

APPROVED



## MCCPS Board of Trustees

### Minutes

#### Monthly Board Meeting

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##### Date and Time

Tuesday August 31, 2021 at 7:00 PM

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##### Location

Zoom

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##### Trustees Present

Artie Sullivan (remote), James Rogers (remote), Jessica Gelb (remote), Jessica Xiarhos (remote), NDack Toure (remote), Paul Baker (remote), Peter Cheney (remote), Peter Cohen (remote), Richard Doron (remote), William Rockwell (remote)

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##### Trustees Absent

Ian Hunt, Rodolphe Herve

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##### Guests Present

Andrea Barlow (remote), Carol McEnaney (remote), Nick Santoro (remote), Timothy Wadlow (remote)

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#### I. Opening Items

##### A. Record Attendance and Guests

##### B. Call the Meeting to Order

Artie Sullivan called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday Aug 31, 2021 at 7:04 PM.

### **C. Accept Remote Participation**

James Rogers made a motion to Accept Remote Participation for this meeting of the MCCPS Board of Trustees.

Peter Cheney seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Peter Cheney Aye  
Rodolphe Herve Absent  
Jessica Gelb Aye  
Artie Sullivan Aye  
Peter Cohen Aye  
NDack Toure Aye  
Paul Baker Aye  
Ian Hunt Absent  
William Rockwell Abstain  
Richard Doron Aye  
James Rogers Aye  
Jessica Xiarhos Aye

### **D. Approve Minutes**

Paul Baker made a motion to approve the minutes from Monthly Board Meeting on 07-27-21.

Jessica Gelb seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Richard Doron Abstain  
Jessica Xiarhos Aye  
Peter Cohen Aye  
Ian Hunt Absent  
Rodolphe Herve Absent  
Peter Cheney Aye  
NDack Toure Aye  
Artie Sullivan Aye  
Paul Baker Abstain  
Jessica Gelb Aye  
William Rockwell Abstain  
James Rogers Aye

## **II. Public Comment**

### **A. Public Comment**

No comments from the guests at this time.

### **III. Review of Previous Meeting Action Items**

#### **A. Review of Previous Meeting Action Items**

Artie reviewed action items from previous meetings.

### **IV. Board Annual Items**

#### **A. Upcoming Meeting Agenda Items**

Board annual goals will be discussed and voted on later this evening.

Upcoming meetings. 11/30/21 Artie will be away. By 11/30/21 we need to decide on contract renewal for Dr Cohen. We will decide at September meeting whether to bring the contract renewal discussion/vote forward to the October meeting.

#### **B. Board Goals for SY 2021-2022**

Artie Sullivan reviewed the Board Annual goals for the school year.

### **V. HOS Report**

#### **A. Monthly Report**

Dr. Cohen shared his HoS report. (See Packet).

Staffing.. 16 new staff since the beginning of Spring.

Recording short videos of new staff to introduce them to the community.

Still in need a "very" part time physical Physical Therapist

HR Knowledge Assessment.

Gap Analysis in packet.

Facilities.. moving forwards well.

HoS goals.

### **VI. Other Business**

#### **A. Approval of Enrollment Policy**

Couple of amendments only.

Paul Baker made a motion to Approve new Enrollment Policy.

Richard Doron seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Paul Baker      Aye

Peter Cohen      Aye

Jessica Gelb      Aye

**Roll Call**

Jessica Xiarhos Aye  
Rodolphe Herve Absent  
Richard Doron Aye  
James Rogers Aye  
William Rockwell Abstain  
Artie Sullivan Aye  
Peter Cheney Aye  
NDack Toure Aye  
Ian Hunt Absent

**B. Discussion on Board Goals for SY21-22**

Ian and Artie have come up with 3 possible Board Goals  
Measurable..multi-year goals.  
James/Jessica X so enthusiastic:)  
Peter Cheney made a motion to Approve Board Goals as presented.  
NDack Toure seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Rodolphe Herve Absent  
Jessica Gelb Aye  
Artie Sullivan Aye  
Jessica Xiarhos Aye  
Peter Cheney Aye  
Paul Baker Aye  
Richard Doron Aye  
Ian Hunt Absent  
James Rogers Aye  
NDack Toure Aye  
Peter Cohen Aye

**C. Discussion of Head of School Goals for SY21-22**

Dr. Cohen presented his HoS goals.  
See Packet for details  
Richard Doron made a motion to Accept the HoS goals as presented by Dr. Cohen.  
James Rogers seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Artie Sullivan Aye  
NDack Toure Aye  
Ian Hunt Absent  
Jessica Gelb Aye  
William Rockwell Abstain  
Rodolphe Herve Absent

**Roll Call**

Paul Baker	Aye
James Rogers	Aye
Peter Cheney	Aye
Richard Doron	Aye
Peter Cohen	Abstain
Jessica Xiarhos	Aye

**VII. Committee Updates**

**A. Governance Committee**

Did Not Meet.

**B. Finance Committee**

Rick Doran presented Finance Committee Report.

(See packet for details).

Peter Cheney made a motion to move \$224,758.67 from Restricted Fund to the General Fund in order to repay overpayment from the State of Ma back to the State of Ma.

Richard Doron seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Peter Cohen	Aye
Ian Hunt	Absent
NDack Toure	Aye
James Rogers	Aye
Peter Cheney	Aye
Artie Sullivan	Aye
Jessica Xiarhos	Aye
Rodolphe Herve	Absent
Jessica Gelb	Aye
William Rockwell	Abstain
Paul Baker	Aye
Richard Doron	Aye

**C. Personnel Committee**

Did not meet.

**D. Academic Excellence**

Met last week...determining goals for the year and bringing on new members (Adria Smith has shown an interest).

Scheduling/Planning for the year. Will present to the Board at September Board meeting.

**E. Development & Communications**

Did not Meet.

**F. Strategic Plan Committee**

Committee will form and commence meetings in November/December.

**G. Facilities Task Force**

Will Rockwell gave a brief update of planning for the immediate future as well as what has already been accomplished.

A future walk thru of the building is planned, will invite Board members as well as committee members when this is scheduled.

**VIII. Public Comment**

**A. Public Comment**

Paul Baker introduced 5th grade parent and interested Board/Committee member, Tim Wadlow, to the Board

**IX. Board Member Comments and Resolutions**

**A. Board Member Comments and Resolutions**

Paul Baker noted that Rick Doran's finance committee update was much more interesting than any of the previous years updates that Monsieur Herve had provided. All those present heartily agreed:)

**X. Closing Items**

**A. Recap Action Items**

**B. Meeting Evaluation**

Meeting flowed nicely and end ahead of schedule.

**C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,

Artie Sullivan

Jessica Xiarhos made a motion to Adjourn meeting.

James Rogers seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Paul Baker      Aye

**Roll Call**

Peter Cheney Aye  
Peter Cohen Aye  
Richard Doron Aye  
Jessica Xiarhos Aye  
Jessica Gelb Aye  
Artie Sullivan Aye  
Rodolphe Herve Absent  
NDack Toure Aye  
Ian Hunt Absent  
James Rogers Aye  
William Rockwell Abstain

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**Documents used during the meeting**

- MCCPS Org Chart 2021.pdf
- HOS Report to Board of Trustees 8\_31\_21.pdf
- MCCPS - Enrollment Policy--Revised\_6.10.21 BOARD REVIEW.pdf
- Board Goals, 21-22, DRAFT.pdf
- Head of School Goals - P. Cohen 2021 DRAFT (1).pdf
- Fin Rpt, 7-21.pdf
- FinCom\_notes\_July\_\_21.pdf
- HR Assessment Synopsis for Marblehead Charter School July 2021 (2).pdf