

APPROVED



## MCCPS Board of Trustees

### Minutes

#### Facilities Task Force Monthly Meeting

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**Date and Time**

Tuesday May 17, 2022 at 7:00 PM

**Location**

ZOOM ONLY

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**Committee Members Present**

Andrea Barlow (remote), Ariane Purdy (remote), Brad Rogers (remote), Christian Strom (remote), Jim Gaudette (remote), John Romano (remote), Karen Zieff (remote), Nathan Dye (remote), Peter Cheney (remote), William Rockwell (remote)

**Committee Members Absent**

Jen Stoddard, Marisa Fava

**Guests Present**

Peter Cohen (remote)

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

Ariane Purdy called a meeting of the Facilities Task Force Committee of MCCPS Board of Trustees to order on Tuesday May 17, 2022 at 7:00 PM.

**C.**

## Approve Minutes

Ariane Purdy made a motion to approve the minutes from Facilities Task Force Monthly Meeting on 03-22-22.

John Romano seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Building Expansion Plans

### A. Updated Layout Designs

- Peter Cohen shared screen - Brad walked committee through options
  - Option A - stem lab on corner
  - Option B - Stem lab then build out and around
- Updates include conference room and offices/OT/breakout spaces and restroom expansion
  - New reduced scope -
    - Expand art room into current music room
    - Add stem lab and new music room
    - Reduced 5th grade classroom
- Discussion of bathroom expansion
  - Where waste exits the building and condition of current pipes
    - Remedy but pipes will probably need to be upsized/increase in diameter with addition of bathroom fixtures.
    - Current pump system has bought us some time - is working better than what was in place before.
- Discussion of 4th grade/5th grade classrooms moving to current 7th/8th grade classrooms
  - Enough square footage?
  - Addition of 7th and 8th grade classrooms will align with projected upper school planning.
- Revisited feedback from staff on wants for expansion
- Budget for consultant - how to move forward?
  - Design professionals - architect/design planner with engineering team
    - Much greater depth of knowledge of educational and code requirements
  - CM - can control costs while designing
  - Task Force members can help to find an architect/CM
  - **Note:** have reasonable expectations for scheduling/budget of architects- currently a high demand for architects

## III. Master Facilities Planning Deliverables

### A. Feedback on the Link & Example Shared 5/1

- Strategic Planning Committee has just started work (creating MCCPS' next Strategic Plan)
  - May have joint meeting in future re: how FTF crystallizes plan for the future
- Master Facilities Planning info/feedback
  - Good way to track cash flow and budgetary needs over long term
  - Something like this may have been put together for the town committee
    - Could consider doing a scaled down version of this
  - A report forces a school to really think through questions, options, etc
  - Look at sample and determine which components we could use and look at one Brad Rogers had started as well

#### IV. Closing Items

##### A. Updates on Current Projects

- Kitchen
  - Current Status
    - Have enough bids in hand for floor (moving the equipment included in bids)
  - Starting to order new equipment - will store in warehouse
  - Timeline
    - Once kids have left for summer, equipment will start being removed from kitchen
  - Additional considerations
    - Consider upgrading pipe while kitchen floor is open so it is ready for upgrade of restrooms
      - John and Peter Cheney may work with Jeff B and Peter Cohen to talk through this project.
- Update on roof
  - Current Status
    - Have relooked at roof
      - Lower section is in worse shape than above the warehouse
      - One company has come back in with a lower quote and will connect back with company
      - Also talked about expected life span of AC units
  - Additional considerations
    - John R: Consider value of escalation cost - may have to include this in the offer
- Update on Mural on Front
  - Current Status
    - Free scaffolding in April
    - Washington painted tower and wall (in Drydex)
    - Improved gutter system above mural

- Alex Cook has been there since May 2
- Ariane has reached out to Beyond Walls and some newspapers for publicity
- Next Steps
  - Will make presentation to student body at 12:15 with students - expects to be done with mural by end of day tomorrow
  - Originally scheduled scaffolding company to take down by first of June
  - Ariane, Lara and Alex will meet, get 4 color samples and organize volunteers to paint
- Update on Mural in Back
  - Current Status
    - Anna met Alex Cook today
  - Next Steps
    - Anna Dugan will start in August and leave some of lower sections for students to help paint upon their return to school

## B. FTF Recruitment

- Parent outreach
  - Is there a skill set that is missing from this committee as we reach out to parents?
  - Any engineer/licensed engineer who knows the code? - civil, structural, etc
  - Jim Gaudette - brother is engineer - has offered to talk with the FTF.

## C. Recap Action Items

## D. Adjourn Meeting

Jim Gaudette made a motion to Adjourn Meeting.

Nathan Dye seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,  
William Rockwell