

APPROVED



## MCCPS Board of Trustees

### Minutes

#### Monthly Board Meeting

---

##### **Date and Time**

Tuesday May 31, 2022 at 7:00 PM

##### **Location**

This is an In-Person Meeting, with remote participation.

Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.MCCPS

17 Lime St

Marblehead, MA 01970

---

##### **Trustees Present**

Artie Sullivan, Ian Hunt, Jessica Gelb, Jessica Xiarhos, NDack Toure, Nick Santoro, Paul Baker, Peter Cheney (remote), Peter Cohen, Rodolphe Herve, Tim Wadlow, William Rockwell (remote)

##### **Trustees Absent**

*None*

##### **Guests Present**

Andrea Barlow (remote), Carol McEnaney (remote)

---

#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B.**

### **Call the Meeting to Order**

Artie Sullivan called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday May 31, 2022 at 7:03 PM.

### **C. Approve Minutes**

Rodolphe Herve made a motion to approve the minutes from Monthly Board Meeting on 04-25-22.

Nick Santoro seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Jessica Xiarhos	Aye
Tim Wadlow	Aye
Ian Hunt	Aye
Rodolphe Herve	Aye
William Rockwell	Aye
Peter Cohen	Aye
NDack Toure	Absent
Artie Sullivan	Aye
Peter Cheney	Aye
Paul Baker	Aye
Nick Santoro	Aye
Jessica Gelb	Aye

## **II. Public Comment**

### **A. Public Comment**

No Public comment at this time.

## **III. Review of Previous Meeting Action Items**

### **A. Review of Previous Meeting Action Items**

See packet for details.

## **IV. Board Annual Items**

### **A. Upcoming Meeting Agenda Items**

### **B. Board Goals for SY 2021-2022**

Continue Board communication with community. Development.

## **V. HOS Report**

### **A.**

## Monthly Report

See packet for details.

School safety..(after Texas shooting incident) protocols in place. Tightening up on propped open doors etc. Review "common language" in case of emergency.

Covid...uptick, 20 or so student/staff positive during May. Stockpiling rapid tests for the fall from the State.

8th Grade doing short day trips instead of DC. Field trips are back:)

4 staff not returning....Meghan Hale, James Rogers, Kate Ventimiglia and Matt Coulteri...Exit interviews conducted by new HR manager, Kim Ginsberg.

Transition phase/structure of school a contributing factor.

Bob Erbetta not renewed, leaving at the end of June.

Differentiation of Upper School (7th/8th from 4th, 5th, 6th)..Capstone topic, leadership opportunities, Exhibition etc. build into strategic plans and potential build out.

Enrollment is currently 221

Next year budget based on enrollment of 224.

Trying to add to 7th/8th grade classes to keep lower grades at 50 or below.

Projected enrollment in Marblehead schools in coming years will decline.

Bullying incident earlier in the year has hurt a little in keeping 7th/8th graders from Swampscott at MCCPS.

Check out the mural:) Ariane Purdy has done fabulous work, much gratitude to her for all her work.

Good bid from contractor on half roof replacement. Available and could do the job this summer...around \$350,000 ball park.

Solar energy not viable as MMLD controls electricity.

NDack Toure made a motion to accept the HoS evaluation for school year 2021/22.

Rodolphe Herve seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

Jessica Gelb	Aye
Rodolphe Herve	Aye
NDack Toure	Aye
Ian Hunt	Aye
Paul Baker	Aye
William Rockwell	Aye
Artie Sullivan	Aye
Jessica Xiarhos	Aye
Peter Cheney	Aye

## VI. Other Business

### A.

### **Presentation by HOS of Evaluation**

Overall Peter thought that feedback and results were fair and honest.

Student learning, professional feedback for teachers, academic excellence.

Goals were maybe over optimistic in the "hope" that this current year would have been "more" normal.

How can we, as a Board, help Peter grow and succeed.

Peter's goals need to gel with the goals of the institution.

### **B. Staffing Updates**

See above in HoS report.

### **C. Board Retreat**

Items for retreat as listed in packet.

Are there any other items to add? Get them to Artie by tomorrow.

Develop goals.

Election of officers, Clerk, Chair, Vice Chair.

Food google sheet coming.

Navigator award nominee decided

## **VII. Committee Updates**

### **A. Governance Committee**

Steve Gleason joined meeting.

Exit interviews...Self evaluation.. anonymous, volunteer, moment of reflection. Use it as a self reflection and renewal.

Use it for exit interviews.

Coordinate/send out the google form.

### **B. Finance Committee**

Rudi went over the finances...we will finish in the black for sure.

Compliance audit has begun.

Fire panel upgrade.

Kitchen floor, equipment upgrade.

Outstanding enrichment payments taken care of.

**C. Personnel Committee**

Peter Cheney...Staff survey/assessment tool/ good/bad?

**D. Academic Excellence**

Academic Excellence, 7 parents/families showed up to the presentation.

Artie commended Matt Cheney and Jessica X for their work.

Have it as an annual presentation/documentation will be loaded on the website.

**E. Development & Communications**

Jess Gelb... Connie DeB..was great with updates, fun run, pancake breakfast.

Teacher Appreciation week happened

Comedy Club, Entrepreneur Fair, Food trucks, field games.

School Dance was a big hit.

**F. Strategic Plan Committee**

Nick...Student feedback for plan.

Salad Bar is popular and want it back.

Recess!

Parent survey to be sent out on Strategic Plan.

**G. Facilities Task Force**

Will...Mural almost completed.

Scaffolding coming down

Roof to be done this summer

Kitchen upgrade

Mural in rear of school to be started in August

Expansion options into the warehouse. Stem Lab/...Grants, Jim Gaudette on it.

Next step, Project Manager or Architect.

**H. Covid/Pandemic Response Task Force**

NDack,

No quorum, so no meeting.

Jess suggested maybe adding safety into this scenario.

## **VIII. Public Comment**

### **A. Public Comment**

No comment at this time

## **IX. Board Member Comments and Resolutions**

### **A. Board Member Comments and Resolutions**

Artie...suggest sample lessons for interview process, with feedback from families who will be present. Jessica X 100% agreed.

Peter hopes all interviews will take place before end of the school year.

Paul introduced Steve Gleason.

8:30am Board will vote on

## **X. Closing Items**

### **A. Recap Action Items**

Please prepare and be punctual for Retreat..lot of ground to cover:)

### **B. Meeting Evaluation**

Fast paced and a lot of information to digest ahead of Annual Retreat.

### **C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
Paul Baker

---

## **Documents used during the meeting**

- HOS Report to Board of Trustees 5\_31\_22.pdf
- Head of School Evaluation Year End Form, 2022.pdf
- April-22.pdf
- April\_22\_FinCom\_notes.pdf