

APPROVED



## MCCPS Board of Trustees

### Minutes

#### Personnel Committee Meeting

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##### **Date and Time**

Monday March 14, 2022 at 7:00 PM

##### **Location**

Personnel Committee Meetings

Join Zoom Meeting

<https://zoom.us/j/91462514433?pwd=RVA4VnBHeWo2TE4vTW1DTzRKd3Jhdz09>

Meeting ID: 914 6251 4433

Passcode: MCCPSper

17 Lime Street

Marblehead, Massachusetts

01945

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##### **Committee Members Present**

Artie Sullivan (remote), Jen Stoddard (remote), John Steinberg (remote), Peter Cheney (remote), Peter Cohen (remote)

##### **Committee Members Absent**

Katie Sullivan

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#### **I. Opening Items**

**A. Call the Meeting to Order**

**B.**

## Record Attendance and Guests

### C. Accept Remote Participation

John Steinberg made a motion to accept remote participation.

Peter Cohen seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

Katie Sullivan Absent

Peter Cohen Aye

John Steinberg Aye

Peter Cheney Absent

Artie Sullivan Aye

Jen Stoddard Aye

### D. Approve Minutes

Jen Stoddard made a motion to approve the minutes from Feb 7, 2022 Personnel Committee Meeting on 02-07-22.

Peter Cohen seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

John Steinberg Aye

Artie Sullivan Aye

Peter Cohen Aye

Jen Stoddard Aye

Peter Cheney Absent

Katie Sullivan Absent

### E. Approve Jan-22 Minutes

Artie Sullivan made a motion to approve the minutes from Jan-22 Personnel Committee Meeting on 01-10-22.

Peter Cohen seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

Katie Sullivan Absent

Jen Stoddard Aye

Peter Cohen Aye

John Steinberg Aye

Peter Cheney Absent

Artie Sullivan Aye

### F. Approve minutes, Dec-21

John Steinberg made a motion to approve the minutes from Dec-21 Personnel Committee Meeting on 12-14-21.

Peter Cohen seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Peter Cohen Aye  
Peter Cheney Absent  
Katie Sullivan Absent  
John Steinberg Aye  
Jen Stoddard Aye  
Artie Sullivan Aye

**II. Old Business**

**A. Discussion of internal survey instrument**

- Discussion of the internal survey tool
- launch this year
- Katie to present to the faculty of March 30th.

**B. Personnel Committee Membership & Schedule**

**C. POLICY REVIEW**

**III. New Business**

**A. Discussion of Annual HOS Goal Training to the Board**

- Reach out to Katie to present
- Reorder pages so flows easier

**B. Review of Salary Study presented to the Mar 1 Board meeting**

**IV. Closing Items**

**A. Adjourn Meeting**

Peter Cheney made a motion to adjourn.

John Steinberg seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

John Steinberg Aye  
Peter Cheney Aye  
Katie Sullivan Absent  
Artie Sullivan Aye

**Roll Call**

Jen Stoddard Aye

Peter Cohen Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:40 PM.

Respectfully Submitted,  
Artie Sullivan

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**Documents used during the meeting**

- REVISED 2.7.222022\_MCCPS\_teacher\_satisfaction\_survey.docx