

APPROVED



## MCCPS Board of Trustees

### Minutes

#### Facilities Task Force Monthly Meeting

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##### **Date and Time**

Tuesday August 17, 2021 at 7:00 PM

##### **Location**

17 Lime Street, Marblehead, MA

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##### **Committee Members Present**

Andrea Barlow (remote), Ariane Purdy (remote), Brad Rogers (remote), Christian Strom (remote), Nathan Dye (remote), Peter Cheney (remote), Peter Cohen (remote), William Rockwell (remote)

##### **Committee Members Absent**

Amy Leveroni, Jessica Gelb, Jim Gaudette, Marisa Fava, Rebecca Whidden

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#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

Peter Cohen called a meeting of the Facilities Task Force Committee of MCCPS Board of Trustees to order on Tuesday Aug 17, 2021 at 7:12 PM.

##### **C. Approve Minutes**

Minutes for last month's meeting were not posted. We will approve minutes for the June and August meetings during next Facilities Task Force meeting in September.

## II. Facilities Task Force

### A. Update on Warehouse

- Flannery has reviewed the MCCPS site and is coming 8.19 to clear out back of school, warehouse and other areas
- Upstairs in warehouse to be used as attic for storage
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### B. Update on Back of School cleanout

- Cleanout
  - Back of school currently cluttered with PVC pipe, building materials, etc.
  - Flannery coming 8.19 to clear this area
    - Will leave one storage shed for miscellaneous items (snow plows, lawn mowers, etc.)
- Fencing
  - Built atop basketball hoops to bring back wall up to code

### C. Update on Construction of Four Small Office Spaces

- Four workspaces have been framed, electrician came today
- Will next finish off dry wall and then paint

### D. Update on Plumbing for Back Bathrooms

- Recent updates
  - Ran camera through sewer lines and came across issues both with pipe pitch and condition of pipes themselves
- Next steps
  - Looking at installing larger pump
  - Plumber (business called "Plumr") hopes to get pump later next week and have it installed by end of week
    - Note: not addressing pitch of the pipe at this time
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### E. Update on Replacement of Second Rooftop HVAC above Admin Offices

- Rooftop HVAC unit being replaced tomorrow

## III. Next Steps

### A. Coordinate Next Steps

- Exploring Roofing Options this Fall (solar, rooftop garden, etc.)
  - Reach out to Marblehead Electric to get their opinion on validity of adding solar to the roof and potential energy resale options
  - Research roofing companies
  - Gather 2019 MCCPS electric bills so we can begin scoping energy system needs

#### **B. Propose options for next meeting**

- In person meeting next month- site walkthrough
  - Warehouse
    - What are the "must haves" for the warehouse given limited resources and current wants

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:15 PM.

Respectfully Submitted,  
William Rockwell