

APPROVED



## MCCPS Board of Trustees

### Minutes

#### Monthly Governance meeting

May 2021

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#### **Date and Time**

Monday May 10, 2021 at 7:00 PM

#### **Location**

Remote - please use the following Zoom info:

Join Zoom Meeting

<https://us02web.zoom.us/j/88166557561?pwd=QVBTMnJMUHVIMU9USWpsLzhzYWFrQT09>

Meeting ID: 881 6655 7561

Passcode: 6394

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#### **Committee Members Present**

Cynthia Canavan (remote), Elizabeth Burns (remote), Karl Smith (remote), Kay O'Dwyer (remote), Paul Baker (remote)

#### **Committee Members Absent**

*None*

#### **Committee Members who arrived after the meeting opened**

Cynthia Canavan

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## Guests Present

Peter Cohen (remote), Will Rockwell (remote)

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## I. Opening Items

### A. Record Attendance

### B. Vote to accept remote participation

In light of the ongoing COVID-19 Coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee makes a motion to accept this Executive Order for this meeting of the Governance Committee, on May 10, 2021.

Paul Baker made a motion to Accept the Governor's Order and hold the meeting remotely.

Elizabeth Burns seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

Elizabeth Burns	Aye
Paul Baker	Aye
Karl Smith	Aye
Kay O'Dwyer	Aye
Cynthia Canavan	Absent

### C. Call the Meeting to Order

Karl Smith called a meeting of the Governance Committee of MCCPS Board of Trustees to order on Monday May 10, 2021 at 7:04 PM.

### D. Approve minutes from previous meeting

Paul Baker made a motion to approve the minutes from Monthly Governance Meeting on 03-15-21.

Kay O'Dwyer seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

Cynthia Canavan	Absent
Kay O'Dwyer	Aye
Paul Baker	Aye
Elizabeth Burns	Aye
Karl Smith	Aye

### E.

### **Approve minutes from previous meeting**

Paul Baker made a motion to approve the minutes from Monthly Governance Meeting on 04-06-21.

Kay O'Dwyer seconded the motion.

The committee **VOTED** to approve the motion.

#### **Roll Call**

Elizabeth Burns	Aye
Paul Baker	Aye
Karl Smith	Aye
Kay O'Dwyer	Aye
Cynthia Canavan	Absent

## **II. Governance Matters**

### **A. Board Meeting Update**

Paul Baker explained that it was a very long meeting, but productive. Peter provided an overview of progress to date with his goals and the Board reviewed the HOS evaluation. There was some discussion on recording meetings, however this was put down summarily by board members.

Cynthia Canavan arrived at 7:14 PM.

### **B. Board Composition**

Karl noted that Jessica Gelb has been officially approved by DESE to be a board member.

Will Rockwell joined the discussion. He has requested that the Governance Committee consider his application for becoming a board member.

He is an alumnus of the school, and has an impressive background.

Wants to be a good listener.

Talked about Oracle - and his work there.

Peter - question his interests with regards to sub-committee.

Personnel is something that interests him.

Has a nice balance at work and believes that he will be able to dedicate time help serve on the board of trustees.

Something to consider - alumni engagement. Hasn't had much experience with anyone contacting him.

Cindy joined the discussion - and provided her support for Will.

Karl Smith made a motion to take a vote to recommend Will Rockwell as a potential board of trustee member for a three year term to be presented at the next board meeting. Elizabeth Burns seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Karl Smith           Aye

Cynthia Canavan   Aye

Kay O'Dwyer       Aye

Paul Baker           Aye

Elizabeth Burns    Aye

**C. Review Charter document - evaluate potential updates**

Peter communicated with his contact at DESE to see what could be done with updates to the charter.

She noted that we need to be cautious regarding making potential updates to the charter.

Based on the feedback provided, although the group had good intentions, it doesn't not make sense at this time to undertake this exercise.

The process as currently being followed where individual amendments and updates would be considered as required.

Summer time project to compile and index or appendix that would go along with the original / formal charter document that details out all of the amendments / updates to the document over the years.

Breaking them down in chronological order and listing them out.

Cindy noted that the DESE would be a good place to start as they are the official record keeper for all things Charter related

Peter will reach out.

Table this until further notice.

**III. Other Business**

**A. Planning for future meetings**

June 1st - 7 PM. Next month.

Kay will not be able to attend.

**B. Board training discussion / planning**

Presentations sent out by Kay - two great powerpoint decks

Focus a piece of the presentation - future state remote participation

Amended in the bylaws and what state has for updates to open meeting laws.

Karl will look to update the overall presentation. Skip open meeting law presentation.

Put on next month's agenda a section on this future state.

two people creating a slide show - that's ok

Kay - create a google doc where information that would be shared with the board could be dropped in.

No discussions

### C. Other matters - discussion

Elizabeth - can do the agenda and maybe the minutes

It was noted that a handful of binders for Governance exist - Peter has these.

Kay - collection of binders going way back - upstairs over charter hall.

More recent ones in 8th grade room.

## IV. Closing Items

### A. Adjourn Meeting

Elizabeth Burns made a motion to Adjourn the meeting.

Paul Baker seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

Karl Smith        Aye

Paul Baker        Aye

Cynthia Canavan Aye

Kay O'Dwyer      Aye

Elizabeth Burns   Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

Karl Smith

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### Documents used during the meeting

*None*