DRAFT



MCCPS Board of Trustees

Minutes

Board Meeting

Date and Time
Tuesday December 22, 2015 at 7:00 PM

Location
MCCPS 8th Grade Classroom

Trustees Present
David Hausler, Ellen Lodgen, Jessica Merriam, Katie Hope, Nina Cullen-Hamzeh, Patricia Hazelton

Trustees Absent
Lena Robinson, Paul McCarthy

Guests Present
Cynthia Canavan, Cynthia Canavan, Jan Brodie, Jan Brodie, John Stickevers, Lori Sherf

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Katie Hope called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday Dec 22, 2015 at 7:08 PM.

C. Approve Minutes

Jessica Merriam made a motion to approve minutes from the Board Meeting on 11-18-15 Board Meeting on 11-18-15.
Katie Hope seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Essex County Community Foundation

K. Hope discussed the conference to be held on 3/19 and asked Board Members if they can attend. D. Hausler and N. Cullen-Hamzeh plan to attend.

II. Board

A. BOT Virtual Training

Board was given an overview of and virtual tour of the BOT site. Also received pricing information.

B. Housekeeping

J. Merriam discussed how best to keep track of conflict of interest and disclosure documents. N. Cullen-Hamzeh stated that the DESE has changed its procedure for notifying Board members of the need to complete conflict of interest training, etc. She will get further information and report back.

III. Development Committee

A. Updates

E. Lodgen presented on fundraising and the annual appeal. Over 700 letters went out; over $5,000 raised so far. Gala to be held on April 8th at the PEM.

IV. Finance

A. Finance report

D. Hausler presented on the budget. Cost of benefits has increased. He is going to work on managing costs.

V. Personnel Committee

A. HOS Evaluation

P. Hazelton presented on the last Personnel Committee meeting. Also, an idea was discussed for proposals to be made at each Board of potential evidence for the next HOS evaluation. This information would be stored electronically. Personnel Committee to discuss at next meeting. HOS mid-cycle evaluation to be held possibly the second week of February. Will likely require a special meeting.

B.

HOS Contract Renewal Process

VI. Governance

A. Board composition

K. Hope presented. Tonight is Lori Sherf's last Board meeting as a Board member. She is also stepping down from the Governance Committee. The Board thanks her for her service.

VII. Closing items - Assign Board members to Compass structure for ownership of open areas.

A. Adjourn Meeting

Katie Hope made a motion to adjourn the meeting.
Jessica Merriam seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:05 PM.

Respectfully Submitted,
Jessica Merriam