trustees Governance Committee Monthly Meeting**

**Date and Time:** Tuesday September 6th, 2022 at 7:00 PM EST.

**Location:** 8th grade classroom, MCCPS • 17 LIME STREET • MARBLEHEAD, MA 01945 and also via ZOOM.

Due to the ongoing COVID 19 pandemic this meeting will be held in a hybrid format, in person and remotely via Zoom: [https://zoom.us/j/92043602027?](https://zoom.us/j/92043602027?pwd=RGh6cDBVd2JkVzBFWmpmdk5yTXRKZz09)

**pwd=RGh6cDBVd2JkVzBFWmpmdk5yTXRKZz09**

**Meeting ID: 920 4360 2027**

**Passcode: MCCPSgov**

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**Committee Members Present**

Elizabeth Burns (remote), Maria Maliouk (remote), Matt Cronin (remote), Nick Santoro (remote)

**Committee Members Absent**

Paul Baker

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**I. Opening Items****A.**

## **Record Attendance**

### **B. Call the Meeting to Order**

Nick Santoro called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Tuesday Oct 4, 2022 at 7:11 PM.

### **C. Approve Minutes from 9/6/22 Governance Committee Meeting**

Elizabeth Burns made a motion to approve the minutes from Governance Committee Meeting on 09-06-22.

Maria Maliouk seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Discuss New Committee Membership**

### **A. Welcome and Get to Know Guests**

Karen Zief, Katie Holt, Kris Yrrizarry to join Governance. Will be at next meeting.

Governance plans to develop a set list of committee/Board applicant interview questions. Consider to base off of Board Self Assessment.

## **III. Other Business**

### **A. Discuss OML and BOT Training**

- Discussed revamping the "New Board Member Orientation Checklist" and applying it to committee members, as well.

<https://app2.boardontrack.com/org/ukiiYv/media/viewer/12244>

- Next action items: Pull together resources related to recruitment and training of new committee and Board members. be prepared to add these resources to next version of new member checklist. Special focus on OML and BOT.
- Nick will put together shared doc for interview questions.
- Elizabeth will look into requirements for onboarding new committee members.

### **B. Board on Track's Goal Monitoring Feature**

## **IV. Closing Items**

### **A.**

**Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
Nick Santoro