APPROVED

MCCPS Board of Trustees

Minutes

Board Meeting

Date and Time
Tuesday October 20, 2015 at 7:00 PM

Location
8th Grade Classroom

Trustees Present
David Hausler, Ellen Lodgen, Jessica Merriam, Katie Hope, Ken Schulman, Laura Jalbert, Lena Robinson, Lori Sherf, Nina Cullen-Hamzeh, Paul McCarthy

Trustees Absent
Patricia Hazelton

Trustees who arrived after the meeting opened
Paul McCarthy

Guests Present
Paula Gold, William Bowden

I. Opening Items

A. Call the Meeting to Order

Katie Hope called a meeting of the board of trustees of MCCPS Board of Trustees to order on Tuesday Oct 20, 2015 at 7:08 PM.

B. Record Attendance and Guests

C. Review Meeting Norms & Appoint Timekeeper

D. Approve Minutes

Katie Hope made a motion to approve minutes from the Board Meeting on 09-29-15 Board Meeting on 09-29-15.

Nina Cullen-Hamzeh seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Governance Committee

A. Potential new Board trustee - Bill Bowden

Lori Sherf made a motion to appoint Mr. Bill Bowden as a member of the MCCPS Board of Trustees to fill a term commencing immediately upon approval by the Department of Elementary and Secondary Education and expiring at the close of November 2018 Regular Meeting of the Board of Trustees.
Jessica Merriam seconded the motion.
The board **VOTED** unanimously to approve the motion.
Lori Sherf made a motion to invite the newly appointed Bill Bowden to all Board meetings and activities while his approval is pending with the Department of Elementary and Secondary Education. Mr. Bill Bowden will be entitled to participate as provisional Trustee and will be able to participate in all activities and discussions, but will not be permitted to vote on any matter until he receives formal approval from the Department of Elementary and Secondary Education, and will not be counted when determining a quorum.
Jessica Merriam seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Vote on new Governance members David Moore and Nicole Thompson.

Lori Sherf made a motion to approve Nichole Thompson as a member of the Governance Committee.
Lena Robinson seconded the motion.
The board **VOTED** unanimously to approve the motion.
Lori Sherf made a motion to approve David Moore as a member of the Governance Committee.
Katie Hope seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. General Business

A. Nunc Pro Tunc vote to retroactively correct oversight not voting L. Jalbert's 2nd term.

Lori Sherf made a motion to approve Laura Jalbert as a trustee Nunc Pro Tunc (now for then) commencing July 1, 2015 for a term of three years.
Katie Hope seconded the motion.
The board **VOTED** to approve the motion.
Paul McCarthy arrived.

B. Relationship with the Foundation

David Hausler made a motion to recognize the Marblehead Charter Education Fund as the only endorsed and approved 501(c)(3) non-profit organization to represent the school in its fundraising efforts and activities, effective immediately.
Ken Schulman seconded the motion.
The board **VOTED** unanimously to approve the motion.
Paul McCarthy arrived.

C. Acknowledgement that an unnamed complaint was received and discussion regarding action

Paul McCarthy made a motion to authorize K. Hope to send correspondence to the Office of Charter Schools and School Redesign in response to an anonymous letter dated 10/9/2015.
Ellen Lodgen seconded the motion.
The board **VOTED** to approve the motion.

D. Approve amendment to Charter to include Expulsion Policy

Nina Cullen-Hamzeh made a motion to to authorize Bill Sullivan to submit a minor charter amendment request so that the updated Expulsion Policy, which has received preliminary approval from the BESE and was approved by the MCCPS Board of Trustees on 9/29/15, be reflected in the school's current charter.
Lori Sherf seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. HOS granted professional licensure by DESE as a superintendent. Congratulations Nina!

IV. Strategic Planning

A. Craft a template for policy setting and discuss current policy needs

L. Jalbert to create a policy template for use by each committee/compass point.
Laura Jalbert made a motion to that the Board will adopt a policy process that includes individual chair/compass point responsibility relative the creation of policies under their purview and to pause after certain votes to determine whether a policy is needed, and to review all policies annually.
Katie Hope seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval of the FY15 Audit

V. Board

A. Personnel Chair - Share suggestions for evidence collection

P. Hazelton unable to attend tonight's meeting.

B. Finance Chair - Financial update

C. Development Committee updates

All are encouraged to attend the Big Quiz Thing. Jan has created fundraising calendar (Jan could not be present tonight).

VI. Head of School Report

A. HOS 2015 - 2016 Goals - Progress Update

B. HOS Report

HOS Report to be attached to agenda every month.

VII. Closing Items

A. Evaluate Meeting

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:08 PM.

Respectfully Submitted,
Katie Hope

C. Special meeting to be scheduled for Friday 10/22 at 8 AM at MCCPS