

APPROVED



## MCCPS Board of Trustees

### Minutes

#### Monthly Board Meeting

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**Date and Time**

Tuesday March 29, 2022 at 7:00 PM

**Location**

MCCPS

17 Lime St

Marblehead, MA 01970

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**Trustees Present**

Artie Sullivan (remote), Jessica Gelb (remote), Jessica Xiarhos (remote), NDack Toure (remote), Nick Santoro (remote), Paul Baker (remote), Peter Cheney (remote), Peter Cohen (remote), Richard Doron (remote), Rodolphe Herve (remote), Tim Wadlow (remote)

**Trustees Absent**

Ian Hunt, William Rockwell

**Guests Present**

Andrea Barlow (remote), Carol McEnaney (remote), Christopher Bruell (remote), Elizabeth Burns (remote), Jan Schuemann (remote), Katie Sullivan (remote)

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Artie Sullivan called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday Mar 29, 2022 at 7:03 PM.

**C. Accept Remote Participation**

Nick Santoro made a motion to accept remote participation.

Peter Cheney seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Tim Wadlow	Aye
Ian Hunt	Absent
NDack Toure	Aye
Artie Sullivan	Aye
Richard Doron	Aye
Paul Baker	Aye
Peter Cheney	Aye
Jessica Gelb	Aye
Jessica Xiarhos	Aye
William Rockwell	Absent
Rodolphe Herve	Aye
Peter Cohen	Aye

**D. Approve Minutes**

Jessica Gelb made a motion to approve the minutes from Monthly Board Meeting on 03-01-22.

Rodolphe Herve seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ian Hunt	Absent
Peter Cohen	Aye
Jessica Gelb	Aye
Peter Cheney	Aye
Paul Baker	Aye
Richard Doron	Aye
Tim Wadlow	Aye
Jessica Xiarhos	Aye
Rodolphe Herve	Aye
William Rockwell	Absent
Nick Santoro	Aye
NDack Toure	Aye
Artie Sullivan	Aye

**II. Public Comment**

**A.**

## **Public Comment**

No comment from the audience at this time!

## **III. Student Presentations**

### **A. Student Presentations**

by 6th grader, Julie Schuemann...presented a fantastical shaped lantern!! Her most favorite part of school this year

## **IV. Review of Previous Meeting Action Items**

### **A. Review of Previous Meeting Action Items**

Artie went over previous meeting action items

## **V. Board Annual Items**

### **A. Upcoming Meeting Agenda Items**

Satisfaction survey, retreat, HoS goals tonight.

### **B. Board Goals for SY 2021-2022**

Please see Agenda for ongoing Board goals and details.

## **VI. HOS Report**

### **A. Monthly Report**

See HoS report in agenda.

## **VII. Other Business**

### **A. Presentation of Annual HOS Goals Evaluation**

Katie Sullivan presented HoS evaluation process..wonderfully as always:)

### **B. Set up HOS Evaluation Tools Dates**

VaLed/BoT tools open to Board this week. After some discussion it was agreed that Board members should aim to have assessments completed and back to Artie & Rick by 4/8/22

### **C. Upcoming Board Calendar**

Retreat..6/4/22 or 6/18/22.. Artie will send out email.  
Scheduled to run from 9am to 3pm.

With regard to future Board and committee meetings, we will stay remote until the deadline of July 15th.  
Board will test out going hybrid for the May and June meetings in advance of the July 15th remote end date.

## **VIII. Committee Updates**

### **A. Governance Committee**

Paul shared that Governance had approved all outstanding minutes and posting them as approved. Introduced current 5th grade parent Chris Bruell as a possible Board member.

### **B. Finance Committee**

Rick Doran presented finance update.  
See Finance updates in packet for more info.

### **C. Personnel Committee**

Artie... HoS evaluation tools for staff have been updated. Results will be shared out at the next meeting.

### **D. Academic Excellence**

Jess X presented update on committee work. Lots of adjustments from stake holders within the school. Adjustment to grading and progress. The Academic Excellence document is, in effect, a living document that will change from year to year to reflect the teaching climate within the school.

### **E. Development & Communications**

Next meeting will be on 4/4/22. This will be the first meeting in a while due to work commitments of committee membership.

### **F. Strategic Plan Committee**

In person parent meeting on Thursday 3/31 for community feedback and next week via zoom.

### **G. Facilities Task Force**

Peter Cohen.. Roof for school part of building going out to tender currently between \$400K and \$500K.

Looking at repairs instead, not preferable but...

HVAC units being studied for life span...

Architects playing around with drawings

### **H.**

### **Covid/Pandemic Response Task Force**

Met in early March..only one covid case since return to school on 2/25. No outbreak after exhibition even though masks are now optional.

Next meeting on 5/2/22 no meeting scheduled for April.

Artie...what have we learned from the last 2 years? Study and recommend actions for the future? NDack and the committee will come back at a later meeting with suggested recommendations.

## **IX. Public Comment**

### **A. Public Comment**

No comments at this time.

## **X. Board Member Comments and Resolutions**

### **A. Board Member Comments and Resolutions**

Items to mull ahead of the annual Board Retreat in June....

Election of board officers, Clerk and Chair as well as any changes/shuffling of Committee chairs

Navigator award... To whom shall we award the gesture of thanks this year?

Paul and Rudolphe recognized Andrea Barlows fabulous contributions to the school for her Grant Writing and the incredible amount of money she has garnered as a result of her work.

Artie praised the entire staff for another successful Exhibition, t'was super and well attended with favorable feedback.

## **XI. Closing Items**

### **A. Recap Action Items**

### **B. Meeting Evaluation**

COMPLETE THE HOS EVALUATIONS, IN FULL AND ON TIME!

Ended at 8:35pm..astounding work by all involved:)

### **C. Adjourn Meeting**

Rodolphe Herve made a motion to adjourn the meeting.

Richard Doron seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Nick Santoro     Aye

Tim Wadlow     Aye

**Roll Call**

Peter Cohen     Aye  
Peter Cheney    Aye  
William Rockwell Absent  
Richard Doron    Aye  
Rodolphe Herve  Aye  
NDack Toure     Aye  
Paul Baker       Aye  
Artie Sullivan   Aye  
Jessica Gelb     Aye  
Jessica Xiarhos  Aye  
Ian Hunt         Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:35 PM.

Respectfully Submitted,  
Paul Baker

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**Documents used during the meeting**

- HOS Report to Board of Trustees 3\_29\_22.pdf
- HOS Evaluation Training March2022.pdf
- Head of School Evaluation Year End Form, 2022 template.docx
- Feb-22.pdf
- Feb-22.docx