APPROVED

MCCPS Board of Trustees

Minutes

Academic Excellence Committee Meeting

Date and Time
Monday January 25, 2021 at 7:30 AM

https://marbleheadcharter.zoom.us/j/85414341015

Committee Members Present
Ellen Lodgen (remote), Jessica Xiarhos (remote), Kimberly Sullivan (remote), Matt Cronin (remote), Meg Upton (remote)

Committee Members Absent
Molly Wright, Sarah Plymate Ragozin

Ex Officio Members Present
Peter Cohen (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Jessica Xiarhos called a meeting of the Academic Excellence Committee Committee of MCCPS Board of Trustees to order on Monday Jan 25, 2021 at 7:37 AM.

C.

Accept Remote Participation

Ellen Lodgen made a motion to In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee makes a motion to accept this Executive Order for this meeting of the Academic Excellence Committee, on January 25, 2021.
Kimberly Sullivan seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
Jessica Xiarhos	Aye
Kimberly Sullivan	Aye
Molly Wright	Absent
Ellen Lodgen	Aye
Sarah Plymate Ragozin	Absent
Meg Upton	Aye
Peter Cohen	Absent
Matt Cronin	Absent

D. Approve Minutes from 12/14/20

Jessica Xiarhos made a motion to approve the minutes from 12/14/20 Academic Excellence Committee Meeting on 12-14-20.
Kimberly Sullivan seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
Meg Upton	Aye
Matt Cronin	Absent
Ellen Lodgen	Aye
Sarah Plymate Ragozin	Absent
Kimberly Sullivan	Aye
Peter Cohen	Absent
Molly Wright	Absent
Jessica Xiarhos	Aye

II. Academic Excellence Committee

A. Review of Updated MCCPS Bylaws

Bylaws - not a lot of major changes, what really applies to us is implementation of remote attendance (what qualifies for remote attendance).

Jess to email bylaws - also found on website.

B. Update on Draft Criteria

Kim and Jess to meet Friday, January 29th to "wordsmith" Global Studies document

Art Criteria - Matt and Dominique have met about this.

C. Next Steps

"Power Standards" of the Criteria that we want to align, as opposed to just aligning with projects.
Falls to Departments -

Highlight Key Criteria for projects this term

If we had a chunk of time...

- Assessment Validation Protocol
  - check in with Molly - she's seen both sides
  - language around 360 reviews
  - not just Exhibition, but other smaller projects, day to day activities
  - tool not necessarily designed for Exhibition/projects
- Matt to send out Protocol as is - committee reviews what parts are essential.
- Down the road - integrated/cross subject team

Post Exhibition - Reflection on Exhibition, integration of Criteria

D. Implementation of Criteria for Excellence Documents in Remote Learning

III. Closing Items

A. Action Items

- Jess to email Bylaws
- Kim and Jess to meet Friday, January 29th at 3:45 to review Global Studies Criteria
- Matt to email Assessment Validation Protocol as is, and committee to review for essential components relating to Criteria
- Matt to email verbiage re:website on Criteria, committee to review and provide feedback

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:27 AM.

Respectfully Submitted,
Jessica Xiarhos

Documents used during the meeting

None