APPROVED

MCCPS Board of Trustees

Minutes

Facilities Task Force Monthly Meeting

Date and Time
Tuesday May 17, 2022 at 7:00 PM

Location
ZOOM ONLY

Committee Members Present
Andrea Barlow (remote), Ariane Purdy (remote), Brad Rogers (remote), Christian Strom (remote), Jim Gaudette (remote), John Romano (remote), Karen Zieff (remote), Nathan Dye (remote), Peter Cheney (remote), William Rockwell (remote)

Committee Members Absent
Jen Stoddard, Marisa Fava

Ex Officio Members Present
Peter Cohen (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Ariane Purdy called a meeting of the Facilities Task Force Committee of MCCPS Board of Trustees to order on Tuesday May 17, 2022 at 7:00 PM.

C.

Approve Minutes

Ariane Purdy made a motion to approve the minutes from Facilities Task Force Monthly Meeting on 03-22-22.
John Romano seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Building Expansion Plans

A. Updated Layout Designs

- Peter Cohen shared screen - Brad walked committee through options
  - Option A - stem lab on corner
  - Option B - Stem lab then build out and around
- Updates include conference room and offices/OT/breakout spaces and restroom expansion
  - New reduced scope -
    - Expand art room into current music room
    - Add stem lab and new music room
    - Reduced 5th grade classroom
- Discussion of bathroom expansion
  - Where waste exits the building and condition of current pipes
    - Remedy but pipes will probably need to be upsized/increase in diameter with addition of bathroom fixtures.
    - Current pump system has bought us some time - is working better than what was in place before.
- Discussion of 4th grade/5th grade classrooms moving to current 7th/8th grade classrooms
  - Enough square footage?
  - Addition of 7th and 8th grade classrooms will align with projected upper school planning.
- Revisited feedback from staff on wants for expansion

- Budget for consultant - how to move forward?
  - Design professionals - architect/design planner with engineering team
    - Much greater depth of knowledge of educational and code requirements
  - CM - can control costs while designing
  - Task Force members can help to find an architect/CM
  - **Note:** have reasonable expectations for scheduling/budget of architects- currently a high demand for architects

III. Master Facilities Planning Deliverables

A. Feedback on the Link & Example Shared 5/1

- Strategic Planning Committee has just started work (creating MCCPS' next Strategic Plan)
    - May have joint meeting in future re: how FTF crystallizes plan for the future
- Master Facilities Planning info/feedback
    - Good way to track cash flow and budgetary needs over long term
    - Something like this may have been put together for the town committee
        - Could consider doing a scaled down version of this
    - A report forces a school to really think through questions, options, etc
    - Look at sample and determine which components we could use and look at one Brad Rogers had started as well

IV. Closing Items

A. Updates on Current Projects

- Kitchen
    - Current Status
        - Have enough bids in hand for floor (moving the equipment included in bids)
    - Starting to order new equipment - will store in warehouse
    - Timeline
        - Once kids have left for summer, equipment will start being removed from kitchen
    - Additional considerations
        - Consider upgrading pipe while kitchen floor is open so it is ready for upgrade of restrooms
            - John and Peter Cheney may work with Jeff B and Peter Cohen to talk through this project.
- Update on roof
    - Current Status
        - Have relooked at roof
            - Lower section is in worse shape than above the warehouse
            - One company has come back in with a lower quote and will connect back with company
            - Also talked about expected life span of AC units
    - Additional considerations
        - John R: Consider value of escalation cost - may have to include this in the offer
- Update on Mural on Front
    - Current Status
        - Free scaffolding in April
        - Washington painted tower and wall (in Drydex)
        - Improved gutter system above mural

        - Alex Cook has been there since May 2
        - Ariane has reached out to Beyond Walls and some newspapers for publicity
    - Next Steps
        - Will make presentation to student body at 12:15 with students - expects to be done with mural by end of day tomorrow
        - Originally scheduled scaffolding company to take down by first of June
        - Ariane, Lara and Alex will meet, get 4 color samples and organize volunteers to paint
- Update on Mural in Back
    - Current Status
        - Anna met Alex Cook today
    - Next Steps
        - Anna Dugan will start in August and leave some of lower sections for students to help paint upon their return to school

B. FTF Recruitment

- Parent outreach
    - Is there a skill set that is missing from this committee as we reach out to parents?
    - Any engineer/licensed engineer who knows the code? - civil, structural, etc
    - Jim Gaudette - brother is engineer - has offered to talk with the FTF.

C. Recap Action Items

D. Adjourn Meeting

Jim Gaudette made a motion to Adjourn Meeting.
Nathan Dye seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
William Rockwell