

APPROVED



## MCCPS Board of Trustees

### Minutes

#### Facilities Task Force

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#### Date and Time

Tuesday March 23, 2021 at 7:00 PM

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#### Committee Members Present

Amy Leveroni (remote), Ariane Purdy (remote), Brad Rogers (remote), Christian Strom (remote), Jessica Gelb (remote), Jim Gaudette (remote), Marisa Fava (remote), Nathan Dye (remote), Peter Cohen (remote), Rebecca Whidden (remote)

#### Committee Members Absent

Andrea Barlow, David Moore

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#### I. Opening Items

##### A. Record Attendance

##### B. Call the Meeting to Order

Rebecca Whidden called a meeting of the Facilities Task Force Committee of MCCPS Board of Trustees to order on Tuesday Mar 23, 2021 at 7:02 PM.

##### C. Approve Minutes

Christian Strom made a motion to approve the minutes from Facilities Task Force on 02-23-21.

Marisa Fava seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

David Moore	Absent
Rebecca Whidden	Aye
Nathan Dye	Aye
Christian Strom	Aye
Andrea Barlow	Absent
Jim Gaudette	Aye
Marisa Fava	Aye
Jessica Gelb	Aye
Ariane Purdy	Aye
Brad Rogers	Aye
Peter Cohen	Aye
Amy Leveroni	Aye

- Marissa likes proposed Mission and Vision Statements (emailed by Becca ahead of meeting). Brad agrees, and suggests incorporating language from the school's strategic plan. This will ensure we tie any facilities renovations / modifications to what the school is trying to do.

- Brad notes that we will need to determine how we measure whether we are successful in executing the vision. Jim agrees, and suggests the Mission and Vision Statements should be detailed and include dates (planning horizon) and benchmarks.

- Amy notes that she has been involved with MCCPS for 10 years and that it is always a challenge to find funds. Amy asks whether the work of this task force is putting the cart before the horse, and wants to make sure the task force is all on the same page about the scope of work at hand.

- Peter states that he shares Amy's concern about fundraising. The goal of the task force is to have a "legitimate plan" in place to shop to fundraisers. Step one is to have a plan in place, step two is to secure funds and execute. Peter notes that because the building will need to be occupied during any future construction any renovation will need to be phased; this gives the school the opportunity to raise funds incrementally.

**II. Facilities Task Force**

**A. Mission & Vision Statement Discussion**

- Marissa likes proposed Mission and Vision Statements (emailed by Becca ahead of meeting). Brad agrees, and suggests incorporating language from the school's strategic plan. This will ensure we tie any facilities renovations / modifications to what the school is trying to do.

- Brad notes that we will need to determine how we measure whether we are successful in executing the vision. Jim agrees, and suggests the Mission and Vision Statements should be detailed and include dates (planning horizon) and benchmarks.

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- Peter states that he shares Amy's concern about fundraising. The goal of the task force is to have a "legitimate plan" in place to shop to fundraisers. Step one is to have a plan in place, step two is to secure funds and execute. Peter notes that because the building will need to be occupied during any future construction any renovation will need to be phased; this gives the school the opportunity to raise funds incrementally.

## **B. Task Updates**

### **Landscape Ideas:**

- Becca has been in touch with Kira Clingen, an MCCPS alumna and current landscape architecture student. Kira recently reached out to the school about being involved with the school's landscape and the possibility of offering a landscape enrichment class to students.

- Becca shares the landscape moves she and Peter discussed: (1) leaving parking in place, (2) looking at extending the drop-off loop for cars toward the northeast corner of the building, (3) moving Bob Erbetta's materials storage from the northwest edge of the building to the northeast edge (alongside Farrell Court), (4) locating an outdoor playscape along the northwest edge of the building, and (5) moving the outdoor classroom to the southern corner of the building where it is a visible and welcoming entry and where it will get direct sunlight.

- Could the school begin a tradition of eight graders planting a garden for fourth graders? Could we expand on the existing kindness rock art?

### **Existing Conditions:**

- Ariane continuing to nail down existing conditions.

- Group discusses the warehouse mezzanine. Should we take it off the table as a usable space? Do we need to do a code analysis or check in with local building officials? Ariane opines that the only value of the mezzanine is if it is occupiable. Brad notes the possibility of just developing a diagrammatic version of mezzanine plans. Christian asks what the ceiling height is below the mezzanine and notes that the current stairs are not up to code and would need to be redone if the mezzanine is to be used in any capacity. Ariane muses about whether mezzanine could serve as storage.

### **Cartoon Report:**

- Brad walks the group through the cartoon report. The group agrees that it looks great.

- Brad notes the importance of defining the boundaries of the study undertaken by this group.

- What precedent imagery can we collect and use?

- Brad proposes laying out options from least to most work, for example, the first scenario could be paint and carpet with no architectural modifications.

- Ariane notes that any floorplans we propose have to take legal egress into account.

- Jessica asks if the plan will capture phasing considerations; Brad says yes, and Ariane notes that we have the warehouse as potential swing space. Brad also notes that the scenarios should anticipate potential for phased funding.
- Amy asks for confirmation that we will solicit feedback from user groups before proposing options; Andrea notes that she has interviewed faculty and students about their wishlist items for a renovated MCCPS. Amy notes that students will likely repeat what their parents think. Brad asks Andrea to share photos and raw notes from her interviews; Andrea agrees that she will.

**Funding Ideas:**

- Ariane suggests looking for donors for the proposed maker space and/or science lab.
- Nathan notes that he works with non-profits and will connect with Susan Hauck to discuss donor-advised funds (non cash assets that are very tax efficient).

**C. Identify Next Steps**

- Becca to set up a virtual pinup board through the Miro platform (recommended by Marissa and Brad). Task force members to sketch concept floorplans and collect image precedents and share to the Miro board.
- Group is targeting presenting a draft report to the Board in June 2021.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:40 PM.

Respectfully Submitted,  
Rebecca Whidden