MCCPS Board of Trustees

Minutes

Academic Excellence Committee Meeting

Date and Time
Monday April 26, 2021 at 7:30 AM

Location
https://marbleheadcharter.zoom.us/j/85414341015

We will meet via Zoom: https://marbleheadcharter.zoom.us/j/85414341015

Committee Members Present
Ellen Lodgen (remote), Jessica Xiarhos (remote), Kimberly Sullivan (remote), Matt Cronin (remote)

Committee Members Absent
Meg Upton, Molly Wright, Sarah Plymate Ragozin

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Jessica Xiarhos called a meeting of the Academic Excellence Committee Committee of MCCPS Board of Trustees to order on Monday Apr 26, 2021 at 7:35 AM.

C. Accept Remote Participation

Jessica Xiarhos made a motion to In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee makes a motion to accept this Executive Order for this meeting of the Academic Excellence Committee, on April 26, 2021.
Ellen Lodgen seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Kimberly Sullivan	Aye
Jessica Xiarhos	Aye
Molly Wright	Absent
Matt Cronin	Aye
Meg Upton	Absent
Sarah Plymate Ragozin	Absent
Ellen Lodgen	Aye

D. Approve Minutes from 03/29/21

Ellen Lodgen made a motion to approve the minutes from Academic Excellence Committee Meeting on 03-29-21.
Kimberly Sullivan seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Meg Upton	Absent
Sarah Plymate Ragozin	Absent
Jessica Xiarhos	Aye
Matt Cronin	Aye
Ellen Lodgen	Aye
Molly Wright	Absent
Kimberly Sullivan	Aye

II. Academic Excellence Committee

A. Update on Draft Criteria

Art - Dominique to continue to make edits/changes. Jessica, Matt, and Dominique to find a time to sit down and go over it.

Look to publish complete Criteria, with all subjects.

B. Next Steps

Teachers must be the first ones to see it/have seen it/contributed to it. We now need to set up PD on how to use it. Teachers must be unified in an understanding of use of the document.

Committee + Admin need to decide how it's going to be used. Teachers also will have valuable input into this.

Timeline? Parents in the summer? Teachers last 6 weeks of school? Sharing in the fall?

- End of this year - soft open - include in things like Exhibition/portfolios.
- Bring it up in context with parents; not a huge "grand opening".
- Giving teachers a chance to familiarize.
- Best venue - Parent's Night in the Fall re:Criteria. (As part of Back to School night?)

Timeline of Wednesdays - soon to rollout. MCAS training, TeachForce Team.

Posting the document to the website with blurb of work done to date + draft timeline.

Departments could possibly meet during some of these Wednesdays: May 5, May 19, June 2, June 16

- Discussion could also surround how far we got in the curriculum
- Departments should be familiar across all domains - Math/Science should be aware of Reading/Writing/Cultural Awareness. Looking to the interconnectivity of PBL. True team effort though the building - not living in silos.
- Assessment validation - revised version. SWOT protocol.
- Calibration exercise.

C. Rubrics

Parker had the Rubrics to align with Criteria. Are we going in this direction?

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D. Accessibility of Document for Students and Parents

III. Closing Items

A. Action Items

- Matt, Jessica, Dominique to meet re:Art
- Jessica to organize Drive - Final and Working folders
- Jessica to label FINAL draft
- Committee to revise FINAL - Oxford commas,

Final draft for Website + Blurb - meeting in 2 weeks. May 10th @ 2:35 in 6X.

B.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 AM.

Respectfully Submitted,
Jessica Xiarhos

Documents used during the meeting

None