

APPROVED



## MCCPS Board of Trustees

### Minutes

#### Monthly Board Meeting

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#### Date and Time

Monday April 25, 2022 at 7:00 PM

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#### Trustees Present

Artie Sullivan (remote), Ian Hunt (remote), Jessica Gelb (remote), Jessica Xiarhos (remote), NDack Toure (remote), Nick Santoro (remote), Paul Baker (remote), Peter Cheney (remote), Peter Cohen (remote), Rodolphe Herve (remote), Tim Wadlow (remote), William Rockwell (remote)

#### Trustees Absent

Richard Doron

#### Guests Present

Andrea Barlow (remote), Carol McEnaney (remote), Jeff Barry (remote), John Steinberg (remote), Molly Wright (remote), Thomas Phillips (remote)

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#### I. Opening Items

##### A. Record Attendance and Guests

##### B. Call the Meeting to Order

Artie Sullivan called a meeting of the board of trustees of MCCPS Board of Trustees to order on Monday Apr 25, 2022 at 7:05 PM.

##### C.

**Accept Remote Participation**

Nick Santoro made a motion to Accept remote participation.

Tim Wadlow seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Nick Santoro	Aye
Artie Sullivan	Aye
Jessica Xiarhos	Aye
William Rockwell	Aye
Peter Cohen	Aye
Peter Cheney	Aye
Ian Hunt	Aye
NDack Toure	Aye
Richard Doron	Absent
Tim Wadlow	Aye
Paul Baker	Aye
Rodolphe Herve	Abstain
Jessica Gelb	Aye

**D. Approve Minutes**

William Rockwell made a motion to approve the minutes from Monthly Board Meeting on 03-29-22.

Nick Santoro seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ian Hunt	Abstain
Rodolphe Herve	Abstain
Artie Sullivan	Aye
Richard Doron	Absent
Nick Santoro	Aye
Jessica Xiarhos	Aye
Peter Cheney	Aye
Tim Wadlow	Aye
Paul Baker	Aye
NDack Toure	Aye
Jessica Gelb	Aye
Peter Cohen	Aye
William Rockwell	Aye

**E. Approve Minutes from DESE Visit**

Peter Cheney made a motion to approve the minutes from DESE Site visit - Meeting with Board Members on 04-13-22.

William Rockwell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Nick Santoro	Abstain
William Rockwell	Aye
Peter Cohen	Abstain
Rodolphe Herve	Abstain
Paul Baker	Abstain
Tim Wadlow	Aye
Richard Doron	Absent
NDack Toure	Abstain
Ian Hunt	Aye
Jessica Xiarhos	Abstain
Peter Cheney	Aye
Artie Sullivan	Aye
Jessica Gelb	Abstain

**II. Public Comment**

**A. Public Comment**

There were no comments at this time

**III. Review of Previous Meeting Action Items**

**A. Review of Previous Meeting Action Items**

Artie reviewed previous meeting actions.

**IV. Board Annual Items**

**A. Upcoming Meeting Agenda Items**

Artie reminded members that the annual retreat will be held in June and the date that most trustees' are available is Saturday June 4th, 2022. The meeting will be conducted in person with a zoom link available and will begin at 8am.

**B. Board Goals for SY 2021-2022**

Most important of these goals, other than the HoS evaluations is Board and Committee membership. We have done well but we need to attract additional volunteers.

**V. HOS Report**

**A. Monthly Report**

Please see the meeting packet for details.

Kim Ginsberg will begin on Monday May 2nd as the new HR person

Stephanie Brant has been hired to become the new Dean of Students and will begin in September.

An additional 7th/8th grade math teacher, Chris Doyan has been hired for the Fall.

Two Endicott teaching fellows have been hired to begin in September.

## VI. Other Business

### A. Presentation by HOS of Annual Goals

Dr Cohen presented his slide deck of his annual goals and progress to date.

Please see packet for details of the presentation.

Questions were asked by Paul, Ian, Nick and Rudy regarding various aspects of the presentation.

### B. Presentation of Staff, Board and HOS Val-Ed and BoT surveys

John Steinburg, as always, presented an enlightening insight into all of the surveys and evaluations. Despite concern from the HoS regarding the validity of the VAI-Ed surveys, John assured us that it is the most robust survey available and stands behind it 100%. The good news, aside from a couple of concerning differences, the staff, HoS and Board are, in the main, aligned in their perception of the school and its leadership. In the words of Martha Stewart, "that's a good thing".

Please see meeting packet for all of the survey results. Please note that names have been redacted from all comments.

Year end HoS survey packet is to be completed and returned to Artie by noon on Monday, 5/9/22.

### C. Presentation of SY 22-23 Budget

Monsieur Herve, with additional, and much needed input from esteemed MCCPS Business Manager, Jeff Barry, presented the budget for the 2022/23 school year. Again, the budget is based on a conservative enrollment of 224 students. This together with a proposed increase in PPE from the state and only a 1% increase in healthcare costs has allowed us to raise staff salaries 5% across the board as well as hire an additional math teacher, Dean of students and much needed Human Resources manager.

Paul Baker made a motion to Accept the 2022/23 MCCPS Budget as presented.

Ian Hunt seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Paul Baker	Aye
William Rockwell	Aye
NDack Toure	Aye
Jessica Gelb	Aye
Ian Hunt	Aye

**Roll Call**

Nick Santoro Aye  
Artie Sullivan Aye  
Richard Doron Absent  
Rodolphe Herve Aye  
Jessica Xiarhos Aye  
Tim Wadlow Aye  
Peter Cohen Aye

**D. Upcoming Board Calendar**

Saturday June 4th for retreat 8:00am-1:00pm.

Please send along items for the retreat agenda

Beginning with the May meetings all committee's should go to hybrid format. A quorum of board and committee members must be present in person for the meeting to adhere to OML.

**VII. Committee Updates**

**A. Governance Committee**

Committee member Nick Santoro presented the Trustee self evaluation that the Governance committee has been working on. It was decided that the committee would have one more crack at fine tuning it before presenting back to the Board at the May meeting.

**B. Finance Committee**

Rudolphe presented the monthly financials. All looks well and we can look forward to finishing the school year in the black. Well done to Jeff Barry and the entire FinCom membership for their work throughout the year.

**C. Personnel Committee**

Artie shared that the Personnel committee worked on finalizing the staff report/survey.

**D. Academic Excellence**

Committee Chair Jess Xiarhos shared that the committee will be presenting their Criteria for Excellence to families in May.

The committee will also provide the Board with a presentation of the MCAS results at the Mat Board meeting

**E.**

## **Development & Communications**

Chair Ian Hunt shared that the next meeting will be held on May 2nd.

Their last meeting focused on helping to highlight future fundraisers

Bottom line, we really need volunteers for any future initiatives to be viable. Volunteerism is at the heart of all Charter Schools and we need to reinvigorate the community and have them be a part of the school ethos once again.

### **F. Strategic Plan Committee**

Chair Nick Santoro shared that there had been two sparsely attended Parent focus evenings, one in person and one via Zoom. Nevertheless, there was some valuable input from those present.

A student focus group was also held for the student body and the staff focus group will follow in early May.

### **G. Facilities Task Force**

Chair, Will Rockwell shared that the Mural artist is booked and ready to start working, with student input, during the first week of May, weather permitting.

Kitchen Renovation is high on the list of priorities and work will take place during the summer break.

HVAC inspections are complete and we are awaiting suggested courses of action..whatever the prognosis this will be a large ticket item.

Regarding the roof, replacement will need to happen sooner than later. This too will require a large outlay of funds. There are minor repairs needed for the roof in the short term.

### **H. Covid/Pandemic Response Task Force**

NDack shared that there was no meeting held in April.

Next meeting set for a yet to be scheduled date in May.

## **VIII. Public Comment**

### **A. Public Comment**

There was no comment at this time!

## **IX. Board Member Comments and Resolutions**

### **A. Board Member Comments and Resolutions**

Paul spoke regarding some disparities in comments by staff in the surveys and given the large number of newer staff, suggested that perhaps staff could benefit from some form

of tutorial regarding how charter schools operate, where school funding derives from as well as the educational format being, in the main, classroom teacher driven.

## X. Closing Items

### A. Recap Action Items

Some redactions of names need to be made on the parent surveys before making the final packet/minutes public.

Reminder that HoS evaluations due back to Artie by noon on May 9th.

### B. Meeting Evaluation

Productive, insightful, and adhered to the "Goldilocks mantra" of not too long, not too short..Just right!

### C. Adjourn Meeting

Ian Hunt made a motion to adjourn the meeting.

Paul Baker seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Jessica Gelb	Aye
Richard Doron	Absent
Rodolphe Herve	Aye
Jessica Xiarhos	Aye
William Rockwell	Aye
Ian Hunt	Aye
Tim Wadlow	Aye
Peter Cheney	Aye
Nick Santoro	Aye
NDack Toure	Aye
Paul Baker	Aye
Artie Sullivan	Aye
Peter Cohen	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:43 PM.

Respectfully Submitted,  
Paul Baker

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## Documents used during the meeting

- HOS Report to Board of Trustees 4\_25\_22.pdf
- Head of School Update April 2022.pdf

- ParentSurvey2022.pdf
- Staff Survey - Feedback for Prioncipal and Director of Student Services.pdf
- Head of School Evaluation Year End Form, 2022.docx
- VALED Leadership Report\_Peter Cohen\_04.19.22[265779].pdf
- BOT, Report, 21-22.pdf
- VAL-Ed BoT UK 2022.pdf
- Prposed Budget, FY22-23.pdf
- Board Member Self-Assessment Brainstorm.docx
- Fin Rpt, Mar-22.pdf
- Mar-22.pdf