

APPROVED



MCCPS Board of Trustees

Minutes

Facilities Task Force Monthly Meeting

Date and Time

Monday December 20, 2021 at 7:00 PM

Location

ZOOM

Committee Members Present

Andrea Barlow (remote), Ariane Purdy (remote), Brad Rogers (remote), Jen Stoddard (remote), Jim Gaudette (remote), John Romano (remote), Karen Zieff (remote), Nathan Dye (remote), Peter Cheney (remote)

Committee Members Absent

Christian Strom, Marisa Fava, Rebecca Whidden, William Rockwell

Guests Present

Peter Cohen (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Andrea Barlow called a meeting of the Facilities Task Force Committee of MCCPS Board of Trustees to order on Monday Dec 20, 2021 at 7:05 PM.

C.

Accept Remote Participation

Ariane Purdy made a motion to Accept remote participation.

Jim Gaudette seconded the motion.

The committee **VOTED** to approve the motion.

D. Approve Minutes

Ariane Purdy made a motion to approve the minutes from Facilities Task Force Monthly Meeting on 10-19-21.

Brad Rogers seconded the motion.

The committee **VOTED** to approve the motion.

II. Action Item Updates

A. Mural Project Update

Mural project update - Peter, Andrea, Arianne

- \$5500 awarded by Mass Cultural Council

- waiting to hear about smaller grants

- Board recommended reaching out to Beyond Walls - ideas for additional fundraising (matching funds, local businesses for portion of day/week's proceeds, have students make video to use for marketing, eye grabbing and clear messaging on brochure)

- tomorrow Peter will gauge interest in pooling money as a Board or set up a matching program with other donors

- will put together online auction committee to target money raising money for mural

- maybe Christian, Brad and Ariane will look into getting surface repointed (not included in quote) - need to better understand prep and staging costs; talking with Washington for what he can do and what we may need outside help

B. Roof Proposals Update

Roof

- 3 proposals in hand - could go down with estimates (given supply chain issues possibly resolving)

- in spring, will have audit of rooftop HVAC units (which unit serves which part of the building and life expectancy) - company out of Salem, NH. Also recommended not replacing all units at once

- Target 2023 - complete school side of the roof; 2024 - warehouse side of the roof, which is in better shape

- John and Brad agreed the audit is a good idea - take account what we have available and what we need to add. Will also help to know what area may be shut down in a zone according to HVAC units

- Ariane asked if the patches are good enough to wait until 2023. Washington tracking leaks/seals. Is there an obvious ponding situation on the roof? If so, is there a way to divert the water?

- The one area where there is some ponding is above where the mural will be - will need scupper?/temporary fix for summer?
- John and Brad will review the scope of the 3 quotes to ensure they are quoting the same

C. Landscape Architect

D. Mechanical Review

E. Building Lease Renewal

Decision to make in January

- renters in warehouse:

Marblehead Youth Hockey - Jan to June

Paul Hagget - will need to let him know in Jan if the lease is renewed for another year.

John - When renewing lease for a year, could a rider be added to lease to give a 60 day notice to vacate?

III. Building Plan Walkthrough

A. Presentation of Findings from Building Plan Shuffling Session

Ariane, Brad, Christian - Update

- Met a week or two before when Nov meeting was to happen.
- Maybe do 3 classrooms on the front to include a mini lab (22x38), the next phase of the blackbox and other 5th grade classroom, then art and music
- STEM lab inspiration images shared to include flexible furniture in middle, services at the perimeter, makerspace element to align with hands-on learning, lots of natural light/perimeter glass
- guidelines from MA School Building Authority: 60 nsf per student (inside the room, not including the corridor); provide as much flexibility as possible; need lecture and lab style layout; moveable teacher station; 2 egresses
- considering smart boards/instructional technology? Not there yet - ideally there would be some instructional technology
- warehouse is tall but not able to have 2 stories, but could have suspended acoustic clouds, maybe a catwalk with chair lift, baffles, exposed ductwork
- if interior classrooms, borrowed light from exterior rooms with windows; higher windows

IV. Closing Items

A. Recap Action Items

Next meeting, Tuesday, Jan 18

B.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
Peter Cohen