

APPROVED



MCCPS Board of Trustees

Minutes

Facilities Task Force Monthly Meeting

Date and Time

Tuesday February 15, 2022 at 7:00 PM

Location

ZOOM

Committee Members Present

Andrea Barlow (remote), Ariane Purdy (remote), Christian Strom (remote), Jim Gaudette (remote), John Romano (remote), Nathan Dye (remote), William Rockwell (remote)

Committee Members Absent

Brad Rogers, Jen Stoddard, Karen Zieff, Marisa Fava, Peter Cheney, Rebecca Whidden

Guests Present

Peter Cohen (remote)

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

William Rockwell called a meeting of the Facilities Task Force Committee of MCCPS Board of Trustees to order on Tuesday Feb 15, 2022 at 7:04 PM.

C. Approve Minutes

Ariane Purdy made a motion to Approve minutes from last month's meeting.

Jim Gaudette seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Ariane Purdy made a motion to approve the minutes from 1/18/2022 Facilities Task Force Monthly Meeting on 01-18-22.

Jim Gaudette seconded the motion.

The committee **VOTED** unanimously to approve the motion.

D. Vote to Approve Remote Participation

Jim Gaudette made a motion to Approve Remote Participation.

Andrea Barlow seconded the motion.

The committee **VOTED** to approve the motion.

II. Action Item Updates

A. Roof

- Walkthrough draft SOW for Roof (John Romano led)
 - "Cookie cutter leveling sheet" Note: Given cost of goods at this time, FTF will wait to receive updated quotes from subcontractors (current list includes Chaffee, Uni-Ply Roofing, John P/Brien)
- Roof timeline
 - Mechanical inspection in March
 - Gather bids April - June
 - Potential to either do all at once or piecemeal (pending funds available)
 - Select vendor by September to allow for 10 month delay in roofing materials
 - Complete project Summer 2023
- Subcontractor SOW
 - Will need asbestos test- this will not be done by roofers
 - Nathan mentioned he has a contact who could do this
- Fundraising
 - MCCPS will be unable to combine this project with Marblehead Public Schools because MCCPS is privately owned building
 - Leverage capital campaign, loan(s)
- Solar
 - Will need structural engineer to help understand integrity of roof
 - Panels likely over warehouse (not classrooms)
 - Peter Cohen to reach out to vendors (Solar City, Plankton)

B. Building Plans

- Options A and B
 - Pursing either is moot point until BOT isn't on board
 - WR to present options to BOT during 2/22 BOT meeting

- FTF members to discuss possibilities for areas identified as "TBD" in current plans

III. Closing Items

A. Mural Update

- Fundraising
 - \$1,000 donation from Swampscott, still pending Nahant
 - Ongoing GoFundMe effort (\$2,800 to date)
 - Ariane gauging interest of local businesses to support
- Structural integrity of wall
 - Peter Cohen meeting with Washington 2/16 to discuss this
- Timeline
 - Still shooting for May start

B. Recap Action Items

- Roof
 - Peter Cohen to share findings from mechanical review if complete prior to next meeting
 - Peter Cohen to reach out to potential solar vendors
 - Note: will need structural engineer review roof to determine whether panels are plausible
- Building Plans
 - WR to present options to BOT during next meeting
 - Andrea/Peter Cohen to begin thinking about options for "TBD" spaces
- Mural
 - Ariane to gauge fundraising interest of local businesses
 - WR to remind BOT to donate
 - Peter Cohen meeting with Washington about wall

C. Board Member Comments & Resolutions

- Kitchen Upgrade
 - Peter Cohen- Kitchen upgrade will happen Summer 2022
 - Investing in floors, plumbing, gas lines, equipment
 - \$12,000 grant money and \$5,000 alumnus donation supporting this
 - Danette Russo helping finalize SOW

D. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:57 PM.

Respectfully Submitted,
William Rockwell