

APPROVED



## MCCPS Board of Trustees

### Minutes

#### Academic Excellence Committee Meeting

---

##### Date and Time

Friday September 25, 2020 at 7:30 AM

---

<https://us02web.zoom.us/j/82913159414?pwd=OXcyUlpleVQxKzd3cGF2dTNhTXpodz09>

---

##### Committee Members Present

Ellen Lodgen (remote), Jessica Xiarhos (remote), Kimberly Sullivan (remote), Matt Cronin (remote), Meg Upton (remote), Sarah Plymate Ragozin (remote)

##### Committee Members Absent

Molly Wright, Peter Cohen

---

#### I. Opening Items

##### A. Record Attendance and Guests

##### B. Call the Meeting to Order

Jessica Xiarhos called a meeting of the Academic Excellence Committee Committee of MCCPS Board of Trustees to order on Friday Sep 25, 2020 at 7:35 AM.

##### C. Accept Remote Participation

Kimberly Sullivan made a motion to accept remote participation in light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March

12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. This committee makes a motion to accept this Executive Order for this meeting of the Academic Excellence Committee, on August 28, 2020. Ellen Lodgen seconded the motion.

Ellen Lodgen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

Molly Wright	Absent
Ellen Lodgen	Aye
Meg Upton	Aye
Jessica Xiarhos	Aye
Sarah Plymate Ragozin	Aye
Peter Cohen	Absent
Kimberly Sullivan	Aye
Matt Cronin	Aye

**D. Approve Minutes from 8/28/20**

Matt Cronin made a motion to approve the minutes from 8/28/20 Academic Excellence Committee Meeting on 08-28-20.

Ellen Lodgen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

Ellen Lodgen	Aye
Matt Cronin	Aye
Sarah Plymate Ragozin	Aye
Molly Wright	Absent
Jessica Xiarhos	Aye
Peter Cohen	Absent
Meg Upton	Aye
Kimberly Sullivan	Aye

**II. Academic Excellence Committee**

**A. Update on Draft Criteria**

Initial PD during

- Departments had good conversations
- Integrated Arts - Foreign Language, Art, Music - have a draft
- Not a chance yet to circle back to see if drafts have been finalized
- 80 - 90% of the way there
- Math/Science document has been put in Schoology to align to student assignments/assessments
- What do we need for communication to connect all these things together

**B.**

## Next Steps

We need to put a timeline on this -- things will always come up, and we need to emphasize

- Not all teachers have had the same amount of time with the documents - not all teachers constructed the document
- Giving a chance for those who helped craft the document to share out with others
- Time for a department meeting? - Math/Science
  - Monday - all remote - at lunch
  - Outcomes: how is it connecting to curriculum now? & a few examples in current lessons (roll out of parents night)? Concrete over abstract.

## Parent Night?/Back to School Night?

- Remote. Structure of the evening?
- As part of parent night or dedicated night?
- All together, then breakout into grade levels
- Larger concerns to address?
- Pre-hybrid or Post?
- Other info sharing nights in the meantime - What if's?

## Focus and Priority

- Let not check every box, but take a meaningful look at curriculum that connects

## **C. Implementation of Criteria for Excellence Documents in Remote Learning**

### **III. Closing Items**

#### **A. Action Items**

Jessica to meet with Peter to potentially set dates for timeline to roll out of document to community.

Jessica to meet with Matt re: updates on IA document for excellence.

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:27 AM.

Respectfully Submitted,  
Jessica Xiarhos

---

**Documents used during the meeting**

*None*