

APPROVED



## MCCPS Board of Trustees

### Minutes

#### Monthly Board Meeting

---

##### **Date and Time**

Tuesday June 28, 2022 at 7:00 PM

##### **Location**

This is an In-Person Meeting, with remote participation.

Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.MCCPS

17 Lime St

Marblehead, MA 01970

---

##### **Trustees Present**

Artie Sullivan, Ian Hunt, NDack Toure, Nick Santoro, Paul Baker, Peter Cheney, Peter Cohen, Tim Wadlow, William Rockwell

##### **Trustees Absent**

Jessica Gelb, Jessica Xiarhos, Rodolphe Herve

##### **Guests Present**

Carol McEnaney, Kay O'Dwyer

---

#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B.**

### **Call the Meeting to Order**

Artie Sullivan called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday Jun 28, 2022 at 7:02 PM.

### **C. Approve Minutes**

Nick Santoro made a motion to approve the minutes from Monthly Board Meeting on 05-31-22.

William Rockwell seconded the motion.

The board **VOTED** to approve the motion.

### **D. Approve Minutes - Board Retreat**

William Rockwell made a motion to approve the minutes from Annual Board Retreat on 06-04-22.

Peter Cheney seconded the motion.

The board **VOTED** to approve the motion.

### **E. Board Volunteer Award**

Kay O'Dwyer, founding faculty member, former Committee and Board member and Chair was presented with this years Board Volunteer award for 25 years of unparalleled service to MCCPS.

## **II. Public Comment**

### **A. Public Comment**

No Public comment at this time.

## **III. Review of Previous Meeting Action Items**

### **A. Review of Previous Meeting Action Items**

New Board and Committee membership imperative.

## **IV. Board Annual Items**

### **A. Upcoming Meeting Agenda Items**

Annual

Board Self Assessment

Dr. Cohen Goals

### **B. Board Goals for SY 2021-2022**

## **V. HOS Report**

### **A.**

## Monthly Report

See meeting packet for Dr. Cohens' "Monthly Report" in depth.....

Abbot Hall for graduation...was a great success!

Impromptu last day of school concert.

Opening for School Nurse..interviews are going well.

Last school nurse resigned 6/10/22.

5th grade inclusion position opened up as hired individual backed out /position is now filled.

Covid still with us, contagious, have rapid tests stockpiled for the autumn.

Staff can test every week. Will wait on DESE for further guidance.

DESE draft report received today, some issues to take care of.

Summer work..Fire panel/Kitchen...floor/painting/new equipment.

Roof over lower portion of school will be replaced. (See packet for contracts).

Summer programming will take place in 5th/6th grade classrooms.

New Alarm codes will be allotted to allow certain individuals to access the school for meetings/ cleaners etc.

Interior painting in 6th and 7th classrooms.

Mural in back will be started.

Masonry wall out front will be removed and more blacktop added to aid speed of drop off/pick up.

**Ian joined meeting at 7:18pm.**

Recruitment... Budgeted for 224.

At 224 with 6 invites out.

No further 7th/8th graders on waitlist.

Three PD days for 2022/23 already booked.

Teaching Force will continue with emphasis on new 7th grade team.

Will..."Newsletter from the Board" for families..Mural/Food Pantry.

## VI. Other Business

### A. Fire Panel & Roof Replacement

See HoS Report above...

Paul Baker made a motion to Approve contracts for upgraded Fire Panel for \$20,000K from the 2022 operating budget.

William Rockwell seconded the motion.

The board **VOTED** to approve the motion.

William Rockwell made a motion to Authorize the school to spend \$270,0000 to replace lower roof of school funded by \$100,000 from Restricted Board Fund as well as surpluses from 2022 operating budget and possibly paying the balance from line of credit from Rockland Trust.

Ian Hunt seconded the motion.

The board **VOTED** to approve the motion.

## **B. Staffing Updates**

See HoS Report above

## **C. Board Goals SY 22-23**

Discuss...

Communication and Community outreach.

Facility improvements.

Board Roles and Responsibilities.

Board and community membership.

Tim...Slow and steady/continue on the current path/build relations with members and staff/Facilitate/

Personal goals for Tim...Service to the school/desire to give back/develop relationships for the long term.

Synergetic mindset....what do/don't you like?

Peter..BoT tracker module could be utilized to better effect.

Measurable goals with actions.

Community Outreach....Grants

Invite parents to morning meeting with a personalized invite.

New England BioLabs???

## **VII. Committee Updates**

### **A. Governance Committee**

Did not meet/lack of quorum

### **B. Finance Committee**

See packet for in depth details.

Annual audit has begun.

Final report in October.

NDack Toure made a motion to abcd.

Nick Santoro seconded the motion.

The board **VOTED** to approve the motion.

**C. Personnel Committee**

Did not meet.

Reviews of internal tools for assessment

**D. Academic Excellence**

**E. Development & Communications**

Will meet in August

**F. Strategic Plan Committee**

Faculty members met informally.

**G. Facilities Task Force**

Will meet in August..no meeting in June.

Looking to get in depth with architects to plan.

**H. Covid/Pandemic Response Task Force**

Task Force has dissolved

William Rockwell made a motion to Dissolve the Covid/Pandemic Task Force.

Peter Cheney seconded the motion.

The board **VOTED** to approve the motion.

**VIII. Public Comment**

**A. Public Comment**

No Comment

**IX. Board Member Comments and Resolutions**

**A. Board Member Comments and Resolutions**

Nick...email should be sent out to invite the recipient of the Board award to the Graduation ceremony to receive the award.

Board meetings date/times to stay the same but can be changed as required.

## **X. Closing Items**

### **A. Recap Action Items**

Artie, thanked all present and past Board members who have served during his time as Board Chair.

### **B. Meeting Evaluation**

### **C. Adjourn Meeting**

NDack Toure made a motion to adjourn meeting.

Nick Santoro seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:39 PM.

Respectfully Submitted,  
Paul Baker

---

## **Documents used during the meeting**

- HOS Report to Board of Trustees 6\_28\_22.pdf
- Est\_13107\_from\_UniPly\_Roofing\_Inc.\_14900.pdf
- 17\_Lime\_St\_Fire\_Alarm\_System\_Upgrade\_\_2\_\_\_1\_.pdf
- May-22.pdf
- Fin Notes, May-22.docx
- Rockland Trust changes.pdf