

APPROVED



## MCCPS Board of Trustees

### Minutes

#### Monthly Board Meeting

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##### **Date and Time**

Tuesday March 2, 2021 at 7:00 PM

##### **Location**

Topic: Board Meeting

Time: 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/3898394128?pwd=QndLYk9jVjcyNEJ5dXZGRWhnMDhSUT09>

Meeting ID: 389 839 4128

Passcode: MCCPS

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##### **Trustees Present**

Artie Sullivan (remote), Ian Hunt, James Rogers (remote), Karl Smith (remote), NDack Toure (remote), Paul Baker (remote), Peter Cheney (remote), Peter Cohen (remote), Rebecca Whidden (remote), Richard Doron (remote), Rodolphe Herve (remote)

##### **Trustees Absent**

Jessica Xiarhos

##### **Guests Present**

Andrea Barlow (remote), Carol McEnaney (remote), Chris Bruell (remote), Elizabeth Burns (remote), Jessica Gelb (remote), Will Rockwell (remote)

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#### **I. Opening Items**

##### **A.**

## Record Attendance and Guests

### B. Call the Meeting to Order

Artie Sullivan called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday Mar 2, 2021 at 7:04 PM.

In light of the ongoing COVID-19 Coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee makes a motion to accept this Executive Order for this meeting of the Board of Trustees on March 2, 2021.

### C. Accept Remote Participation

Rebecca Whidden made a motion to Accept the Governor's order.

Paul Baker seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Rodolphe Herve	Aye
Paul Baker	Aye
Rebecca Whidden	Aye
Richard Doron	Aye
NDack Toure	Aye
Artie Sullivan	Aye
Ian Hunt	Aye
James Rogers	Aye
Peter Cheney	Aye
Karl Smith	Aye
Jessica Xiarhos	Absent
Peter Cohen	Aye

### D. Approve Minutes

NDack Toure made a motion to approve the minutes from Monthly Board Meeting on 01-26-21.

Ian Hunt seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Richard Doron	Aye
Rebecca Whidden	Aye
Jessica Xiarhos	Absent
Peter Cohen	Aye
Karl Smith	Aye
Artie Sullivan	Aye
James Rogers	Aye
Ian Hunt	Aye

#### **Roll Call**

Paul Baker	Aye
Rodolphe Herve	Aye
Peter Cheney	Aye
NDack Toure	Aye

## **II. New Board Member**

### **A. Presentation/Interview/Vote on Perspective Board Member - Jessica Gelb**

Karl introduced Jessica to the Board and explained that the Governance Committee met with her and voted unanimously to present her to the Board for their consideration as a prospective Board member to fill a 3 year term.

The Board posed several questions to Jessica about her interests in the school and what motivates her.

Karl Smith made a motion to A motion to move that the Board appoint Jessica Gelb as a member of the MCCPS Board of Trustees to fill a term commencing immediately upon approval by the Department of Elementary and Secondary Education and expiring three (3) years from the date of DESE approval.

Paul Baker seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Ian Hunt	Aye
Artie Sullivan	Aye
Richard Doron	Aye
Jessica Xiarhos	Absent
Peter Cohen	Aye
Rebecca Whidden	Aye
James Rogers	Aye
Paul Baker	Aye
NDack Toure	Aye
Karl Smith	Aye
Rodolphe Herve	Aye
Peter Cheney	Aye

### **B. Vote on Perspective Board Member - Part 2**

Karl Smith made a motion to Motion to move that the Board invite the newly appointed Trustee, Jessica Gelb, to all Board Meetings and activities while her approval is pending with the Department of Elementary and Secondary Education. Jessica Gelb will be entitled to participate as provisional Trustee and will be able to participate in all activities and discussions, except voting, until the formal approval from the Department of Elementary and Secondary Education, and will not be counted when determining a quorum.

Paul Baker seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

NDack Toure	Aye
James Rogers	Aye
Paul Baker	Aye
Ian Hunt	Aye
Artie Sullivan	Aye
Karl Smith	Aye
Richard Doron	Aye
Rodolphe Herve	Aye
Rebecca Whidden	Aye
Peter Cohen	Aye
Jessica Xiarhos	Absent
Peter Cheney	Aye

**III. Reappointment of Board Member - Arthur F Sullivan, III**

**A. Discussion and Vote on Reappointment to the Board - Arthur F Sullivan, III**

Paul Baker made a motion to To reappointment of Arthur F Sullivan, III to a 3-year term.

Ian Hunt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

James Rogers	Aye
Artie Sullivan	Abstain
Rebecca Whidden	Aye
Paul Baker	Aye
Ian Hunt	Aye
Rodolphe Herve	Aye
Jessica Xiarhos	Absent
Peter Cohen	Aye
Karl Smith	Aye
Peter Cheney	Aye
NDack Toure	Aye
Richard Doron	Aye

For this section of the meeting, Paul Baker became the acting Chair.

Peter explained that in the future Governance will be adopting a process to more formally present candidates for term renewal.

Some questions were posed to Artie about his thoughts on the future and what he would like to accomplish.

Recent events were highlighted - such as new HOS, charter renewal, pandemic and new by-laws

Financial stability of the school was discussed.

Recently talked to our representatives

#### **IV. Public Comment**

##### **A. Public Comment**

Artie took back the reigns and inquired if anyone had public comments. There were none.

#### **V. Presentations**

##### **A. Student Presentations**

Not this month - will return soon - hopefully next month.

#### **VI. Review of Previous Meeting Action Items**

##### **A. Review of Previous Meeting Action Items**

Looking for additional potential board members meeting any of the desired criteria.

#### **VII. Board Annual Items**

##### **A. Upcoming Meeting Agenda Items**

Artie explained that this meeting represents the February meeting - March will still happen at the end of this month (March).

He explained what upcoming items would be.

##### **B. Board Goals for SY 2020-2021**

Still tracking and pushing for results.

#### **VIII. HOS Report**

##### **A. Monthly Report**

Peter presented his monthly report providing highlights and commentary on his bulleted items.

#### **IX. Other Business**

##### **A. Adopt Board Restricted Fund - Second Reading**

Rudi walked through the wording for the resolution to establish a Board Restricted Fund. Richard Doron made a motion to Adopt the policy to create a board restricted financial fund.

Paul Baker seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Richard Doron	Aye
Ian Hunt	Aye
Rebecca Whidden	Aye
James Rogers	Aye
Jessica Xiarhos	Absent
Peter Cheney	Aye
Artie Sullivan	Aye
Paul Baker	Aye
Karl Smith	Aye
Rodolphe Herve	Aye
NDack Toure	Abstain
Peter Cohen	Aye

Richard Doron made a motion to Direct the Financial Manager to transfer \$5,000 to open the board restricted fund as an initial deposit.

Ian Hunt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Jessica Xiarhos	Absent
Ian Hunt	Aye
Richard Doron	Aye
Artie Sullivan	Aye
James Rogers	Aye
Peter Cohen	Aye
NDack Toure	Abstain
Paul Baker	Aye
Rodolphe Herve	Aye
Peter Cheney	Aye
Karl Smith	Aye
Rebecca Whidden	Aye

## **X. Committee Updates**

### **A. Governance Committee**

Karl mentioned that there will be a procedure to re-present a Renewal for an officer for a two year term.

Membership renewal and re-appointment of chairs.

Those kinds of procedures.

Jim Guadett - interested in facilities.

### **B. Finance Committee**

Rudi showed the group the results of the 7 months completed during this school year.

Enrollment figures used by DESE will need to be adjusted, however the results as anticipated with a small surplus based on the current results.

Preparing a budget for next year - conservatively budgeting enrollment of 215.

#### **C. Personnel Committee**

Back next month do present the HOS review process. Setting schedule for BOT head of school survey for faculty, staff and the board. Also the ValEd survey.

#### **D. Academic Excellence**

Peter noted the meeting schedule, and explained that the committee is working with the teachers to ensure the criteria are being followed. James noted that the recommendations are being incorporated into the exhibition preparation.

#### **E. Development & Communications**

#### **F. Strategic Plan Committee**

No updates at this time.

#### **G. Facilities Task Force**

Becca noted that the clean-out effort in the warehouse has been continuing.

Research items are being pursued by members of the task force.

Roof is also being considered and the task force is examining different options and recommendations.

#### **H. Charter Renewal -**

Artie Sullivan made a motion to De-activate the Charter Renewal Committee until further consideration.

Karl Smith seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Ian Hunt	Aye
NDack Toure	Aye
Peter Cheney	Aye
Jessica Xiarhos	Absent
Peter Cohen	Aye
Rebecca Whidden	Aye
Rodolphe Herve	Aye
Paul Baker	Aye
Karl Smith	Aye
James Rogers	Aye
Artie Sullivan	Aye

**Roll Call**

Richard Doron      Aye

**XI. Public Comment**

**A. Public Comment**

Will Rockwell - student break-down. Curious as to availability to any information / paperwork to consider retention / attrition trends.

**XII. Board Member Comments and Resolutions**

**A. Board Member Comments and Resolutions**

Artie thanked all of the guests and welcomed Jessica to the Board.

Navigator award - Board level award that is presented to someone who goes above and beyond.

Ian - post past winners? Plaques in the front room - but possibly on web page.

Graduation planned for outside in the back lot.

**XIII. Closing Items**

**A. Recap Action Items**

Take Ian's idea and list award winners on the web-site and create a page for each

Auction / celebration pending in May - look for anyone to help out.

Nominees for the Navigator awards.

\$5,000 in the account - talk with Jeff.

**B. Meeting Evaluation**

Everyone seemed ok.

**C. Adjourn Meeting**

Rebecca Whidden made a motion to Adjourn the meeting.

Paul Baker seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Rodolphe Herve      Aye

Richard Doron      Aye

Rebecca Whidden      Aye

Ian Hunt      Aye

Jessica Xiarhos      Absent

Peter Cheney      Aye



**Roll Call**

Paul Baker	Aye
Artie Sullivan	Aye
NDack Toure	Aye
Karl Smith	Aye
James Rogers	Aye
Peter Cohen	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:08 PM.

Respectfully Submitted,  
Karl Smith

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**Documents used during the meeting**

- Gelb, Jessica.docx
- HOS Report to Board of Trustees 3\_2\_21.pdf
- Board Restricted Fund.docx
- Financial Statements, Jan-21.pdf
- January\_FinCom\_notes.pdf